

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse, Ritzville
December 27, 1999**

The regular meeting of the Adams County Board of Commissioners was called to order by Chairman W. L. Schlagel on Monday, December 27, 1999, at 8:30 a.m. in Ritzville. Commissioner Bill Wills and Commissioner Jeffrey W. Stevens were present.

Resolution No. R-116-99 was added to the consent agenda.

Public Works Director Long updated the board on general road maintenance issues being addressed.

Commissioner Wills moved, Stevens seconded, to authorize the chairman to sign Proposal # 251G9 with Budinger & Associates, Inc. for Geotechnical Engineering Services at the Paha/Packard Road Quarry. Motion carried. Amount for professional services is not to exceed \$2,500.

*0-278

It being the time of 10:30 a.m. and the place set for the continuance of the public hearing to consider amendments to the 1999 Adams County Budget, Chairman Schlagel reconvened the public hearing.

There were no members of the public present.

Auditor McBroom responded to questions from the Board on the Sheriff's Association contract and the Coroner budget.

Hearing no further comments, Chairman Schlagel closed the hearing at 10:43 a.m.

Commissioner Stevens moved, Wills seconded, to approve **RESOLUTION NO. R-108-99 IN THE MATTER OF AMENDING THE 1999 ADAMS COUNTY BUDGET**. Motion carried.

*278-1546

It being the time of 11:00 a.m. and the place set for the continuance of the public hearing on adoption of the 2000 Adams County Budget, Chairman Schlagel reconvened the public hearing.

There were no members of the public present. Treasurer Daneaks, Auditor McBroom, Public Works Director Long, WSU Cooperative Extension Chair Newkirk, and press from the Ritzville Journal were present.

Auditor McBroom reported that new figures were just received this date that modify the proposed budget from last week. Board consensus was to budget for 4 beds per month

at Martin Hall. Auditor McBroom requested clarification on the Rodeo Lake Capital Improvement fund.

Chairman Schlagel recessed the public hearing at 11:37 a.m. to facilitate last minute changes. The public hearing will reconvene at 1:30 p.m.

The board recessed for lunch at 12:00 noon and reconvened at 1:00 p.m.

*1546-1556

It being the time of 1:30 p.m. and the place set for the continuance of the public hearing on the 2000 Budget, Chairman Schlagel reconvened the hearing.

Auditor McBroom reviewed some budget changes. Press from Ritzville Journal and Tri-City Herald were present along with WSU Cooperative Chair Newkirk and Assessor Crossler.

Chairman Schlagel recessed the hearing at 2:00 p.m. to reconvene at 3:00 p.m.

Central Services Director Cantrell discussed a proposal for rate deduction on the Othello lines received from US West Centrex 21. Discussion followed.

Commissioner Wills moved, Schlagel seconded, to authorize the chairman to sign the agreement between US West Centrex 21 for Rate Stability for the phone lines at 165 N. 1st and 120 S. Broadway in Othello. Motion carried.

Treasurer Danekas and Assessor Crossler reviewed with the board the current expense levy allocations for the Health District, Mental Health, Developmental Disabilities, and Veterans Relief. Following discussion, the Board allocated funds as follows: Health District, \$30,800; Mental Health, \$10,000; Developmental Disabilities, \$15,374, and Veterans Relief, \$4,367.

*1556-2297

Chairman Schlagel reconvened the 2000 Budget public hearing at 3:20 p.m.

Additional modifications were made to the budget. The board agreed to raise the medical insurance cap from \$280/month to \$330/month for non-union current expense, central services, and public works employees and union public works employees. These changes will be reflected in the proposed budget.

Chairman Schlagel closed the public hearing at 3:40 p.m.

*2297-2338

Commissioner Wills moved, Schlagel seconded, to approve **RESOLUTION NO. R-109-99 IN THE MATTER OF ADOPTION OF THE 2000 ADAMS COUNTY BUDGET.** Motion carried.

This budget includes the following employee package modifications:
Adams County Sheriff's Association per contract limitations
Public Works Union per contract limitations

Medical cap for non-union employees raised from \$280/month to \$330/month effective January 1, 2000 (reflected in January payroll issued February 5, 2000)

Basic minimum Life Insurance per employee from \$15,000 to \$20,000 in 2000

Commissioner Stevens moved, Schlagel seconded, to approve **RESOLUTION NO. R-105-99 IN THE MATTER OF INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM THAT WHICH WAS LEVIED THE PREVIOUS YEAR (CURRENT EXPENSE)**.

Motion carried.

Commissioner Stevens moved, Schlagel seconded, to approve **RESOLUTION NO. R-107-99 IN THE MATTER OF INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM THAT WHICH WAS LEVIED THE PREVIOUS YEAR (COUNTY ROAD)**. Motion carried.

