

## **COMMISSIONERS' PROCEEDINGS**

**Regular Meeting  
Adams County Courthouse, Ritzville**

**March 2, 2009**  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Rudy Plager  
Vice-Chairman Roger L. Hartwig  
Commissioner Jeffrey W. Stevens

10:03 a.m.

**Economic Development Capital Improvement Fund**

Director O'Brien reviewed the results of the compliance review team on the proposal submitted by the City of Othello for funding of Phase #1 construction of Main Street within the City's central business district. Initial review indicated that the City did not meet all of the threshold requirements as described in the funding guidelines. Chairman Plager, with concurrence of the Board, tabled the request until questions on the project could be clarified.

Mayor Shannon McKay then joined the meeting in progress and responded to specific project questions. Those responses will now be set forth in writing and sent to the County for review and application to the proposal prior to any formal action by the Board of Commissioners.

Director O'Brien then discussed some language changes needed in the threshold requirements that would more clearly define steps throughout the review process. Time limits that would set parameters of funds obligations will be set forth so that the goal of economic development is not delayed due to funds being prior obligated but a project not moving forward.

10:40 a.m.

**Yeisley Road**

Commissioner Stevens inquired about solutions to some of the conditions noted on Yeisley Road.

### **Adams County Fairgrounds**

Solutions to the water issues at the fairgrounds were discussed. A Plan is forthcoming including recommendations and as soon as State approval is received work will proceed.

One proposal for leasing a portion of the available farm/pasture grounds at the fairgrounds was received. Terms and questions/conditions were reviewed with additional clarification to be requested before a final decision is made.

The Board by **consensus** chose to not accept donation of a used trailer from Adams County Fire #5.

11:20 a.m.

### **Recess @ 12:00**

### **Reconvene @ 1:00 p.m.**

1:30 p.m.

### **COBRA**

Payroll Deputy Bowman provided information on the COBRA Subsidy in the Economic Stimulus Package and noted that guidance and model notices from the Department of Labor are pending at this time. The Act includes a 65% premium subsidy for up to 9 months of COBRA continuation coverage for qualified beneficiaries who had a COBRA qualifying event between September 1, 2008 and December 31, 2008. *Allegiance* will notify the qualifying former employees.

1:39 p.m.

2:09 p.m.

Todd O'Brien and Scott Yaeger reviewed the following 2009 budgeted purchases with the following action taken:

### **Reader Board**

Board **consensus authorized the purchase of a two-line Reader Board at a cost not to exceed the \$15,000 budgeted allocation.** The item will be purchased off state bid with an anticipated delivery time of 30-45 days.

### **Public Works Vehicles**

Board **consensus authorized the purchase of the following vehicles off State bid:**

**three (3) Dodge pickups, ¾ ton 2wd including tax at \$18,913 each;**

**one (1) Ford pickup ¾ ton 4wd extended cab at \$31,246 including tax.**

Total vehicle costs are within the 2009 budget allocation.

### **Sheriff Vehicles**

Board **consensus** authorized the purchase of the following vehicles off State bid:

**two (2) Crown Vic cars including tax at \$24,852 each;**

**one (1) Ford crew cab ½ ton 4wd at \$27,755 including tax**

Total vehicle costs are within the 2009 budget allocation. An additional vehicle scheduled for purchase will be further discussed with Sheriff Barger prior to ordering.

3:03 p.m.

3:10 p.m.

### **Solid Waste Trailers**

The quote received for sandblasting, patching, painting, new tarps, and addition of a dummy foot to the five (5) recently purchased used trailers was quoted by Alliance at \$4,387.60 per trailer with a 10% discount if all five trailers are done by the firm. Board **consensus** authorized **proceeding with repairs/additions to all five of the trailers per the quote/discount from Alliance.**

3:16 p.m.

### **Fixed Asset Inventories**

The Board certified the Fixed Asset Inventories as of December 31, 2008, to the Adams County Auditor per RCW 36.32.210.

3:18 p.m.

