

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Courthouse, Ritzville

February 23, 2009  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Rudy Plager  
Vice-Chairman Roger L. Hartwig  
Commissioner Jeffrey W. Stevens

8:30 a.m.

**Lobbyist**

Lobbyist Potts updated the Board on the status of bills before the legislature.

8:46 a.m.

10:04 a.m.

**Adams County Fairgrounds**

There were no proposals for lease/rental of farm and pasture land at the Adams County Fairgrounds received for the advertised opening. Director O'Brien reported that one telephone inquiry was received. The request for proposals will be re-advertised.

Public Works Director O'Brien reported that litter grant funds will be used to clean up some of the fairground areas to facilitate reconfiguration of the parking areas.

**Trailers (Wet Kit/Drop Axles)**

Quotes were received from the following vendors for installation of wet kits and drop axles:

Reliance Trailer	\$14,770.81 per trailer
Transport Equipment	\$17,509.93 per trailer
Weller Truck Parts	\$15,689.90 per trailer

Board **consensus authorized proceeding with installation of the wet kits and drop axles on three (3) trailers.**

### **Economic Development Project**

Director O'Brien reported that the committee had reviewed the project submitted by the City of Othello and as soon as the notes are compiled it will be formally presented to the Board for action.

### **Stimulus Package**

Anticipated funds usage to be received from the stimulus package was discussed with several projects noted. The projects to be submitted and reviewed by the Panel include:

- Lee Road (Reynolds to Booker) to be divided into two projects
- Booker Road (Muse to SR26)
- Hills (Railroad Tracks to Lincoln County line)

O'Brien discussed the restrictions and timelines attached to the stimulus funds.

The 2009-2014 Six Year Transportation Improvement Program was scheduled for amendment to reflect the addition of these four road projects. Public hearing was set for Monday, March 9, 2009 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

### **Hills/Urquhart Road Project CRP-152**

### **Cow Creek Bridge #45-1 Project CRP-153**

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-10-09 In the Matter of Notice of Call for Bids for Hills/Urquhart Road Project CRP-152 and Cow Creek Bridge #45-1 Project CRP-153. Motion carried.* Bid opening was set for Monday, March 23, 2009, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

11:04 a.m.

11:05 a.m.

### **Assessor Office Staffing**

Assessor Anderson requested that the vacant appraiser position be filled and that the departmental budget be amended accordingly. The Board previously authorized retaining Jeff Brown on a contractual basis to do the "statistical analysis" for the department. The 2009 budget allocated funding for this professional service.

In lieu of a full time appraiser position, Anderson proposed hiring for a permanent half-time position to do appraisals. Other duties within the office will be re-allocated among current staff. Anderson will talk with the Union representative to verify certain matters.

The Board requested a full financial analysis (hours, benefits, compensation etc.) for this proposed half-time position. A follow-up appointment was set for March 4, 2009, at 9:00 a.m. for additional discussion and a decision on the appraiser position.

The board encouraged Anderson to look at the total office operation in preparation for the 2010 budget year

11:22 a.m.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Jail Inspection**

2009 First Quarter Jail inspection was completed with Jail Administrator Teffanie Stark.

**Designation of County ADO**

Commissioner Hartwig moved, Stevens seconded, to *authorize Chairman Plager to sign the Associate Development Organization Affirmation/Designation Form designating the Adams County Development Council as the Associate Development Organization to coordinate economic development services for the county under contract with the Washington State Department of Community, Trade and Economic Development.* **Motion carried.**

**Public Defender Contract**

Commissioner Stevens moved, Hartwig seconded, to *approve the Indigent Defense Contract between Michael V. Felice, Spokane, Washington, and Adams County to provide indigent defense services for Adams County felony cases for 2009.* **Motion carried.**

**Consent Agenda**

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
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001	090796-090813	\$ 8,110.83
103	090814-090817	\$ 398.61
104	090818-090831	\$ 7,466.73
105	090832-090835	\$28,333.28
106	090836	\$ 217.29
112	090837	\$ 236.25
116	090838	\$ 134.50
117	090839-090843	\$ 1,531.47
123	090844-090846	\$ 3,912.20
166	090847-090848	\$ 368.46
502	090849-090851	\$ 778.54
TOTAL		\$51,488.16

**Correspondence Received**

Big Bend Resource Conservation and Development Council, John Preston, Preston re: acknowledgment of yearly contribution and updated information on Council projects

Adams Conservation District re: agenda for February 19 and minutes of January 15, 2009

Public Defender Bajalcaliev re: 2008 case activity report from Stephen Felice

**Adjournment @ 4:30 p.m.**

Submitted:  
s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-10-09**

**NOTICE TO CONTRACTORS**

**County of Adams  
Department of Public Works  
Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Monday, March 23, 2009** and will be opened and publicly read on March 23, 2009 at 10:00 a.m. for the following construction improvements:

Hills/Urquhart Road Project (CRP-152), *Group #1*, MP 1.41 to MP 7.55, Heineman Road to Teske R/R Crossing, by the reconstruction of the roadway by grading, draining, replacement of culverts, gravel base, BST wearing surfacing and other work, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.

Cow Creek Bridge #45-1 Project (CRP-153), *Group #2*, MP 2.80, by removal of the existing bridge and replacement with a concrete structure, reconstruct bridge approaches, installation of guardrail and other work, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 23 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

**DATED** this 23<sup>rd</sup> day of February, 2009.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board