Commissioner Stevens moved, Schlagel seconded, to authorize the chairman to sign the Service Information Form for Community Access Services for the Developmentally Disabled. Motion carried.

Commissioner Stevens moved, Schlagel seconded, to authorize the chairman to sign the Order of Sale of County Property for a portion of SW1/4NE1/4, Section 4, Township 16, Range 28 in Adams County, Washington. Motion carried. The property (Parcel # 2-628-04-013-0001) minimum bid was set at \$200 per acre for a total of \$2,500.

Commissioner Stevens moved, Wills seconded, to authorize the chairman to sign the **Memorandum of Agreement between Washington State University Cooperative Extension and Adams County for 2000 funding in the amount of \$38,633.00**. Motion carried.

Commissioner Wills moved, Stevens seconded, to approve the Consent Agenda:

Preliminary minutes of December 20, 1999

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.23.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001 | 996425-996453 | \$ 7,122.50 |
| 103 | 996453A-996455 | \$ 2,676.46 |
| 104 | 996456-996469 | \$ 1,830.25 |
| 106 | 996470-996471 | \$ 299.94 |
| 115 | 996470A-996470C | \$ 90,466.16 |
| 116 | 996472 | \$ 65.90 |
| 117 | 996473 | \$ 900.00 |
| 401 | 996473A | \$ 240.00 |
| TOTAL | | \$103,601.21 |

Resolution No. R-113-99 In the Matter of Declaring Public Works Equipment (1991 Swenson Sander) as Surplus to be sold to Franklin County Public Works Department

Resolution No. R-114-99 In the Matter of Adopting the Annual Road Construction Program for 2000

Resolution No. R-115-99 In the Matter of Authorizing Investment of A&R Construction, Inc. Retainage Fee Monies in the Washington State Local Government Investment Pool

Retainage Agreement and Instructions to Adams County Treasurer for Investment on behalf of A & R Construction, Inc.

Resolution No. R-116-99 In the Matter of Adopting Job Descriptions and Setting Pay Ranges for the Adams County Developmental Disabilities Department

Electric Service Agreement with Avista Utilities for Service to Solid Waste Coordinator's Office in Othello on N. Broadway

Correspondence was received from:
City of Othello, Curt C. Andrews, City Planner re: Washington Community Economic Revitalization Team (WA-CERT)
City of Othello re: Environment Checklist Review for Columbia Colstor, Inc.

There being no further business to come before the board the meeting adjourned at 4:50 p.m.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AAE
Clerk of the Board

RESOLUTION NO. R-105-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM THAT WHICH WAS LEVIED THE PREVIOUS YEAR (CURRENT EXPENSE)

WHEREAS, the legislative authority of Adams County has properly given notice of the public hearing held December 20, 1999, in Ritzville, Washington, and continued to

December 27, 1999, to consider the County's current expense budget for the 2000 calendar year, pursuant to RCW 84.55.120; and,

WHEREAS, the legislative authority of Adams County, after public hearings, and after duly considering all relevant evidence and testimony presented, has determined that the County requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the County and in the County's best interest;

NOW THEREFORE BE IT RESOLVED that an increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for the 2000 levy in the amount of **\$2,459,011**, which is an increase of **0.58%**.

DATED this 27th day of December, 1999.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AAE
Clerk of the Board

RESOLUTION NO. R-107-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF INCREASING THE TAXING DISTRICT'S REGULAR LEVY FROM
THAT WHICH WAS LEVIED THE PREVIOUS YEAR (COUNTY ROAD)**

WHEREAS, the legislative authority of Adams County has properly given notice of the public hearing held December 20, 1999, in Ritzville, Washington, and continued to December 27, 1999, to consider the County's road expense budget for the 2000 calendar year, pursuant to RCW 84.55.120; and,

WHEREAS, the legislative authority of Adams County, after public hearings, and after duly considering all relevant evidence and testimony presented, has determined that the County requires an increase in property tax revenue from the previous year, in addition to the increase resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, in order to discharge the expected expenses and obligations of the County and in the County's best interest;

NOW THEREFORE BE IT RESOLVED that an increase in the regular property tax levy, in addition to any amount resulting from the addition of new construction and improvements to property and any increase in the value of state-assessed property, is hereby authorized for the 2000 levy in the amount of **\$991,627** is an increase of **0.37%**.

