

COMMISSIONERS' PROCEEDINGS

Regular Meeting Adams County Courthouse, Ritzville

June 7, 2010
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Jeffrey W. Stevens
Commissioner Rudy Plager

[9:47:44 AM](#)

Central Services

Commissioner moved, seconded, to *authorize the Chairman to sign the Rental Agreement with FP Mailing Solutions for the postage meter software for the postage machine at \$80.95 for 60 months.* **Motion carried.**

[9:52:00 AM](#)

[10:04:32 AM](#)

Public Works

Director O'Brien reported on the status of road projects including some maintenance required on gravel roads due to the recent rains and due to increased traffic on some roads due to the Danekas Road project.

Information was provided on WA TRANS; an update was given on the transfer station improvements; and, details were provided on the ground and sidewalk improvements at the fairgrounds as well as plans for development of a special restricted road to be used for three days each year during the fair/rodeo to facilitate exiting of the grounds.

[10:53:59 AM](#)

[11:02:23 AM](#)

Audit Entrance Conference

The State Auditor's Office Auditor in Charge Karen Wilson conducted the Entrance Conference for audit to cover the following general areas for the period beginning January 1, 2008 and ending December 31, 2009:

Accountability for public resources and compliance with laws and regulations (2008 and 2009)
Financial statements (2009)
Federal compliance (2009)

Each of these components was reviewed along with identification of audit reports and reporting levels. The cost of the audit is estimated at \$43,960 plus travel expenses.

Commissioner Stevens requested an audit of the Adams County Fair fund due to recent changes in how the fair and grounds are managed.

[11:22:39 AM](#)

[11:28:49 AM](#)

FRP Financial

Michael Otis, FRP Financial, presented application documents for group insurance and for vision care.

Commissioner Plager moved, Stevens seconded, to *authorize the Chairman to sign the Application for Group Insurance with ReliaStar Life Insurance Company.* **Motion carried.**

Commissioner Stevens moved, Plager seconded, to *authorize the Chairman to sign the Application for Vision Care Plan with VSP.* **Motion carried.**

[11:35:00 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Departmental Forum

A discussion regarding county employee training needs and options was held with elected officials/department heads. Additionally the group discussed safety issues within the courthouse/jail; the recent fire alarm problem; and, development of a "Building Evacuation Plan". Additional training presenters and classes, in addition to the two reviewed by the group, will be researched and provided at a future date.

The following were in attendance: Superior Court Clerk Kirkendall, TJ Hunt for Juvenile Administrator Juan Garza, Auditor McBroom, Treasurer Danekas, Prosecutor Flyckt, Assessor Anderson, Public Works Director O'Brien, and Sheriff Barger.

Meeting Relocation

The regular June 16, 2010 meeting scheduled for Ritzville will be held in Washtucna, Washington, at the Town Hall located at 165 SE Main St.

Consent Agenda:

Commissioner moved, seconded, to *approve the Consent Agenda*.

Motion carried.

Preliminary minutes of June 1 and 2, 2010

May, 2010 Payroll in the amount of \$648,114.47 and Benefits in the amount of \$185,656.96 (Warrant # Series 516268-516378; Direct Deposit # Series 25957-26117; Benefit/Deduction # Series 1079324-1079342)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	102254-102295	\$ 1,694.46
103	102296-102299	\$ 3,052.39
104	102300-102311	\$ 12,201.08
106	102312-102313	\$ 106.98
112	102314	\$ 330.50
114	102315	\$ 22.50
117	102316-102319	\$ 1,471.02
123	102320	\$ 1,800.00
166	102321-102326	\$ 1,047.83
502	102327-102336	\$ 21,005.32
001	1672-1674	\$ 164.07
108	1675	\$ 144.57
115	1676-1686	\$ 31,861.38
122	1687-1690	\$ 1,803.68
401	1691-1694	\$ 17,737.92
501	1695-1698	\$ 2,712.70
590	1699-1723	\$ 61,857.49
TOTAL		\$159,013.89

Permanent Minutes Signed

May 24 and 26, 2010

Correspondence Received

Adams County Noxious Weed Control Board re: agenda for June 8, 2010; and, minutes of March 9, 2010 and April 20, 2010
Grant County Comprehensive Plan 2010 Addendum to the EIS

Adjournment @ 3:40 p.m.

Submitted:
s/Linda Reimer, MMC
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Rudy Plager, Commissioner