

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

July 18, 2016
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Addition to Consent Agenda:

Approval of June 16 – 30, 2016 Payroll and Benefits

[10:02:47 AM](#)

Public Works

Public Works Director O'Brien reported on the following:

- Road maintenance program
- Repairs to Longmeier and Sutton Roads from damage incurred by a farm implement
- An accident occurred on Moody Road involving a county owned Public Works pilot vehicle being hit from behind by a wheat truck.
- A *draft* version of the 2016 Innovative Safety Program Project for Bench Road and SR24 has been submitted to the Wenatchee office of DOT for their review and concurrence
- Solid Waste refuse trailers have been ordered with a delivery date scheduled for December.

Integrated Health Care Services Standby Emergency Generator

Public Works Director O'Brien filed the Project Manual for the Integrated Health Care Services Standby Emergency Generator for the Adams County Public Services Building, Othello.

Johnson Road Project #1

Commissioner Hartwig moved, Stevens seconded, to *approve the Contract and Contract Bond for N.A. Degerstrom, Inc., Spokane Valley,*

Washington, for the Johnson Road Project #1 (CRP-176). **Motion carried.**

Lee Road Safety Project

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign the Local Agency Agreement between Adams County and Washington State Department of Transportation for the Lee Road Safety Project.* **Motion carried.**

Commissioner Hartwig moved, Stevens seconded, to *authorize the Chairman to sign the Local Agency Federal Aid Project Prospectus for the Lee Road Safety Project.* **Motion carried**

[11:01:19 AM](#)

[11:02:44 AM](#)

Economic Development

Economic Development Director McFadden requested and received proposals from two (2) firms for a tradeshow display for use in the Adams County booth at trades shows and fairs as follows:

Signs Now	\$5,260.13 including sales tax and shipping
BHW1	\$4,800 - \$5,000 plus sales tax and shipping

The Board by **consensus concurred with the recommendation of Economic Development Director McFadden to enter into agreement with Signs Now, Moses Lake, Washington for a tradeshow display in the amount of \$5,260.13 utilizing the lowest responsive estimate.**

Director McFadden reported on economic development activities within Adams County noting he is coordinating with Adams County Development Council in the search for a Business Development and Marketing Coordinator position. McFadden reported on future activities including workshops, expos and fairs he will be attending on behalf of Adams County Economic Development; and, future training opportunities.

[11:58:49 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:38:09 PM](#)

Voluntary Stewardship Program

Building and Planning Director Wiltse met with the Board to review a requirement of the contract with Anchor, QEA for the county to designate a

Watershed Group to work with Anchor, QEA in the development of a work plan for the creation of the Adams County Voluntary Stewardship Program (VSP). Individuals will be contacted and requested to participate in the Group.

[1:49:41 PM](#)

[2:31:44 PM](#)

E911

Commissioner Stevens moved, Hartwig seconded, to *authorize the Chairman to sign Contract #E17-001 between Washington State Military Department and Adams County for State Enhanced 911 Funds in the amount of \$438,096 for the period July 1, 2016 through August 15, 2017 to provide reimbursement for approved and incurred coordinator professional development and operational expenses.* **Motion carried.**

Coordinator Fode reported a potential overage in the E911 budget due to expenditures that will not be reimbursed at the end of the fiscal year. Should a budget amendment be necessary, consideration to amend the E911 budget will be at a future date through the proper process.

[2:42:09 PM](#)

Ritzville District Court Agreement

A review of the Interlocal Agreement between the City of Ritzville and Adams County regarding RCW 39.34.180 was conducted on July 12, 2016 pursuant to Section 4.3 (D) of the Agreement, dated April 7, 2015.

[4:04:07 PM](#)

Equipment Rental Rates

Commissioner Hartwig moved, Stevens seconded, to *approve Resolution No. R-020-2016 In the Matter of Establishment of 2016 Equipment Rental Rates for County Intragovernmental Fund #590.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of July 5, 2016

June 16-30, 2016 Payroll in the amount of \$381,596.41; and, Benefits in the amount of \$141,232.33 (Warrant # Series 526387-526524; Direct Deposit # Series 45832-46016; Benefit/Deduction # Series 1123857-1123873)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	162513 – 162543	\$ 14,086.50
001	Hand Pays	\$ 882.62
103	162544 – 162548	\$ 403.97
104	162549 – 162568	\$ 16,233.70
112	162569	\$ 96.02
130	162570 – 162571	\$ 581.23
166	162572 – 162580	\$ 2,320.36
502	162581 – 162594	\$ 20,029.33
108	1090 – 1094	\$ 5,113.95
115	1095 – 1107	\$247,652.76
401	1108 – 1116	\$ 61,319.38
501	1117 – 1122	\$ 4,682.91
590	1123 – 1158	\$ 94,949.77
	TOTAL	\$468,352.50

[4:05:11 PM](#)

Permanent Minutes Signed

June 13, 20, and 27, 2016

Correspondence Received

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for Second Quarter, 2016

Brandon West, Attorney re: Public Defender Quarterly Report for Second Quarter, 2016

Notice of Marijuana License Application re: Popa's Farms, LLC, 1951 W. Cemetery Road, Othello

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner

RESOLUTION NO. R-020-2016

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHMENT OF 2016 EQUIPMENT RENTAL RATES FOR
COUNTY INTRAGOVERNMENTAL FUND #590**

WHEREAS, the State of Washington requires an annual review, and adjustment if necessary, of equipment rental rates imposed by the Intergovernmental Fund #590; and,

WHEREAS, that review process was completed on July 18, 2016 and rates were modified as necessary;

THEREFORE BE IT HEREBY RESOLVED that the Adams County Public Works Department - Rental Rates Chart as attached is hereby adopted and becomes effective as of July 1, 2016.

DATED this 18th day of July, 2016.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board