

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Courthouse, Ritzville

March 22, 1999

The regular meeting of the Adams County Board of Commissioners was called to order by Chairman W. L. Schlagel on Monday, March 22, 1999, at 8:30 a.m. in Ritzville. Commissioner Bill Wills and Commissioner Jeffrey W. Stevens were present.

Lobbyist Jim Pots provided a current legislative update via telephone.

The board recessed from 9:00 a.m. until 9:50 a.m.

*0-542

Public Works Director Long provided a road maintenance update; discussed maintenance proposals submitted by Johnson Controls for the Sheriff substation in Othello; reviewed the estimates to repair the HVAC leaks; and, noted that a proposal is forthcoming for replacement of glass in the older windows in the courthouse with frost-air glass.

Long, along with Engineer Lijek and Engineering Tech O'Brien reviewed the bridge modifications proposed for McManamon Road and the requirements under the Joint Aquatic Resource Protection Act (JARPA) for modifying the road/bridge. Completion of these requirements along with confirmation of funding may require road reconstruction being delayed until the year 2000 which would then require the road to be closed only the one year rather than two years in a row. Board consensus was that overall only one closure was preferable and the delays acceptable under this circumstance.

Central Services Director Cantrell discussed proposed changes to Position No. 401 that more accurately reflect the duties of the job in the current work environment.

Commissioner Stevens moved, Wills seconded, to approve the **modified job description for Position No. 401 from Job Title - Programmer/Analyst to Computer Support Technician including minor alterations to specific duties and responsibilities.** Motion carried.

Commissioner Wills moved, Stevens seconded, to approve the **State of Washington Interlocal Cooperative Agreement ICA-99237 between the Office of the Administrator for the Courts and Adams County.** Motion carried. This Agreement provides for limited reimbursement for expenses incurred for wiring necessitated by installation of personal computers and printers for use by the Superior and District Court Judges.

Nancy Crossler discussed first quarter budget amendments. A public hearing date was set for Monday, April 12, 1999, at 11:00 a.m.

Scott Cave, S. C. Communications, discussed the proposed new positions being requested by GWMA. The meeting scheduled this week with Scott Bradley, USA Waste, was rescheduled with several dates proposed to be confirmed at a later date.

The board recessed for lunch at 12:00 noon and reconvened at 1:00 p.m.

Dee Caputo discussed the proposed recommendations from the Adams County Task Force for changes to the zoning code affecting county areas "outside the Planning Area and Within the Panhandle". A decision on this matter will be made following further study and discussion.

Caputo updated the board on the Housing Needs Assessment process, on the Rodeo Lake resident survey; and on the progress of the Traffic Study being conducted by EWU staff/students. Caputo reported that a "newsletter" would be generated to provide additional information/results from the above noted activities until such time as it was deemed necessary to reconvene the Task Force meetings.

It being the time of 1:30 p.m. and the place set for the opening of bids for two (2) reversible rock rakes, bids were opened from:

Adams Tractor Spokane	\$9,067.27	
E. 1602 Trent Ave.	734.45	8.1%
Spokane, WA 99202	\$9,801.72	
Modern Machinery	\$8,999.58	
4412 East Trent Avenue	728.97	8.1%
Spokane, WA 99212	\$9,728.55	

Bids will be reviewed and an award made on Monday, March 29, 1999.

Commissioner Wills moved, Schlagel seconded, to authorize the chairman to sign the Notice and Election form with Mass Mutual on behalf of Darleen M. Norton. Motion carried.

Public Works Director Long and Undersheriff Weise briefly discussed applications received for the Emergency Services Director position and made arrangements for the review/interview process. Members of the "Washington Local Emergency Planning Committee" (with Commissioner Schlagel excusing himself) will initially review the applications before referring them to the Board for interview/final decision.

Commissioner moved, seconded, to approve the Consent Agenda:

Preliminary minutes of March 15, 1999

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.23.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows: #001 (991024-991143) for \$42,074.58; #102 (991144-991147) for \$1,689.47; #103 (991148-991154) for \$2,963.98; #104 (991155-991165) for

\$2,745.57; #105 (991166) for \$8,810.00; #106 (991167) for \$6.33; #112 (991168-991170) for \$426.61; #113 (991171-991172) for \$87.06; #117 (991173-991176) for \$747.24; #122 (991177) for \$11.00; #126 (991178) for \$250.00; #130 (991179) for \$15.04; #131 (991180-991185) for \$894.94; #133 (991186) for \$23.93; #166 (991187) for \$61.28; #301 (991188) for \$4,505.57; #101 (991107-991118) for \$4,987.64; #115 (991119-991147) for \$28,503.27; #401 (991148-991151) for \$251.54; #590 (991152-991177) for \$90,988.22; for a total of \$190,043.27.

