

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse, Ritzville

March 29, 2010
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner Rudy Plager

Additions:

2:30 p.m. Dave Anderson, Medical Benefits Committee
Chair re: brokerage service proposals

[10:02:12 AM](#)

General Public Works

Director O'Brien provided visuals on work in-progress on the Hills/Urquhart Road; and, noted that bids for oil will be opened later today.

Danekas Road Project #1 – Phase I (CRP-158)

Commissioner Plager moved, Stevens seconded, to *approve Resolution No. R-11-2010 Notice to Contractors for construction improvements on Danekas Road Project #1 – Phase 1 (CRP-158), MP 3.20 to MP 5.75, Schoessler Road to Klein Road, by the reconstruction of the roadway by grading, draining, replacement of culverts, and other work, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications. Motion carried.*

Bid opening was set for Monday, April 19, 2010, at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

Director O'Brien read a letter received from the CRABoard regarding RATA funding allocations.

Certification to County Road Administration Board

Commissioner Stevens moved, Plager seconded, to *authorize the Chairman to sign the 2009 Certification to County Road Administration Board in the areas of: Traffic Law Enforcement, Fish Passage Barrier Removal, Annual Certification, Annual Construction Report, County Arterial Preservation Report, and Maintenance Management Certification.*
Motion carried.

Adams County Health Building – Ritzville

Commissioner Plager moved, Stevens seconded, to *authorize the Chairman to sign the Contract between DOH Associates and Adams County for the Scope of Work for the Feasibility Study to remodel the Adams County Health Building in Ritzville at a cost not to exceed \$8,900.*
Motion carried. Optional additional work may be assigned by the county at a later date at a cost not to exceed \$9,350.

Solid Waste Transfer Stations

Director O'Brien noted that recyclers are on-site at the Ritzville Transfer Station after finishing at the Bruce Transfer Station; and, that Department of Health and Department of Ecology recommendations received for the Bruce Transfer site will be addressed with appropriate modifications implemented.

[10:49:02 AM](#)

Executive Session

Public Works Director O'Brien requested a ten (10) minute executive session under RCW 42.30.110(1)(g) – “to evaluate the qualification of an applicant for public employment or to review the performance of a public employee...” Executive session was held from 10:49 a.m. until 10:57 a.m. No decisions or actions were taken following executive session.

[11:02:09 AM](#)

Washtucna Park & Recreation District #2

Washtucna Park & Recreation #2 Board member Pastor Dennis Evans, Bookkeeper Sue Whitman, Treasurer Danekas, Auditor McBroom, and Public Works Director O'Brien participated in discussion of the formal request by the Park & Recreation District to borrow \$33,000 in order to operate the Washtucna swimming pool in 2010.

Treasurer Danekas reviewed the revenue sources for the District (estimated tax receipts, levy collection, and other miscellaneous revenue sources) and the projected expenditures based on their budget. Auditor

McBroom addressed recommended time frames to place voter approved levy requests on the ballot.

Danekas presented the amortization schedule as prepared and forwarded by Jeff Nave. The **Board concurred** with Danekas' recommendation that the loan payback period be extended to five (5) years rather than the three (3) year schedule in order to assist the District with building a reserve fund.

Commissioner Plager moved, Stevens seconded, to *authorize the Adams County Treasurer to purchase a \$33,000 loan as a revenue anticipation note for Washtucna Park & Recreation District #2.* **Motion carried.**

[11:30:33 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:33:41 PM](#)

Public Defenders

Attorneys Chris Bajalcaliev, Dennis Lewellen, and Jordon Stevenson, Public Defenders, met to review the status of the current public defender contract and to review any special challenges or issues related to the provision of services.

Bajalcaliev reported that sub-contracts had been offered to Attorneys Steve Felice and Mike Felice at the beginning of the contractual year; but, both had declined. The following five attorneys currently provide public defender services for the county: Chris Bajalcaliev, Dennis Lewellen, Jordan Stevenson, Kyle Smith, and Philip Spicerkuhn.

[1:56:55 PM](#)

[2:29:31 PM](#)

Broker Services

Dave Anderson, Medical Benefits Committee Chairman, and Janet Bowman, Payroll Deputy, presented proposals received for "Adams County Broker Services. Anderson noted that five (5) requests for information were received with the following five (5) proposals returned for consideration:

Clearpoint
Gallagher Benefit Services, Inc.
Copperleaf Consultants, a division of VEBA Service Group, LLC
Plan Administrators, Inc.

FRP Financial

The proposals will be reviewed by the Board and interviews will be scheduled and subsequently conducted during a regular Monday proceeding(s).

[2:42:03 PM](#)

Consent Agenda

Commissioner Stevens moved, Plager seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of March 22 and 24, 2010

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	101240-101259	\$ 12,813.62
104	101260-101267	\$ 6,771.68
116	101268	\$ 3,219.35
117	101269-101273	\$ 471.59
121	101274-101277	\$ 1,115.81
121	Hand Pay	\$ 1,400.00
166	101278-101280	\$ 2,508.34
502	101281-101284	\$ 556.58
108	0737-0740	\$ 2,660.17
115	0741-0754	\$ 97,113.19
122	0755	\$ 250.00
401	0756-0760	\$ 7,684.95
501	0761-0763	\$ 615.78
590	0764-0776	\$172,704.94
TOTAL		\$309,886.00

Permanent Minutes Signed

March 10, 15, and 17, 2010

Correspondence Received

Robert B. Towne, District Manager, US Department of the Interior, Bureau of Land Management re: invitation to county to participate in development of a resource management plan 9,958 acres of 445,000

acres of public land) for acreage that Bureau Spokane District administers in Washington

Adjournment @ 4:30 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Rudy Plager, Commissioner

RESOLUTION NO. R-11-2010

**NOTICE TO CONTRACTORS
County of Adams
Department of Public Works
Ritzville, Washington**

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Monday, April 19, 2010** and will be opened and publicly read on April 19, 2010 at 10:00 a.m. for the following construction improvements:

Danekas Road Project #1- Phase 1 (CRP-158), MP 3.20 to MP 5.75, Schoessler Road to Klein Road, by the reconstruction of the roadway by grading, draining, replacement of culverts, and other work, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

DATED this 29th day of March, 2010.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Rudy Plager, Commissioner

ATTEST:
s/Linda Reimer, MMC, Clerk of the Board