

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

August 1, 2016
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

[8:48:08 AM](#)

Marijuana Producer/Processor Application

Tom Bailie, Othello, met with the Board to discuss his Marijuana Producer Tier 2/Marijuana Processor License Application under the tradename of Popa's Farms, 1951 W. Cemetery Road, Othello. Additionally, Jim Vonrachek and Justin Gonzales were present.

Negative feedback from the City of Othello regarding the location of the facility has raised concerns in moving forward with the application and, if the issue is not resolved, the applicants requested the county write a letter of support for the relocation of the business within the county.

The Board will seek recommendations from both Building and Planning Director Wiltse and Prosecutor Flyckt. No decision was made pending further discussion.

[9:11:04 AM](#)

[9:59:51 AM](#)

Public Works

Director O'Brien provided updates on the following:

- Maintenance – sealcoat applications are expected to be complete this week; maintaining harvest roads; spraying; knifing; blading; rock raking; and, spot gravelling
- Fairgrounds – repairing water leaks; and, preparing plans and maps of the water system for submittal to Department of Health
- Solid Waste – A quote for labor and parts of \$12,219 was received for the repair of the backhoe; Director O'Brien was asked to research the cost of new equipment to be presented at a later

meeting. The demo of an excavator through Western States at a cost of \$2,016 per month was discussed; the Public Works Department will research the options to rent or demo the equipment for one month and possibly look at a lease option for the remainder of the year. O'Brien requested and received Board **consensus to fill an additional solid waste attendant position**; due to position vacancies, the 2016 budget will support the hire. O'Brien reported on a workshop he recently attended concerning Department of Ecology proposed rulemaking changes to solid waste statutes.

Engineer Yaeger provided updates on the Johnson Road project; Lee Road Safety project and McManamon Road Bridge project.

Integrated Health Care Services Standby Emergency Generator

Based on the recommendation of The DOH Associates, P.S.; and, concurrence by the Public Works Department, Commissioner Hartwig moved, Stevens seconded, to *award the contract for the Integrated Health Care Services Standby Emergency Generator at the Adams County Public Services Building, Othello, to Farmers Electric, LLC, Othello, Washington, in the amount of \$92,514 as the lowest, responsive bidder.* **Motion carried.**

Clearwater Supply

Commissioner Stevens moved, Hartwig seconded, to *approve the Agreement between Clearwater Supply, Othello, and Adams County to use the old transfer station site at Hampton and SR24 from August 15, 2015 through October 15, 2016 for the purpose of recycling irrigation piping.* **Motion carried.**

[11:04:24 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:29:18 PM](#)

Network Service Agreement

Commissioner Stevens moved, Hartwig seconded, to *authorize Central Services Director Boness to sign the Network Service Agreement between Jamestown S'Klallam Tribe Economic Development Authority dba Jamestown Networks ("JNET") and Adams County for "Services" (ethernet point-to-point connectivity; and, dedicated internet service in the amount of \$1,620 per month for a term of sixty (60) months.* **Motion carried.** *(The county reserves the right to terminate this Agreement at any time upon the provision of sixty (60) days prior written notice due to non-appropriation or unavailability of additional funds to pay for the services provided).*

[1:46:01 PM](#)

Popa's Farms

The Board submitted a written request to the Washington State Liquor and Cannabis Board for an extension of twenty (20) days to respond to the Marijuana Producer Tier 2/Marijuana Processor Application for Popa's Farms, 1951 W. Cemetery Road, Othello,

[2:52:04 PM](#)

Auditor Office Staffing

Auditor Hunt requested authorization to fill the Recorder position vacancy scheduled to be effective August 31, 2016. The current recording deputy is being transferred to the Accounts Payable position. Board **consensus authorized the transfer (recorder to accounts payable effective September 1, 2016) and then filling the recorder vacancy.**

[2:57:18 PM](#)

Integrated Health Care Services Staffing

Director Guse requested (via e-mail) authorization to fill the Client Care and Housing Coordinator position vacancy in the IHCS department. The position becomes open as of August 15, 2016. The Board **approved the request by consensus.**

Consent Agenda

Commissioner Stevens moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of July 25 and 27, 2016

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	162855 – 162885	\$ 79,677.36
001	Hand Pay	\$ 10.00
103	162886 – 162888	\$ 256.73
104	162889 – 162896	\$ 8,608.03
105	162897	\$ 10,230.00
107	162898	\$ 17.12
112	162899	\$ 59.75
114	162900	\$ 148.00
117	162901 – 162903	\$ 3,300.92
123	162904 – 162905	\$ 782.37
502	162906 – 162908	\$ 4,837.41

115	1199 – 1207	\$ 58,280.04
324	1208 – 1210	\$ 283.02
401	1211 – 1216	\$ 7,085.94
501	1217 – 1226	\$ 5,452.66
	TOTAL	\$179,029.35

Permanent Minutes Signed

July 11 and 13, 2016

July 18 and 20, 2016

Adjournment @ 4:10 p.m.

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/Roger L. Hartwig, Commissioner