

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Courthouse, Ritzville

July 31, 2006
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

[10:00:48 AM](#)

City of Ritzville Railroad Depot Roof

The Board concurred with the request for the County (County Engineer) to act as Certifying Agent on behalf of the City of Ritzville's Railroad Depot Roof Replacement Project and for the County Engineer to sign the accompanying documents. The County will provide preliminary and construction engineering along with contract administration for replacement and repair of the Railroad Depot roof, eaves, flashing, and chimney at an estimated cost of \$3,000.

Othello Area Delineators and Stop Signs

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-66-06 In the Matter of Amending Resolution No. R-13-06 Changing the Funding Item from Contractor to Day Labor on Othello Area Delineators and Stop Signs. Motion carried.*

Commissioner Stevens moved, Hartwig seconded, to *approve the Local Agency Agreement Supplement #1 with the State of Washington, Department of Transportation for release of funds to change contract to day labor and agency supplied material on the Othello Area Delineators and Stop Signs Project. Motion carried.*

County Public Services Building

Engineer Johns provided a building, landscape, and furniture (additional required, changes, and surplus) status update. Sewer problems were resolved.

Recess @ 12:00
Reconvene @ 1:00 p.m.

[1:37:36 PM](#)

Assessor's Office Staffing

Assessor Anderson informed the board of a January 31, 2007, pending retirement in the office and his intention to modify the job description prior to posting and advertising.

Anderson also requested 2007 budgetary support for a promotion within the office and noted that he would provide financial information in the near future.

Future direction of the county to utilize and expand on the use of GIS was discussed.

[2:02:23 PM](#)

[2:35:28 PM](#)

Representation Letter to State Auditor's Office

Auditor McBroom responded to questions from the Board regarding the contents of the representation letter to the State Auditor's Office.

[2:54:42 PM](#)

[4:35:28 PM](#)

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Letter of Representation to the State Auditor's Office in connection with the audit of the financial statements for the period January 1, 2005 through December 31, 2005.* **Motion carried.**

The board discussed their concern with signing the letter and with some of the statements required by the State Auditor's.

[4:37:40 PM](#)

[4:37:40 PM](#)

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of July 24 and 26, 2006

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	063690-063728	\$ 43,885.98
103	063729-063730	\$ 13,825.32
104	063731-063740	\$ 5,386.76
110	063741	\$ 10,000.00
112	063742	\$ 213.00
115	063743	\$214,779.42
123	063744	\$ 1,200.00
166	Hand Pay	\$ 1,282.80
502	063745-063747	\$ 468.24
115	2341-2344	\$ 19,854.23
401	2345	\$ 84.70
501	2346	\$ 89.67
590	2347-2353	\$118,276.96
TOTAL		\$429,347.08

Approved Resolution No. R-62-06 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Solid Waste Fund #401

Approved Resolution No. R-63-06 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures which should have been incurred by the Intergovernmental Service Fund #590

[4:38:01 PM](#)

Permanent Minutes Signed

July 17 and 19, 2006

Adjournment @ 4:45 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman
 s/Roger L. Hartwig, Vice-Chairman
 s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-62-06
ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401

WHEREAS, the below expenditures for salaries for June 2006 should have been incurred by the Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2006 expenditures and the increase of 2006 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry		Effective Date: July 31, 2006			
Fund – BARS Code	Debit	Budget Credit	Debit	Actual Credit	Credit
401-537.10.10.01			\$8,622.00		
401-537.10.12.01			0.00		
401-537.10.20.01			3,025.12		
401-537.40.10.01			492.16		
401-537.40.20.01			159.08		
401-537.70.10.01			342.20		
401-537.70.20.01			113.63		
401-537.80.10.01			613.07		
401-537.80.12.01			26.51		
401-537.80.20.01			277.13		
401 – Cash					\$13,670.90
To reimburse County Road #115 for salaries for June 2006.					
Entry Total	\$ 0.00	\$ 0.00	\$132670.90		\$13,670.90
115 – Cash			\$13,670.90		
115-542.00.10.00					\$10,095.94
115-542.00.20.00					\$ 3,574.96
To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursements.					
Entry Total	\$ 0.00	\$ 0.00	\$13,670.90		\$13,670.90

DATED this 31st day of July, 2006.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/Rudy Plager, Chairman

s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-63-06

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

WHEREAS, the below expenditures for salaries for June 2006 should have been incurred by the Intergovernmental Service Fund #590;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 2006 expenditures and the increase of 2006 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry			Effective Date: July 31, 2006		
Fund – BARS Code	Debit	Budget Credit	Debit	Actual	Credit
590-519.30.11.01			\$ 991.15		
590-519.30.20.01			356.72		
590-548.10.11.01			5,052.06		
590-548.10.20.01			1,967.66		
590-548.20.11.01			2,396.00		
590-548.20.20.01			840.93		
590-548.30.11.01			15,927.56		
590-548.30.20.01			6,864.38		
590-548.40.11.01					
590-548.40.20.01					
590-548.60.11.01			602.52		
590-548.60.20.01			265.31		
590-548.70.11.01			184.32		
590-548.70.20.01			73.69		
590 – Cash					\$35,522.30
To reimburse County Road Fund #115 for salaries for June 2006.					
Entry Total	\$ 0.00	\$ 0.00	\$35,522.30		\$35,522.30
115 – Cash			\$35,522.30		
115-542.00.11.00					\$25,153.61
115-542.00.20.00					\$10,368.69
To record a reduction in expenditure as a result of IGS Fund #590 reimbursements.					
Entry Total	\$ 0.00	\$ 0.00	\$35,522.30		\$35,522.30

DATED this 31st day of July, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman

s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-66-06

**BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

In the matter of **Amending Resolution No. R-13-06
Changing the Funding Item from Contractor to Day Labor on
Othello Area Delineators and Stop Signs**
County Road Project No. 155

IT IS HEREBY RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS that it is their intention to make safety improvements to the Taylor Road #11451 and #11482, Bench Road #12252, #22242, #12241, Booker Road #21901, Lee Road #12421, #22421, and Cunningham Road #22361 by installing delineators and 36" stop signs.

Length of project: **30.0 miles** Width of roadbed: **38 feet** Surface: **30 feet**
Type and depth of surfacing: **Install Delineators and Stop Signs**
Estimated date of beginning: **January 2006**
Estimated date of completion: **December 2007**

BE IT FURTHER RESOLVED that the foregoing proper road there is hereby appropriated the sums in the following detail.

	County Road Fund	Total
Preliminary Engineering	\$ 2,000	\$ 2,000
<u>Items of Work</u>		
Day Labor	\$36,000	\$36,000
Construction Engineering	\$ 5,000	\$ 5,000
TOTAL	\$43,000	\$43,000

The county road purpose herein described is HEREBY DECLARED to be a public necessity and the County Road Engineer is HEREBY ORDERED AND AUTHORIZED to report and proceed thereon as by law provided.

BE IT FURTHER RESOLVED that this purpose is to be performed by Contract in accordance with Standard Road and Bridge Specifications of the State of Washington as adopted by this Board.

Adopted this 31st day of July, 2006.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman

s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board