

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse, Ritzville

October 19, 2009
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Rudy Plager
Vice-Chairman Roger L. Hartwig
Commissioner Jeffrey W. Stevens

11:00 a.m.

Public Defender Contract

Prosecutor Flyckt reviewed minor changes and corrections to the Public Defender Contract in preparation for execution by all parties. The contract will be given to Bajalcaliev and Lewellen for review and execution prior to the Board's official action.

11:35 a.m.

Recess @ 12:00

Reconvene @ 1:00 p.m.

1:00 p.m.

Nicholls Engineering

Commissioner Hartwig moved, Stevens seconded, to *approve the **Adams County General Bridge Analysis and Assistance Agreement** between Adams County and Nicholls Engineering, Spokane Valley, Washington, to perform structural engineering consultant work for various county bridges and perform bridge load ratings as needed at a compensation level detailed in Exhibit A.* **Motion carried.**

Bruce Transfer Station

Commissioner Stevens moved, Hartwig seconded, to *approve Pay Estimate #1 – Final to Inland Asphalt, Richland, Washington for work completed at the Bruce Transfer Station in the amount of \$30,538.64.*

Motion carried.

Hills/Urquhart Road

Public Works Director O'Brien informed the Board that Hills/Urquhart Road will remain under restriction until the road is deemed to be compliant and complete under "all weather status". Loads not qualifying under the restrictions will be required to check in advance of travel with the Public Works Department for special status.

Budget Workshop

Public Works Director O'Brien, Engineer Johns, Assistant Director/Engineer Yaeger, Facility Manager Sackmann, and Building and Planning Director Wiltse were present during review and discussion of the following:

O&M #501

- Space in the courthouse and relocation of various offices; space rental revenue
- No anticipated personnel changes, merely shifting of some responsibility areas
- Small tools and equipment that are regularly being used are being purchased instead of rented due to limited vendors providing that service in the local area
- Board approved limiting basement access to a select few to avoid having the public inadvertently enter that area via the elevator – it will be keyed appropriately in the near future
- Noted that professional service contractors to handle repair and maintenance projects is down since the majority is now handled in-house
- Reported that the Sheriff's Office substation needed a new roof

Paths & Trails #110

- Budgeted expenditure covers maintenance on paths only
- Proposed the concept of a "Bike Path" along Weber Road – this path to be developed at the same time as needed repairs/road modifications are done that will address long standing water issues

Fair #108

- All revenue and rentals will be handled by the Public Works bookkeeping system in 2010
- Roger Krug will assume scheduling of the fairgrounds facilities by outside groups and will handle the related duties of insurance, keys, scheduling cleaning, and collecting revenue for

building and RV rentals (his compensation will continue under the Economic Development Fund)

- Board approved allocating \$10,000 from Fund #108 for a “Fairgrounds Development Feasibility Study”
- An additional one, possibly two, ticket booths will be constructed and installed in 2010

Capital Improvement #321

- Noted the \$75,000 budgeted for fairgrounds improvement
- Farmer’s Electric will be contacted regarding the completion of the arena lights
- Reviewed Courthouse exterior upgrades

Solid Waste #401

- Reported that projected personnel costs for 2010 were too high and will be modified; noted \$75,000 budgeted for a “code enforcement officer”
- Revenue sources were identified
- Expenditures were reviewed with a note that expenses were divided into four sub-categories: General Administration; Landfill Closure and Post Closure Care; Maintenance; and Transfer Station Operations
- Two (2) additional trailers are budgeted for purchase in 2010
- Landscaping budgeted for the Bruce Transfer Station site

Building and Planning #087

- Noted increase in CE contribution for 2010
- Reviewed budgeted advertising expenses
- Board approved the 2010 purchase of a “building permit tracking system” for an estimated \$5,000

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, *to approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of October 12 and 14, 2009

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims

certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	094082-094123	\$ 65,628.16
103	094124-094130	\$ 10,368.74
104	094131-094161	\$ 37,457.82
106	094162-094165	\$ 2,148.70
112	094166	\$ 60.50
117	094167-094178	\$ 2,332.66
123	094179	\$ 1,800.00
131	094180	\$ 442.64
166	094181-094188	\$ 2,495.52
502	094189-094198	\$ 31,214.15
001	3172-3173	\$ 178.57
108	3174-3177	\$ 376.27
115	3178-3194	\$ 92,742.87
122	3195	\$ 14.61
401	3196-3201	\$ 53,410.74
501	3202-3206	\$ 7,243.99
590	3207-3225	\$ 92,513.30
TOTAL		\$400,429.24

Permanent Minutes Signed

October 5 and 7, 2009

Correspondence Received

Adams County Development Council Board of Directors Minutes from September 10, 2009

Adams County Noxious Weed Control Board minutes of July 14, 2009 and agenda for October 13, 2009

Copy of letter to Town of Lind from Todd O'Brien, Director of Public Works re: Adams County Economic Development Fund

Determination of Significance and Request for Comments on Scope of Environmental Impact Statement for the Wanapum Dam Reconfiguration and Reoperation Project

Commissioner Hartwig left the meeting at 3:50 p.m.

Adjournment @ 5:15 p.m.

Submitted:

s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Rudy Plager, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Jeffrey W. Stevens, Commissioner