DATED this 27th day of December, 1999.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AE
Clerk of the Board

RESOLUTION NO. R-108-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF AMENDING THE 1999 ADAMS COUNTY BUDGET

WHEREAS, a public hearing was held on December 20, 1999, and then continued to December 27, 1999, to consider all 1999 budget amendments required before the close of the fiscal year; and,

WHEREAS, justification for the amendments was presented and deemed acceptable by the Board;

THEREFORE BE IT RESOLVED that the 1999 Adams County Budget is amended as follows:

| <u>Current Expense</u> | <u>Budget</u> | <u>Change</u> | <u>Revised</u> |
|---------------------------------|---------------|---------------|----------------|
| Sheriff | | | |
| Association Contract | \$1,024,876 | \$90,000 | \$1,114,876 |
| Coroner | | | |
| Emergency Expenditures | \$ 15,000 | \$ 3,000 | \$ 18,000 |
| <u>E 911</u> | | | |
| Salary Shortage | \$ 322,120 | \$15,000 | \$ 337,120 |
| <u>Adams County Fair</u> | | | |
| Interim Loan Repayment | \$ 122,750 | \$ 5,000 | \$ 127,750 |

Development Disabilities

Unanticipated Revenues \$ 133,962 \$12,000 \$ 145,962

DATED this 27th day of December, 1999.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AE
Clerk of the Board

RESOLUTION NO. R-109-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF ADOPTING THE ADAMS COUNTY 2000 BUDGET

WHEREAS, a public hearing was held on December 20, 1999, and then continued to December 27, 1999, to consider all input on the proposed 2000 budget; and,

WHEREAS, all financial details were carefully considered and analyzed;

THEREFORE BE IT RESOLVED that the 2000 Adams County Budget is adopted as follows:

Current Expense Departments

| | |
|--------------------------|--------------|
| Commissioners | \$ 138,376 |
| Superior Court | \$ 196,947 |
| Ritzville District Court | \$ 137,463 |
| Othello District Court | \$ 136,090 |
| Board of Equalization | \$ 4,140 |
| Auditor | \$ 330,646 |
| Clerk | \$ 136,875 |
| Treasurer | \$ 215,214 |
| Assessor | \$ 266,634 |
| Prosecuting Attorney | \$ 272,277 |
| Support Enforcement | \$ 126,334 |
| Civil Service | \$ 3,000 |
| Personnel Costs | \$ 500 |
| LEOFF | \$ 21,768 |
| Police Operations | \$ 1,105,352 |
| Care & Custody | \$ 304,046 |
| Juvenile | \$ 314,085 |

| | |
|-----------------------------------|--------------|
| Planning | \$ 148,107 |
| Building | \$ 49,334 |
| Coroner | \$ 16,000 |
| Cooperative Extension | \$ 131,135 |
| Crop & Soil | \$ 13,200 |
| *Sub Total CE | \$ 4,068,123 |
| Non-Departmental | \$ 781,402 |
| ***TOTAL CURRENT EXPENSE | \$ 4,849,525 |
| Current Expense Reserve | \$ 374,805 |
| Ad. Co. Limited Tax G.O. Bond '96 | \$ 36,876 |

Other Funds

| | |
|-------------------------------------|--------------|
| Courthouse O&M/#101 | \$ 162,578 |
| Central Services/#102 | \$ 306,792 |
| Enhanced 911/#103 | \$ 376,259 |
| Community Counseling/#104 | \$ 1,078,717 |
| Criminal Justice/#105 | \$ 440,026 |
| Criminal Justice Sales Tax/#105A | \$ 245,000 |
| Emergency Services/#106 | \$ 29,736 |
| Veteran's Relief/#107 | \$ 10,800 |
| Adams County Fair/#108 | \$ 122,750 |
| Adams County Fair Capital Imp/#108A | \$ 11,550 |
| Law Library/#109 | \$ 7,000 |
| Paths & Trails/#110 | \$ 34,000 |
| Ad Co Regional Landfill/#111 | \$ 78,465 |
| Jail Inmate Welfare/#112 | \$ 7,680 |
| Education Support Program/#113 | \$ 8,000 |
| Treasurer's O&M/#114 | \$ 4,800 |
| County Road/#115 | \$ 8,904,262 |
| Auditor's O&M/#116 | \$ 34,100 |
| Development Disabilities/#117 | \$ 151,152 |
| Martin Hall Reserve/#118 | \$ 54,100 |
| Tourism Enhancement/#120 | \$ 250 |
| Public Facilities/#122 | \$ 16,000 |
| WWS Development/#126 | \$ 5,000 |
| Drug Enforcement/#130 | \$ 10,150 |
| DARE/#131 | \$ 8,824 |
| L&I Ins Retro/#133 | \$ 62,000 |
| Crime Victims Comp/#135 | \$ 20,000 |
| Crime Victims Comp Reserve/#135A | \$ 50,724 |
| Noxious Weed/#166 | \$ 334,222 |
| Ad Co Debt Service/#210 | \$ 113,000 |
| Rodeo Lake Capital Imp/#301 | \$ 20,000 |
| Capital Improvement/#321 | \$ 100,000 |
| Solid Waste/#401 | \$ 2,431,800 |
| IGS/#590 | \$ 4,282,963 |
| ***TOTAL OTHER FUNDS | \$19,521,500 |
| TOTAL CURRENT EXPENSE | \$ 4,849,525 |
| TOTAL CE RESERVE | \$ 374,805 |

| | |
|---------------------|------------------|
| TOTAL G.O. TAX BOND | \$ 36,876 |
| TOTAL OTHER FUNDS | \$19,522,700 |
| GRAND TOTAL | \$24,783,906 |