Agreement for law Enforcement Services between Adams County and the Town of Washtucna for a one year period beginning January 1, 1999 and ending December 31, 1999 in the amount of \$8,616 paid quarterly to the county

Resolution No. R-35-99 In the Matter of Establishing Adams County Position #1602 - Emergency Services Director - as Exempt under FLSA

Resolution No. R-34-99 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures Which Should Have Been Incurred by the Solid Waste Fund #401

Resolution No. R-36-99 In the Matter of Reimbursement of the County Road Fund #115 for Expenditures Which Should Have Been Incurred by the Intergovernmental Service Fund #590

Correspondence was received from:

Catherine Bray, Othello Senior Center re: appreciation for 1999 funding
Notice of Claim on Retainage and Bond by Barnes, Inc. against Grady's Inc.
WSU Cooperative Extension Elvin L. Kulp, Chair re: contributions made by

agents

There being no further business to come before the board the meeting adjourned at 4:30 p.m.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AE
Clerk of the Board

**RESOLUTION NO. R-34-99
ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
WHICH SHOULD HAVE BEEN INCURRED BY THE SOLID WASTE FUND #401**

WHEREAS, the below expenditures for salaries for February should have been incurred by the Solid Waste Fund #401;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 1999 expenditures and the increase of 1999 expenditures for the Solid Waste Fund #401 and the related cash transfers with the revenue received recorded as BARS 389.90.00.10.

Required: Journal Entry			Effective Date: 03-22-99		
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	
401-537.10.10			\$2,188.45		
401-537.10.12					
401-537.10.20			868.97		
401-537.80.10					
401-537.80.12					
401-537.80.20					
401 – Cash					\$3,057.42
To reimburse County Road #115 for salaries for February, 1999.					
Entry Total	\$ 0.00	\$ 0.00	\$3,057.42		\$3,057.42
115 – Cash			\$3,057.40		
115-542.00.10.01					\$2,188.45
115-542.00.20.01					\$ 868.97

To record a reduction in expenditure as a result of Solid Waste Fund #401 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$3,057.42		\$3,057.42
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DATED this 22nd day of March, 1999.

s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AEE
Clerk of the Board

RESOLUTION NO. R-36-99

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE COUNTY ROAD FUND #115 FOR EXPENDITURES
WHICH SHOULD HAVE BEEN INCURRED BY THE INTERGOVERNMENTAL SERVICE FUND #590**

WHEREAS, the below expenditures for salaries for February should have been incurred by the Intergovernmental Service Fund #501;

THEREFORE BE IT RESOLVED that the following journal entry will stand as the basis for reduction of County Road Fund #115 1999 expenditures and the increase of 1999 expenditures for the Intergovernmental Service Fund #590 and the related cash transfers with the revenue received recorded as BARS 389.90.00.11

Required: Journal Entry			Effective Date: 03-22-99		
Fund – BARS Code	Budget		Actual		
	Debit	Credit	Debit	Credit	

590-519.30.00.11	\$1,561.19	
590-519.30.00.20	592.78	
590-548.10.00.11	1,588.93	
590-548.10.00.20	676.38	
590-548.20.00.11	4,092.20	
590-548.20.00.20	1,618.42	
590-548.30.00.11	11,111.84	
590-548.30.00.20	4,378.57	
590-548.40.00.11	320.00	
590-548.40.00.20	129.89	
590-548.60.00.11	166.92	
590-548.60.00.20	67.48	
590 – Cash		\$26,304.60

To reimburse County Road Fund #115 for salaries for February, 1999

Entry Total	\$ 0.00	\$ 0.00	\$26,304.60	\$26,304.60
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115 – Cash	\$26,304.60	
115-542.00.10.01		\$18,841.08
115-542.00.20.01		7,463.52

To record a reduction in expenditure as a result of IGS Fund #590 reimbursement.

Entry Total	\$ 0.00	\$ 0.00	\$26,304.60	\$26,304.60
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DATED this 22nd day of March, 1999

s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AE
Clerk of the Board

RESOLUTION NO. R-35-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHING ADAMS COUNTY POSITION #1602 -
EMERGENCY SERVICES DIRECTOR - AS EXEMPT UNDER FLSA**

WHEREAS, the job description established for the position of Emergency Services Director meets the requirements for an exempt position under the Fair Labor Standards Act;

THEREFORE BE IT RESOLVED that the following position is hereby classified as "exempt" under the Fair Labor Standards Act:

Emergency Services Director

DATED this 22nd day of March, 1999.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AE
Clerk of the Board