

# COMMISSIONERS' PROCEEDINGS

Adams County Courthouse, Ritzville

September 28, 1998

The Adams County Commissioners met in regular session at 8:30 a.m. on Monday, September 28, 1998, in Ritzville, with Chairman Schlagel and Commissioners Wills and Logan present.

Vouchers audited and certified by the auditing officer as required by RCW 42.23.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the board.

Commissioner Logan moved, Wills seconded, to approve for payment those vouchers included in the above list and further described as follows: #001 (985226-985265, 985260A) for \$31,656.80; #102 (985266-985269) for \$798.47; #103 (985270) for \$508.55; #104 (985271-985277) for \$1,128.19; #106 (985278-985279) for \$235.19; #108 (985280) for \$1,200.00; #114 (985281) for \$807.00; #131 (985283) for \$355.55; #135 (985284) for \$176.40; #101 (1149-1155) for \$523.23; #115 (1156-1177) for \$62,796.29; #401 (1178-1184) for \$65,317.70; #590 (1185-1205, 1207-1209) for \$60,529.81; for a total of \$226,033.18. Motion carried.

Commissioner Wills moved, Schlagel seconded, to authorize the chairman to sign the Intergovernmental Agreement for Computer Services between Adams County and the City of Othello. Motion carried.

Commissioner Wills moved, Schlagel seconded, to approve the Contract between Adams County and James W. Potts, Lamont, Washington to provide lobbying representation in Olympia during the legislative sessions and to represent the county at related meetings and conferences. Motion carried. Terms of the contract are January 1, 1999 through December 31, 2000 at a cost of \$3,000 per year payable in twelve (12) payments of \$250.00 per month.

Commissioner Wills moved, Schlagel seconded, to approve **RESOLUTION NO. R-67-98 IN THE MATTER OF AMENDING THE 1997 ADAMS COUNTY PERSONNEL POLICY.** Motion carried.

The board issued a Notice of Call for Proposals for Public Defender Services with bid deadline set for 12:00 noon on Friday, October 30, 1998 and opening on Monday, November 2, 1998, at 9:00 a.m. during regular proceedings.

\*0-595

Public Works Director Long reported on road maintenance; informed the board that fog striping on Danekas Road remains the only task to be completed on the project and that will be done following completion of shoulder work; noted that road stabilization begins

this week on Herman Road followed by Steele Road; and, that Engineer Lijek will be making phone contacts with DOE and the EPA regarding wetlands and McManamon Road.

Specifications for a formal call for bids for courthouse/county services building security measure installation will be developed this week with bid opening date to be set.

Discussion was held regarding janitorial services after October 25, but no final decisions were made pending further research.

Commissioner Logan moved, Schlagel seconded, to approve **RESOLUTION NO. R-69-98 IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**. Motion carried.

Commissioner Logan moved, Schlagel seconded, to approve **RESOLUTION NO. R-70-98 IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**. Motion carried.

\*595-1234

Treasurer Laura Danekas and Central Services Director Cantrell requested purchase approval for Treasurer's Collection and Distribution Terra Scan Software. Following discussion, Commissioner Logan moved, Wills seconded, to authorize the chairman to sign the Software Purchase Agreement for Treasurer's Collection and Distribution and the License Agreement. Motion carried.

The board recessed for lunch at 12:00 noon and reconvened at 1:00 p.m.

Correspondence was received from:

Notice of Planning Commission Hearing Determination of Significance and Request for Comments on Scope of EIS for the Grant County Comprehensive Plan DCTED re: Final closeout notice of CDBG Contract #1-94-743-001 to install domestic water and sewer facilities for Rodeo Lake and Canal Tracts in Othello

Copy of letter from Attorney Jay Derr to Pansey Marro, State Auditor's Office re: Fund #111

Donna Hilmes re: dismissal of Bob Guerrero

Preliminary minutes of September 21, 1998, were reviewed and approved. Permanent minutes of September 14, 1998, were signed.

There being no further business to come before the board the meeting adjourned at 4:30 p.m.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/W. L. Schlagel, Chairman  
s/Bill Wills, Commissioner  
s/Shawn R. Logan, Commissioner

ATTEST:  
s/Linda Reimer, CMC/AAE  
Clerk of the Board

**RESOLUTION NO. R-67-98**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AMENDING THE 1997 ADAMS COUNTY PERSONNEL POLICY**

**WHEREAS**, changes to certain portions of the 1997 Adams County Personnel Policy were necessary to correct certain errors and omissions; and,

**WHEREAS**, new and/or amended ordinances and resolutions have been adopted since the adoption of the 1997 policy;

**THEREFORE BE IT RESOLVED THAT** the 1997 Adams County Personnel Policy is hereby amended and all applicable corrected/additional pages hereby become a part of the effective policy.

**DATED** this 28<sup>th</sup> day of September, 1998.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/W. L. Schlagel, Chairman  
s/Bill Wills, Commissioner  
s/Shawn R. Logan, Commissioner

ATTEST:  
s/Linda Reimer, CMC/AAE  
Clerk of the Board

**RESOLUTION NO. R-69-98**

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**

**WHEREAS**, the below expenditures for salaries for August should have been incurred by the Solid Waste Fund #401;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 1998 expenditures and the increase of 1998 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry

Effective Date: 09-28-98

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit
401-537.10.10			\$2,251.52	
401-537.10.12				
401-537.10.20			856.81	
401-537.80.10			0.00	
401-537.80.12			0.00	
401-537.80.20			0.00	
401 – Cash				\$3,108.33
To reimburse County Road #115 for salaries for August, 1998.				
Entry Total	\$ 0.00	\$ 0.00	\$3,108.33	\$3,108.33

115 – Cash			\$3,108.33	
115-542.00.10.01				\$2,251.52
115-542.00.20.01				\$ 856.81

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$3,108.33	\$3,108.33
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DATED this 28<sup>th</sup> day of September, 1998.

s/W. L. Schlagel, Chairman  
s/Bill Wills, Commissioner  
s/Shawn R. Logan, Commissioner

ATTEST:  
s/Linda Reimer, CMC/AEE  
Clerk of the Board

**RESOLUTION NO. R-70-98**

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES  
WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

**WHEREAS**, the below expenditures for salaries for August should have been incurred by the Intergovernmental Service Fund #501;

**THEREFORE BE IT RESOLVED** that the following journal entry will stand as the basis for reduction of County Road Fund #115 1998 expenditures and the increase of 1998 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry

Effective Date: 09-28-98

Fund – BARS Code	Budget		Actual	
	Debit	Credit	Debit	Credit
590-519.30.00.10			\$ 173.93	
590-519.30.00.20			56.48	
590-548.10.00.10			3,314.44	
590-548.10.00.20			1,161.71	
590-548.20.00.10			96.45	

590-548.20.00.20			34.21	
590-548.10.00.10			10,464.65	
590-548.10.00.20			3,261.49	
590-548.60.00.10			213.20	
590-548.60.00.20			81.65	
590 – Cash				\$18,858.21

To reimburse County Road Fund #115 for salaries for August, 1998.

Entry Total	\$ 0.00	\$ 0.00	\$18,858.21	\$18,858.21
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115 – Cash			\$18,858.21	
115-542.00.10.01				\$14,262.67
115-542.00.20.01				4,595.54

To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$18,858.21	\$18,858.21
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DATED this 28<sup>th</sup> day of August, 1998.

s/W. L. Schlagel, Chairman  
s/Bill Wills, Commissioner  
s/Shawn R. Logan, Commissioner

ATTEST:  
s/Linda Reimer, CMC/AAE  
Clerk of the Board