

## COMMISSIONERS' PROCEEDINGS

### Regular Meeting Adams County Courthouse, Ritzville

October 12, 2009  
(Monday)

#### Call to Order @ 8:30 a.m.

#### Present:

Chairman Rudy Plager  
Vice-Chairman Roger L. Hartwig  
Commissioner Jeffrey W. Stevens

**Corrections:** Resolution No. R-40-09 signed September 14, 2009 was corrected to reflect the following number: **Resolution No. R-40A-09.**

10:00 a.m.

#### Public Works

Weather conditions continue to dictate the road maintenance tasks; paving at the Bruce Transfer Station has begun; and, bridge installation on Hills-Urquhart continues.

Hydro Seeder quotes were reviewed. Public Works recommended the county proceed with a machine rental for the late fall work; and, then if the machine is acceptable purchase under an agreement that rental cost applies to the purchase price. The Board concurred with the recommendation.

10:45 a.m.

11:01 a.m.

#### Budget Workshop – WSU Cooperative Extension

- Increased postage costs were noted
- Estimates for repair and maintenance and copies were reviewed given minimal expenditures to date in 2009
- Discussed the spring retirement of an employee and the review of the position and how it will be filled and financed in the future

11:32 a.m.

#### Recess @ 12:00

#### Reconvene @ 1:00 p.m.

1:28 p.m.

## **Budget Workshop**

### **Prosecutor**

- Reviewed revenue line item for legal fees/CCS
- Noted possible retiree at end of 2010
- Restated the need to look at Deputy Prosecutor positions and compensation levels
- Discussed the “Professional Services” line item for a Civil Attorney
- Explained usage of the ‘law library’ and the need for certain offices to have their own law books
- Reviewed ‘interpreter fees’ and the consolidation of those costs (with a few minor exceptions) into one line item for all courts
- Discussed training needs for attorneys as well as staff with the Board reiterating that training has been encouraged
- Reiterated and restated the need to implement and staff for the Crime Victim Advocacy Program since funding is available – Board discussed staffing, office requirements, position base, and other related details

### **Office of Support Enforcement**

- Emphasized the State budget restrictions and reduced compensation to the county for 2010
- Reviewed the procedure for reimbursement requests and how it will be handled until mid-year with modifications to the department at that time as required
- Board noted that this is NOT a county responsibility and will NOT be funded by the county

### **Coroner**

- Board reiterated that funding would be available as needed with the Prosecutor noting that indigent burial requests may increase due to the economy

2:41 p.m.

2:45 p.m.

## **Budget Workshop – Central Services**

- Reviewed urgent need to fill vacant position in the department
- Reviewed cost allocations for the various departments and how revenue will be generated in 2010

3:26 p.m.

3:34 p.m.

**Budget Workshop – Superior Court Clerk**

- Staff changes not anticipated
- Revenue sources down some but little control over most areas

3:46 p.m.

**Consent Agenda**

Commissioner Stevens moved, Hartwig seconded, *to approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of October 5 and 7, 2009

September, 2009 Payroll in the amount of \$664,150.59; and, Benefits in the amount of \$186,231.60 (Warrant # Series 515162-515335; Direct Deposit # Series 23880-24034; Benefit/Deduction # Series 1074199-1074216)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	094019-094058	\$ 51,479.08
105	094059	\$ 1,250.00
109	094060	\$ 588.59
111	094061	\$ 250.00
114	094062	\$ 91.19
116	094063	\$ 249.87
117	094064	\$ 479.60
121	094065	\$ 2,601.08
502	094066-094073	\$ 10,636.48
001	3042	\$ 78.46
108	3043-3048	\$ 843.63
115	3049-3064	\$450,370.41
122	3065-3067	\$ 700.94
401	3068-3080	\$ 25,948.34
501	3081-3087	\$ 7,243.99
590	3088-3120	\$ 19,470.55
TOTAL		\$572,282.21

**Resolution No. R-42-09 In the Matter of Reimbursement of the  
Current Expense Fund #001 by the Auditor's O&M Fund #116**

Declared Inventory #12132 Law Books entitled Federal Practice  
and Procedure, Vol. 1-31 and Inventory #12110 Law Books entitled  
Benders Federal Practice Forms obsolete and surplus to be discarded

**Permanent Minutes Signed**

September 28, 2009

**Correspondence Received**

Dennis Lewellen re: Public Defender Report for Third Quarter 2009  
Copy of Victim/Witness Assistance Grant sent by Adams County  
Prosecutor to Ms. Katharine Egan, State of Washington Office of Crime  
Victims Advocacy

Chris Bajalcaliev re: Public Defender Report for Third Quarter 2009  
Adams Conservation District re: Agenda for October 15, 2009 and  
Minutes from September 17, 2009

**Adjournment @ 4:00 p.m.**

Submitted:  
s/Linda Reimer, MMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

**RESOLUTION NO. R-42-09**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REIMBURSEMENT OF THE CURRENT EXPENSE FUND #001 BY  
THE AUDITOR'S O&M FUND #116**

**WHEREAS**, postage costs were expended out of the Current Expense Fund #001 in the amount of \$4,400; and,

**WHEREAS**, of these expenditures \$1,009.21 were actually Recording costs and should have been expended from the Auditor's O&M Fund #116;

**THEREFORE BE IT HEREBY RESOLVED** that the Current Expense Fund #001 BARS 023.514.10.42.01 be reduced by \$1,009.21; and, that the Auditor's O&M Fund #116 BARS 514.10.42.01 be increased by \$1,009.21; and,

**BE IT FURTHER RESOLVED** that the Adams County Treasurer be authorized to transfer the amount of \$1,009.21 from the Auditor's O&M Fund #116 to the Current Expense Fund #001 BARS 389.90.00.10.

**DATED** this 12<sup>th</sup> day of October, 2009.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Rudy Plager, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Jeffrey W. Stevens, Commissioner

ATTEST:  
s/Linda Reimer, MMC  
Clerk of the Board