

Adams County District Court Ritzville

Email: districtcourtritzville@co.adams.wa.us

Telephone: (509) 659-1002

Fax: (509) 659-3245

210 West Broadway

Ritzville, Washington 99169

Request for Documents
Public Records/Data Dissemination

Defendants Information:

Name:	
DOB:	Driver's License:
Citation #:	Date of Violation:

Requested Documents:

- Copy of Citation
- Court Docket
- Judgment and Sentence
- CD of proceeding
- Other: _____

Fee Schedule:

Driving Abstract:	\$10.00
Copy of Docket:	\$ 5.00
CD of Proceedings	\$10.00
Search fee:	\$20.00 per hour
Certified Documents:	\$ 5.00 for 1 st page
	\$ 1.00 for each additional page
	\$ 2.00 each additional Seal

DO THESE DOCUMENTS NEED TO BE CERTIFIED? YES NO

Requested by:

Name or Agency:
Address:
Phone #:

I understand that the Criminal History Information/Court Records provided by the Adams County District Court Ritzville and release to my custody, will not be released to any unauthorized persons pursuant to RCW 42.17, the Public Disclosure Act of Washington, that the forgoing is true and correct.

Signature: _____

Date: _____

*****FOR OFFICIAL USE ONLY*****

RELEASE APPROVED BY:	DATE DOCUMENTS SENT:
RELEASE DENIED BY:	FEE: \$
NO DATA AVAILABLE LETTER SENT DATE:	INVOICE SENT DATE: