

## COMMISSIONERS' PROCEEDINGS

### Regular Meeting Adams County Courthouse, Ritzville

April 23, 2007  
(Monday)

#### Call to Order @ 8:30 a.m.

#### Present:

Chairman Roger L. Hartwig  
Vice-Chairman Jeffrey W. Stevens  
Commissioner Rudy Plager

10:00 a.m.

#### Sale of County Property

Chairman Hartwig convened the public hearing to consider the sale of county owned property located at 704 West First Avenue, Ritzville, Washington.

There were no members of the public present.

Public Works Director O'Brien noted that the needs of the county were well served utilizing the building at the time of the purchase but that the layout and security of the building was longer conducive to county needs. Additionally, since interest in the building for economic development purposes has been received it seemed expedient that the county consider the sale.

Hearing no further comments the hearing was closed at 10:05 a.m.

The Commissioners discussed the options for the building and considered county needs v. economic development options and concluded that a) the county would be better served to construct a storage facility that would be more secure and would provide closer and easier access; and, b) that the county would be better served making the property available for economic development options.

Commissioner Plager moved, Stevens seconded, to *place the county owned property for sale.* **Motion carried.**

The Board by **consensus set the minimum sale price at \$75,000.**

10:11 a.m.

10:13 a.m.

**Van Marter Bridge**

Commissioner Stevens moved, Plager seconded, to *approve Pay Estimate #7 on the Lind Coulee Van Marter Bridge #Lind #1 to Harry Johnson Plumbing & Excavation, Walla Walla, Washington for work completed 4/01/07 to 4/10/07 in the amount of \$74,863.33.* **Motion carried.**

**Public Works Union Contract**

Commissioner Plager moved, Stevens seconded, to *approve the Contract between Adams County and the Adams County Public Works Employees, Washington State Council of County and City Employees Local 1374, AFL-CIO for the period January 1, 2007 to December 31, 2009.* **Motion carried.**

10:43 a.m.

11:00 a.m.

**Official Newspaper**

It being the hour of 11:00 a.m. and the time set for the opening of bids for the official county newspaper, bids were opened from:

Ritzville Adams County Journal                      \$7.00 per column inch  
P. O. Box 288  
Ritzville, Washington 99169  
Stephen McFadden, Publisher

The Outlook    \$7.25 per column inch  
P. O. Box O  
Othello, WA 99344

Commissioner Stevens moved, Plager seconded, to *award the official county newspaper bid to the Ritzville Adams County Journal for the period July 1, 2007 through June 30, 2008.* **Motion carried.**

11:03 a.m.

11:32 a.m.

**Lobbyist**

Lobbyist Potts provided an update on the final hours of the legislative session and the status of bills.

11:46 a.m.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

1:06 p.m.

**Emergency Management**

Commissioner Plager moved, Stevens seconded, to *authorize the Chairman to sign Contract E07-285 and the accompanying required documents (W-9, Debarment and Signature Authorization Form) between Adams County and Washington State Military Department and the Department of Homeland Security in the amount of \$6,300 for mobile radios.* **Motion carried.**

Emergency Management Coordinator Weise discussed:

- Emergency Operations Center current capital expenditures – received by **consensus** authorization for the purchase of conference chairs/tables; for the rewiring of antennae cabling and ground wire; and, for the installation of CEMNET and VHF radios
- Emergency Operations Center future upgrade plans and purchases with further details and costs to be provided when available
- County Wildfire Protection Plan (CWPP) and request from the Bureau of Land Management
- Proposed updates and changes to County Code Chapter 2.40 – Emergency Management Department
- NIMS Training requirements and infrastructure updates with special note that the county “paging” system is in need of replacement and/or consideration of alternate plans
- Noted that the local fire chiefs will be holding joint meetings twice a year; that posse training is scheduled for May 5; that the Emergency Management Council will be activated in the near future; and, that September 9 and 10, 2008, is the date set for Adams County to participate in a “graded drill” for the Columbia Generating Station.

2:02 p.m.

2:06 p.m.

**Auditor**

Auditor McBroom updated the Board on the staffing level in the Ritzville office and requested consideration to advertise the vacancy (recording deputy) at Range 8 instead of Range 6; and, further, requested that the position be made a combined position of recording deputy/payroll backup.