### **Washington Counties Risk Pool**

Commissioner Hartwig moved, Stevens seconded, to *approve **Resolution No. R-12-09 In the Matter of Continuing Relationships with the Washington Counties Risk Pool and the Related Appointments and Designations of/for Each Member County.*** Motion carried.

### **Dispatch Service**

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Interlocal Agreement between the City of Othello and Adams County for Dispatch Services.* Motion carried.

### **Consent Agenda**

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda.* Motion carried.

Preliminary minutes of February 17, 18, 23, and 25, 2009

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	090883-090922	\$ 21,118.63
103	090923	\$ 2,550.00
104	090924-090933	\$ 9,984.25
105	090934	\$ 8,370.00
109	090935-090936	\$ 572.94
112	090937	\$ 108.25
117	090938-090940	\$ 187.57
001	0464	\$ 6.89
108	0465-0467	\$ 1,115.63
115	0468-0484	\$ 45,936.89
122	0485-0486	\$ 255.27
321	0487	\$ 526.17
401	0488-0491	\$ 87,741.65
501	0492-0498	\$ 2,084.37
590	0499-0529	\$ 16,413.64
TOTAL		\$196,972.15

4:00 p.m.

**Permanent Minutes Signed**

February 9, 2009

**Correspondence Received**

City of Othello re: City Request for \$50,000 for reconstruction of Main Street (Phase 1)

**Adjournment @ 4:10 p.m.**

Submitted:  
s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-12-09**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF CONTINUING RELATIONSHIPS WITH THE WASHINGTON  
COUNTIES RISK POOL AND THE RELATED APPOINTMENTS AND DESIGNATIONS  
OF/FOR EACH MEMBER COUNTY**

**WHEREAS**, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its members counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and,

**WHEREAS**, the Pool's Interlocal Agreement, Bylaws, and Policies of its Board of Directors require appointees and/or designees from each member county as follows:

- a) **Director/Alternate Director** – officers or employees of each Pool member county that are appointed by and serve at the pleasure of the respective county's legislative authority (*Article 8 of the Interlocal Agreement and Article 2 of the Bylaws*);
- b) **County Risk Manager** – an employee of each Pool member county appointed to serve as a liaison between the County and the Pool as to risk management and who is responsible for the risk management function within the County (*Article 11(b) of the Interlocal Agreement*);
- c) **County Safety Officer** – an active employee designated by each Pool member county who, along with a related committee, are maintained to consider all recommendations concerning the development and implementation of a loss control policy to prevent unsafe practices (*Article 11(c) of the Interlocal Agreement*); and,
- d) **County Claims Administrator** – each Pool member county must designate someone to administer civil claims, with whom incidents should be immediately reported to, who is responsible for sending all claims and lawsuits and reporting various known incidents to the Pool, and with whom the Pool will coordinate the County's claim administration (*Section B of the Pool Board of Directors' Claims Handling Policies and Procedures*);

**NOW THEREFORE BE IT RESOLVED** that **Adams County** hereby confirms the appointment or designation of the following individuals for the applicable and required relationships with the Washington Counties Risk Pool:

**Director:** Jeffrey W. Stevens

**Alternate Director:** Linda Reimer

**Risk Manager:** Linda Reimer  
the Board

**Safety Officer:** Dennis Sackmann

**Safety Officer:** Ron Ferderer

**Claims Administrator:** Linda Reimer

**County Title:** Commissioner

**County Title:** Clerk of the Board

**County Title:** Risk Manager/Clerk of

**County Title:** Facilities Manager

**County Title:** Maintenance - Union

**County Title:** Clerk of the Board

**AND BE IT FURTHER RESOLVED** that this resolution shall become effective immediately upon passage and shall supersede any prior conflicting action(s); and,

**BE IT FURTHER RESOLVED** that the Clerk of the Board of Adams County Commissioners shall forward a copy of this resolution once executed to the attention of the Executive Director at the Washington Counties Risk Pool, 2558 RW Johnson Rd., S.W., Suite 106, Tumwater, WA 98512-6103.

**DATED** this 2<sup>nd</sup> day of March, 2009.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:

s/Linda Reimer, MMC  
Clerk of the Board