AND BE IT FURTHER RESOLVED THAT the adopted budget includes the following employee package modifications:

Adams County Sheriff's Association per contract limitations
 Public Works Union per contract limitations
 Medical cap for non-union employees raised from \$280/month to \$330/month effective January 1, 2000 (reflected in January payroll issued February 5, 2000)
 Basic minimum Life Insurance per employee from \$15,000 to \$20,000 in 2000

DATED this 27th day of December, 1999.

BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON
 s/W. L. Schlagel, Chairman
 s/Bill Wills, Commissioner
 s/Jeffrey W. Stevens, Commissioner

ATTEST:
 s/Linda Reimer, CMC/AE
 Clerk of the Board

RESOLUTION NO. R-113-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
 ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF DECLARING PUBLIC WORKS EQUIPMENT (1991 SWENSON SANDER) AS SURPLUS TO BE SOLD TO FRANKLIN COUNTY

WHEREAS, Adams County has a 1991 Swenson Sander, Serial #EIV100-15, which is Adams County Public Works Department equipment #705, which has not been used in the operation of the department for three years as it does not fit any of the department's trucks; and,

WHEREAS, a request has been made by Franklin County to purchase this equipment as they have a need for and can utilize this piece of equipment; and,

WHEREAS, it would be deemed a good business decision due to the above circumstances to sell this piece of equipment;

THEREFORE BE IT RESOLVED THAT the 1991 Swenson Sander, Serial #EIV100-15 be declared surplus and sold to Franklin County for \$3,500 (three thousand five hundred dollars).

DATED this 27th day of December, 1999.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AE
Clerk of the Board

RESOLUTION NO. R-114-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE ANNUAL ROAD CONSTRUCTION PROGRAM
FOR 2000**

WHEREAS, the County Road Administration Board Standards of Good Practice require the adoption of the Annual Road Construction Program in accordance with WAC 136 Chapter 16;

THEREFORE BE IT RESOLVED THAT the Annual Road Construction Program for 2000 as presented by the Adams County Engineer and filed and attached hereto be adopted.

DATED this 27th day of December, 1999.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AE
Clerk of the Board

RESOLUTION NO. R-115-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF AUTHORIZING INVESTMENT OF A & R CONSTRUCTION, INC.
RETAINAGE FEE MONIES IN THE WASHINGTON STATE LOCAL GOVERNMENT
INVESTMENT POOL**

WHEREAS, pursuant to Chapter 194, Laws of 1986, a Local Government Investment Pool in the State Treasury was created for the deposit of money of a political subdivision for purposes of investment by the State Treasurer; and,

WHEREAS, Adams County entered into an agreement with A & R Construction, Inc. to deposit the Construction Retainage Fee Money into the local Government Investment Pool in accordance with the provisions of this chapter; and,

WHEREAS, it is mutually agreed by A & R Construction, Inc. and Adams County that this is in the best interests of both parties; and,

THEREFORE BE IT RESOLVED that under the terms of the Agreement between Adams County and A&R Construction, Inc. authorization is granted to deposit monies into the Local Government Investment Pool in the State Treasury to be invested; and,

BE IT FURTHER RESOLVED that these invested funds will not be withdrawn until completion of the local project is verified by the Adams County Engineer and until the withdrawal is authorized by the Board of County Commissioners.

DATED this 27th day of December, 1999.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AAE
Clerk of the Board

RESOLUTION NO. R-116-99

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING JOB DESCRIPTIONS AND SETTING PAY RANGES
FOR THE ADAMS COUNTY DEVELOPMENTAL DISABILITIES DEPARTMENT**

WHEREAS, Resolution No. R-35-94 details the requirements for adopting and/or modifying job descriptions within Adams County; and,

WHEREAS, State requirements place the Developmental Disabilities Program under county jurisdiction to be handled as a department;

THEREFORE BE IT RESOLVED THAT the following positions and their respective job descriptions are included in the Developmental Disabilities Department:

Position No. 1701 Developmental Disabilities Program Manager
Position No. 1702 Developmental Disabilities Vocational Instructor

AND, BE IT FURTHER RESOLVED THAT Position No. 1701 is set at Range 13 and Position No. 1702 is set at Range 8.

DATED this 27th day of December, 1999.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/W. L. Schlagel, Chairman
s/Bill Wills, Commissioner
s/Jeffrey W. Stevens, Commissioner

ATTEST:
s/Linda Reimer, CMC/AE
Clerk of the Board