If the Board granted the combined position then compensation was requested at Range 9.

McBroom also requested classification changes to be considered for other positions within the office and noted the need for a timely review and study of the Auditor Office positions since she was in the process of recruitment to fill the vacancy.

Discussion followed and the Board granted **by consensus the filling of the vacancy in the Auditor's Office (recording deputy)** following the requirements as specified in the Union Policy and the Personnel Policy as applicable. Classification changes and/or the combined position were not authorized but the Board did agree to direct Human Resources to place the Auditor's Office positions review (job descriptions and compensation levels) at the top of the task list.

2:28 a.m.

2:29 a.m.

### **Central Services**

Director Scorup discussed replacement and maintenance of routers within the county system.

2:54 p.m.

3:08 p.m.

Commissioner Plager moved, Stevens seconded, to *authorize the Chairman to sign the Purchase Agreements with Cerium Networks, Spokane, Washington for Project #CERQ21097 CISCO2801 for \$600; and, Project #CERQ19652 for CISCO2811 plus SMARTNET and installation/programming for a total cost of \$2,760.20 plus taxes and/or freight and handling as applicable. Motion carried.*

### **Hills Road Safety Project (CRP-156)**

Commissioner Plager moved, Stevens seconded, to *approve Resolution No. R-41-07 In the Matter of Notice of Call for Bids for Construction Improvements on Hills Road Safety Project (CRP-156) Road #87061. Motion carried.* Bid opening was set for Wednesday, May 16, 2007 at 9:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville, Washington.

### **Adams County Library District #1 – Othello**

Commissioner Stevens moved, Plager seconded, to *appoint Tamara A. DeFord, Othello to the Adams County Library District #1 – Othello Board*

*of Trustees effective April 23, 2007 through September 21, 2012. Motion carried.*

**Consent Agenda**

Commissioner Stevens moved, Plager seconded, *to approve the Consent Agenda. Motion carried.*

Preliminary minutes of April 16 and 18, 2007

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	071858-071892	\$ 25,412.69
104	071893-071908	\$ 9,821.07
104B	071909-071916	\$ 8,809.50
105	071917-071921	\$ 83,250.00
106	071922	\$ 51.95
108	071923-071924	\$ 106.17
111	071925	\$ 5,608.92
112	071926	\$ 1,050.00
117	071927-071928	\$ 780.33
126	071929	\$ 1,852.15
166	071930-071946	\$ 4,156.66
322	071947	\$ 9,755.95
502	071948-071956	\$ 17,004.22
001	1023	\$ 22.33
115	1024-1032	\$ 701.43
401	1033-1036	\$ 520.97
501	1037-1042	\$ 3,311.52
590	1043-1052	\$ 58,881.86
TOTAL		\$231,097.72

3:10 p.m.

**Personnel Workshop**

The Board will recess at noon on Wednesday, April 25, 2007 to reconvene in a personnel workshop at 1:00 p.m. in the conference room of the County Public Services Building, Othello, Washington. Human Resources Gary and Valerie Hunt will be present.

**Permanent Minutes Signed**

April 9 and 11, 2007

**Correspondence Received**

Strohmaier Law Office, John F. Strohmaier re: copy of letters and notices sent on Horticultural Pest and Disease Control issue in Othello area

**Adjournment @ 4:30 p.m.**

Submitted:

s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/Rudy Plager, Commissioner

**RESOLUTION NO. R-41-07**

**NOTICE TO CONTRACTORS  
County of Adams  
Department of Public Works  
Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 9:00 a.m., Wednesday, May 16, 2007** and will be opened and publicly read on May 16, 2007 at 9:00 a.m. for the following construction improvements:

**Hills Road Safety Project (CRP-156), Road # 87061 MP 8.64 to MP 9.49, STPH-000S(185), by installing roadside barrier with widening, providing the appropriate clear zone with slope flattening, extension of culverts, gravel base for shoulders, HMA shoulder surfacing and other work.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid

proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

Adams County in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 23<sup>rd</sup> day of April, 2007.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/Rudy Plager, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board