

## **COMMISSIONERS' PROCEEDINGS**

### **Regular Meeting Adams County Courthouse, Ritzville**

**March 24, 2008**  
(Monday)

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Jeffrey W. Stevens  
Vice-Chairman Rudy Plager  
Commissioner Roger L. Hartwig

10:15 a.m.

#### **Public Works**

Director O'Brien reported the following:

- budgeted equipment purchases of a four post lift, broom, and pressure washer are in process
- local paths utilizing Paths & Trails construction funding include Othello Fairgrounds, Ritzville Path, and Lind Path in 2003; Washtucna Path in 2004; and, Lind Path in 2006
- Adams County Code Title 13.08 addresses "unsecured loads" arriving at the transfer station but does not impose any penalty; penalties imposed by Spokane, Kitsap, and Walla Walla Counties were reviewed; an amendment to the Adams County Ordinance will be drafted to include penalty language

#### **Adams County Fairgrounds**

Director O'Brien presented a *draft* revised job description for the 'Solid Waste Attendant' position that reflects duties that now reflects the 'maintenance of county owned facilities' (includes courthouse, services building, fairgrounds, etc. in addition to the transfer stations). Other minor changes were also noted. It is anticipated that the 'title' of the position will change to more accurately reflect the modified duties of the position.

The letters to vendors advising of the April 1, 2008, change in bookkeeping for the Adams County Fair have been sent. A meeting to facilitate the transition of the current Adams County Fair employee to the Public Works Department will be held prior to the June 1, 2008, effective

date. A contract between the anticipated Adams County Fair Association and the County will be drafted for legal review. County assistance will be given to the group to assist in the formation of an Association to conduct a county fair each year.

### **CRABoard Annual Certification**

Commissioner Plager moved, Hartwig seconded, to *authorize the Chairman to sign the Annual Certification to the CRABoard for 2007 confirming form have been certified, submitted, and accepted by the CRABoard for Traffic Law Enforcement Certification, Fish Passage Barrier Removal, and Annual Certification.* **Motion carried.**

### **Adams County Mosquito Control District (Main Office)**

Assistant Public Works Director/County Engineer Scott Yaeger reported on progress to-date to clarify property lines between county owned property and that property owned by the Mosquito Control District in Othello.

11:18 a.m.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

2:05 p.m.

(Relocated to Public Works Conference Room)

### **Elected Official/Department Head Forum**

Present: Superior Court Clerk Kirkendall  
Ritzville District Court Judge Hille  
Superior Court Administrator Bauer  
Prosecutor Flyckt  
WSU Esser  
Assessor Anderson  
Public Works Director O'Brien  
Sheriff Barger  
IHCS Brueske

Chairman Stevens convened the forum asking each elected official/department head to comment on any recent legislative action that may have impacted their office in terms of work load and/or funding.

Chairman Stevens noted that space needs within the offices was of primary importance at this time in order to be proactive towards planning

for the future of the county. Comments and particular needs were presented:

- Sheriff – 911/Dispatch, deputy and jailer space needs; evidence retention capability; video arraignment options and requirements;
- Superior Court Clerk – filing space; security space needs exceeds that in vault due to requirement to hold case evidence;
- Prosecutor – configuration of office to reflect professionalism; need for a conference room, library in one area; have funding for an intern but no space available
- Assessor – filing and storage needs; staff office space
- Ritzville District Court – have the entire court/offices all on the same floor
- Commissioners – need for private offices to facilitate one-on-one meetings and making phone calls

Improvements to the courthouse facility budgeted for 2008 include:

- carpeting replacement on the third floor (State installer due in about one month to evaluate and schedule installation);
- card locks for exterior doors of county buildings (interior doors will not be changed to retain for historical purposes)

It was noted that the camera system on the third floor is inoperable at this time and Facility Management will be notified.

A discussion followed on potential funding for facility improvements including increasing the sales tax rate; and, how this need for improvements and for additional funds could be presented to the public. An option to be included in the 'Business After Hours' function was presented. A feasibility study to incorporate changes along with the goal to keep the historical aspects of the buildings, especially the courthouse, was noted.

A follow-up meeting will be scheduled in approximately 4-6 weeks to continue discussions related to funding and to facility expansion.

3:40 p.m.

### **Consent Agenda**

Commissioner Hartwig moved, Plager seconded, *to approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of March 17 and 19, 2008

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	081282-081319	\$ 10,684.69
103	081320	\$ 36.93
104	081321-081331	\$ 2,968.98
104B	081332-081336	\$ 1,883.81
105	081337	\$ 15,500.00
112	081338	\$ 151.25
117	081339-081341	\$ 802.81
001	0720-0723	\$ 23,783.96
115	0724-0732	\$150,646.88
401	0733-0734	\$ 20,386.92
501	0735-0739	\$ 14,350.48
590	0740-0754	\$112,619.86
TOTAL		\$353,816.57

**Approval of Resolution No. R-13-08 In the Matter of Distribution of County Road Funds for the Surface Transportation Program to Local Agencies**

**Permanent Minutes Signed**

March 10, 11, and 12, 2008

**Correspondence Received**

Copy of letter to Chris Bajalcaliev from Paul Szott re: State v. Daphne R. Bourne, Adams County 07-1-00134-4

Ben Walker, First Investors, Spokane re: request to provide another option for employees for deferred compensation

Laura Danekas, Treasurer re: list of refunds made under RCW 84.69.020

Craig Ulleland re: willingness to serve as the Citizens Representative to the SWAC

**Adjournment @ 4:30 p.m.**

Submitted:

s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Roger L. Hartwig, Commissioner

**RESOLUTION NO. R-13-08**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**WHEREAS**, Adams County established procedures regarding distribution of County Road Funds for the Surface Transportation Program to Local Agencies under Resolution No.-86-98;

**NOW THEREFORE BE IT HEREBY RESOLVED** that Adams County pay to the cities/towns the following amounts from the County Road Fund #115:

<b>City/Town</b>	<b>Population</b>	<b>BARS Number</b>	<b>Amount</b>
Othello	6,340	598.45.52.01	\$ 41,215
Ritzville	1,730	598.45.52.02	\$ 11,247
Lind	560	598.45.52.03	\$ 3,641
Washtucna	260	598.45.52.04	\$ 1,690
Hatton	105	598.45.52.05	\$ 683
<b>Totals</b>	<b>8,995</b>		<b>\$ 58,476</b>

**DATED** this 24<sup>th</sup> day of March, 2008.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Jeffrey W. Stevens, Chairman  
s/Rudy Plager, Vice-Chairman  
s/Roger L. Hartwig, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board