

COMMISSIONERS' PROCEEDINGS

**Adams County Courthouse
Ritzville, Washington
Regular Meeting**

**June 27, 2016
(Monday)**

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Agenda Changes:

Finance Committee – Cancelled

[9:00:17 AM](#)

Emergency Management

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign Contract SDEM-1417, Amendment A, (Original Grant ID# E15-115), between Spokane County Department of Emergency Management and Adams County in Conjunction with 2014 Homeland Security Grant Program for \$14,147 for the period 09/01/2014 – 05/31/2016. Motion carried.* (This amendment revises budget line items (salary, goods and services) with no change to total contract award).

[9:05:27 AM](#)

[9:27:29 AM](#)

Sheriff's Department

Sheriff Wagner and Undersheriff Coronado provided an update on the amount of overtime expended to date in the Sheriff's Department due to a recent homicide; a fuel spill on Lee Road; and, a traffic fatality on Bench Road.

Wagner reported the Othello School District is contracting with the Sheriff's Department for canine services at a cost of approximately \$5,600 annually for two searches per month within the school district.

[9:54:06 AM](#)

[10:03:04 AM](#)

Public Works

Director O'Brien reported on the following:

Road Maintenance

Road crews are seal coating; preparing roads for harvest; and, spraying when able

Personnel

The Board by **consensus authorized proceeding with the process to fill the recently vacated Othello based Mechanic position.**

The Board by **consensus authorized proceeding with the process to fill the recently vacated Solid Waste position.**

Fairgrounds

- Watering, repairing interior sprinklers, summer temporaries filling in
- An estimate for a pad mounted transformer for underground power to the different facilities, with permits and sales tax, is \$31,864.60, including updating the panels and grounding. The Avista transformer with the pad is not included and is estimated at \$9,500. Director O'Brien suggested waiting until October to begin the electrical upgrade to not interfere with the Adams County Fair in September.
- Director O'Brien reported that Environmental Health Director Timm Taff met with Andy Cervantes from Washington State Department of Health and noted that prior to DOH approval to energize the six (6) additional hookups for the RV line, the following requirements will need to be submitted:
 - A set of "as built" plans of everything the county has completed;
 - All valving the county has changed and/or replaced; and
 - Testing results as well as frequency of testing in the last ten years

Ritzville Health Department

Eclipse Engineering submitted a secondary design for strengthening and securing the parapet wall at the Ritzville Health Building with an estimate of \$6,723.52 to complete the work. Based on the recommendation of Public Works staff, Board **consensus authorized moving forward with the repairs.**

Solid Waste

Director O'Brien presented a WSAC *draft* copy of a solid waste caucus charter for Board review. Preliminary fees for Adams County from the Solid Waste fund are set at \$475 - \$500 annually. Board **consensus authorized O'Brien to move forward in presenting the structure of the draft charter and dues to other counties in the state.** WSAC will decide on this matter at their annual meeting in November.

Title VI Non-Discrimination Agreement

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign the Title VI Non-Discrimination Agreement for Populations under 100,000 between the Washington State Department of Transportation and Adams County. Motion carried.*

Innovative Safety Program

Assistant Engineer Colyar presented information on an Innovative Safety Program Grant. Funding is available for innovative safety improvements that have been proven to reduce serious injuries or fatality accidents. The state is recommending submittal for a compact roundabout at Bench Road and Highway 24, Othello. Board **consensus authorized moving forward with an application submittal for Innovative Safety Program Grant funding for safety improvements at Bench Road and Highway 24, Othello.**

[11:06:11 AM](#)

[11:11:33 AM](#)

Integrated Health Care Services

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign the following contracts as presented:*

2015-2017 Contract No. C17100, Amendment #6, to Consolidated Contract between Washington State Department of Health and Adams County for an increase of \$125 for a total contract award of \$304,826 for the period 1/1/2015-12/31/2017 (Amends Statement of Work for the WIC Nutrition Program, effective 1/1/2015 – dollars added for Farmers' Market; Office of Drinking Water Group A Program, effective 1/1/2015 – DOH will provide a tablet and GPS unit for LHJ to gather source data during routine sanitary surveys, Adams County will commit to using tablet and GPS for a five year period.)

Contract #1563-44728, Amendment #1, between Adams County and DSHS Department of Developmental Disabilities in the amount of \$113,089 for the period 7/1/2016-6/30/2017. (Contract language is same as last

year and in the past, some additional tasks have been added for compliance: duty to disclose per 42 CFR has been added, quality assurance language has been added. Continue to provide employment services to eligible residents. Decrease of \$531 for the contract period over last year).

Agreement 15MH1825, Amendment #2, with Spokane County, a political subdivision of the State of Washington, by and between the Spokane Regional Support Network, (SCRSN), a Division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), (hereinafter "SCRSN") and Contractor identified as Adams County Integrated Health Care Services for an additional \$9,267.26 in State dollars for a total contract of \$618,099.74 (Added funding for true-up payments Mental Health Services for an additional \$9,267.26.)

Motion carried.

Public Health Funding

Integrated Health Care Director Guse met with the Board to discuss Public Health Funding. Additionally present were Treasurer Danekas and Auditor Hunt.

Guse provided an overview of Health Department funding from past years and explained her process of projecting budget figures each year. A discussion ensued. The Board noted a \$50,000 transfer was budgeted from Current Expense #001 to Public Health Fund #104 in the 2016 Budget. Auditor Hunt was directed to process the transfer.

Guse discussed the reclassification of a position in her department. No decision was made by the Board.

12:14:05 PM

Recess @ 12:15
Reconvene @ 1:00 p.m.

Executive Session

Executive session was held under RCW 42.30.110(1)(g)... "to evaluate the qualifications of an applicant for public employment..." from 2:00 p.m. until 2:47 p.m.

Superior Court Clerk

Superior Court Clerk Susan Kirkendall submitted written notification to the Board of her retirement effective September 1, 2016.

2015 Annual Report

Auditor Heidi Hunt filed the 2015 Annual Report for fiscal year ending December 31, 2015.

Consent Agenda

Commissioner Hartwig moved, Stevens seconded, to *approve the Consent Agenda. Motion carried.*

June 1 – 15, 2016 Payroll in the amount of \$369,194.43; and Benefits in the amount of \$232,417.29 (Warrant # Series 526333-526386; Direct Deposit # Series 45653-45831; Benefit/Deduction # Series 1123579-1123594)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001 | 162323 – 162369 | \$ 35,401.83 |
| 001E | 162370 – 162371 | \$ 910.63 |
| 104 | 162372 – 162384 | \$ 19,514.39 |
| 105 | 162385 – 162388 | \$ 37,291.66 |
| 109 | 162389 | \$ 644.49 |
| 114 | 162390 – 162391 | \$ 20.00 |
| 117 | 162392 – 162393 | \$ 1,994.80 |
| 122 | 162394 | \$ 15.47 |
| 502 | 162395 – 162396 | \$ 1,618.63 |
| 108 | 0970 – 0973 | \$ 3,092.22 |
| 115 | 0974 – 0984 | \$206,525.06 |
| 401 | 0985 – 0989 | \$ 4,865.35 |
| 501 | 0990 – 0992 | \$ 1,727.87 |
| 590 | | \$ 42,721.58 |
| | TOTAL | \$356,343.98 |

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner