

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Courthouse, Ritzville

May 26, 2009

(Tuesday due to Memorial Day Holiday on Monday)

Call to Order @ 8:30 a.m.

Present:

Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

Absent:

Chairman Rudy Plager

10:00 a.m.

Public Works General Session

Director O'Brien reported on the following:

- Road maintenance
- Litter crew activity in the Othello area
- Scheduled meeting with Department of Health to review the final draft for the Transfer Station Operations Plan
- Requested approval of the modified job description from "recycling coordinator" to "recycling specialist" and noted that the emphasis is shifting from community education to hands-on-recycling effective July 1 (public education will now take place on site at the transfer station)
- Reviewed the draft Supplement Agreement to the Contract for Transportation Haul of Solid Waste Refuse with Sam Villarreal Trucking
- Noted a delay in beginning sealcoat operations until around July 6 or later in order to resolve tanker ownership issues the sale of SEMS to Western and whether the county will still be able to realize savings by self-hauling of the product; and, additionally delaying until gas tax revenue figures for May and June are available
- Reported that Skill Source had inquired if the county could develop a training program for the students and the department was reviewing that potential

- Pump function at the fairgrounds is scheduled to be checked

Hills/Urquhart Road and Cow Creek Bridge #45-1

Commissioner Stevens moved, Hartwig seconded, to *approve Pay Estimate #1 to North Central Construction, Inc., Moses Lake, for work completed on the Hills/Urquhart Road and Cow Creek Bridge #45-1 Projects from April 27, 2009 through May 20, 2009 in the amount of \$103,967.43. Motion carried.*

10:53 a.m.

Lee Road Project

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No., R-23-09 In the Matter of Notice of Call for Bids for the Lee Road Overlay Project – Phase #1. Motion carried.* Bid opening was set for 10:00 a.m. on Monday, June 15, 2009.

Federal Surface Transportation Funds

Commissioner Stevens moved, Hartwig seconded, to *approve Resolution No. R-24-09 In the Matter of Distribution of Federal Surface Transportation Funds. Motion carried.* Funds were distributed to Othello, Ritzville, Lind, Washtucna, and Hatton.

11:02 a.m.

Elections

Auditor McBroom and Elections Deputy Hunt reviewed how to handle services in Othello prior to and on Election Day now that the Licensing Department staff will no longer be available due to closure of the office. Several scenarios were discussed with McBroom and Hunt to follow up on several and report back at a later date.

11:30 a.m.

11:31 a.m.

Sheriff's Department

Sheriff Barger and Undersheriff Hunt reviewed their request to apply for funding for an INET officer noting that entities choosing to not apply are releasing funding that would enable to the county to pay 100% of the officers wages/benefits. How the position would be filled and additional actions/costs that may be required to retain a full county roster were discussed. The Board inquired about rules/regulations that will bind the county in the future if the position is filled. A decision by the Board was scheduled for Wednesday, May 27, 2009.

Sheriff Barger then reported the following:

- Cars in the impound lot are being processed and removed
- Accepted a dispatcher resignation and plans to fill the vacancy as soon as possible
- Reviewed the City of Othello request for the county to dispatch for the City – discussion sessions will be scheduled with an anticipated 2 year +/- start date

11:51 a.m.

Recess @ 12:00

Reconvene @ 1:00 p.m.

1:32 p.m.

City of Ritzville

Prosecutor reviewed the proposed Agreements with the City of Ritzville for Building Inspector Services and Computer Support Services based on receipt of a letter from City of Ritzville Attorney Mark DeWulf. Following discussion, the Board authorized Prosecutor Flyckt to continue discussions with Attorney DeWulf so as to reach a resolution in regarding 'county v. city liability' in both agreements.

2:03 p.m.

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, *to approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of May 18 and 20, 2009

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	092068-092099	\$ 18,404.64
103	092100-092101	\$ 372.45
104	092102-092112	\$ 5,722.62
105	092113-092115	\$ 25,416.61
107	092116-092117	\$ 600.00
109	092118	\$ 124.07
113	092119	\$ 33.00
114	092120	\$ 200.00
117	092121-092124	\$ 546.54

121	Hand Pay	\$ 1,344.00
502	092125-092128	\$ 826.62
001	1489-1491	\$ 15,061.08
108	1492-1494	\$ 37,649.66
115	1495-1502	\$ 17,786.48
122	1503-1504	\$ 5,626.79
401	1505-1507	\$ 28,193.03
501	1508-1511	\$ 14,031.22
590	1512-1524	\$ 73,244.57
	TOTAL	\$245,183.38

Permanent Minutes Signed

May 11 and 13, 2009

Correspondence Received

Burt Gillette, Ritzville re: resignation from Adams County Library District #2 Board

Adjournment @ 3:45 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

-ABSENT-

Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

RESOLUTION NO. R-23-09

NOTICE TO CONTRACTORS
County of Adams
Department of Public Works
Ritzville, Washington

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Monday, June 15, 2009** and will be opened and publicly read on June 15, 2009 at 10:00 a.m. for the following construction improvements:

Lee Road Overlay Project – Phase #1 (CRP-160), MP 0.00 to MP 1.00, Reynolds Rd. to SR 17 and MP 0.00 to MP 2.03, SR 17 to Lemaster Rd., by the rehabilitation of the roadway by asphalt surfacing, pavement repair and other work, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 26th day of May, 2009.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
-ABSENT-
Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board

RESOLUTION NO. R-24-09

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF DISTRIBUTION OF FEDERAL SURFACE TRANSPORTATION FUNDS

WHEREAS, Adams County established procedures regarding distribution of County Road Funds for the Surface Transportation Program to Local Agencies under Resolution No.-86-98;

NOW THEREFORE BE IT HEREBY RESOLVED that Adams County pay to the cities/towns the following amounts from the County Road Fund #115:

City/Town	Population	BARS Number	Amount
Othello	6,495	598.45.52.01	\$ 36,319
Ritzville	1,740	598.45.52.02	\$ 9,729
Lind	560	598.45.52.03	\$ 3,131
Washtucna	235	598.45.52.04	\$ 1,314
Hatton	105	598.45.52.05	\$ 587
Totals	9,135		\$ 51,080

DATED this 26th day of May, 2009.

BOARD OF COUNTY
COMMISSIONERS
ADAMS COUNTY, WASHINGTON
-ABSENT-
Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, MMC
Clerk of the Board