

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

January 3, 2017

(Tuesday due to New Year's Holiday on Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Jeffrey W. Stevens
Commissioner Roger L. Hartwig

Addition to Consent Agenda:

Approval of **Resolution No. R-001-2017** and **R-002-2017**

[10:04:03 AM](#)

Public Works

Public Works Director O'Brien reported on snow plowing activity noting winds have caused drifting snow over county roads.

Additionally, O'Brien provided updates on solid waste activities and facilities maintenance projects.

[10:52:19 AM](#)

Employee Evaluation

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 11:02 a.m. until 11:23 a.m. Emergency Management Director Jay Weise was present.

[11:24:13 AM](#)

Emergency Management

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign Agreement E17-162 Homeland Security Grant between Washington State Military Department and Adams County in the amount of \$18,000 for the period 6/1/2016 through 8/31/2017 (Emergency Management Performance Grant (EMPG) with funds designated for salary and benefits; operations; training; projects; and, AlertSense); plus additional related documents – Debarment Form; W-9; and, Signature Authorization Form (full Board).*

Motion carried.

[11:30:41 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[3:45:43 PM](#)

Resolution No. R-003-2017

Commissioner Marshall moved, Stevens seconded, to *approve* ***Resolution No. R-003-2017 In the Matter of Modifying the Classification of Certain Positions in the Public Works Department.*** **Motion carried.**

Resolution No. R-004-2017

Commissioner Stevens moved, Marshall seconded, to *approve* ***Resolution No. R-004-2017 In the Matter of Reclassifying Building and Planning Department Position No. 300.*** **Motion carried.**

Integrated Health Care Services

Commissioner Stevens moved, Marshall seconded, to *authorize the Chairman to sign Agreement 16BHO1886, Amendment #3 with Spokane County, a political subdivision of the State of Washington, by and between the Spokane County Regional Behavioral Health (SCRBHO) a division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), hereinafter "SCRBHO" and Contractor identified as Adams County Integrated Health Care Services in the amount of \$20,334 for the period January 1, 2017 through June 30, 2017 (Change in CJTA funding to cost reimbursement vs. monthly allocation; increase in criminal justice treatment).* **Motion carried.**

Solid Waste Advisory Committee

Commissioner Marshall moved, Stevens seconded, to *confirm the Town of Washtucna Mayor Hille's appointment of Carol Sullivan to represent the Town of Washtucna on the Solid Waste Advisory Committee. Ms. Sullivan will complete the unexpired term of Syd Sullivan, effective January 3, 2017 through December 31, 2017.* **Motion carried.**

Consent Agenda

Commissioner Stevens moved, Marshall seconded, to *approve the* **Consent Agenda.** **Motion carried.**

Preliminary minutes of December 19 and 21, 2016

December 1-15, 2016 Payroll in the amount of \$373,868.62; and, Benefits in the amount of \$74,518.55 (Warrant # Series 527346-527384;

Direct Deposit # Series 47846-48029; Benefit/Deduction # Series 1127418-1127433)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	164461 – 164499	\$ 22,691.89
104	164500 – 164514	\$ 16,258.48
105	164515	\$ 24,412.50
109	164516	\$ 644.49
116	164517	\$ 15.67
117	164518 – 164520	\$ 666.79
119	164521	\$ 534.00
123	164522 – 164523	\$ 1,080.00
502	164524 – 164527	\$ 799.46
108	2063 – 2065	\$ 784.77
115	2066 – 2087	\$124,502.06
401	2088 – 2097	\$ 9,671.30
501	2098 – 2104	\$ 7,112.08
590	2105 – 2122	\$ 9,200.00
	TOTAL	\$218,373.49

Approval of **Resolution No. R-001-2017 In the Matter of Rescinding Load Restrictions on Adams County Bridge No. 416-3 and 316-1**

Approval of **Resolution No. R-002-2017 In the Matter of Load Restrictions on Adams County Bridges**

[3:51:26 PM](#)

Adams County Integrated Health Care Services Professional Policy Memorandum

Board consensus approved Adams County Integrated Health Care Services Professional Policy Memorandum for the purpose of assisting with providing janitorial training services for Development Disabilities clients of Adams County.

Adams County Medical Coverage Waiver Form

Board consensus approved Adams County Medical Coverage Waiver Form for the purpose of allowing county employees to waive eligibility to

participate in the medical “only” portion of the health and welfare coverages provided by Adams County. The waiver is contingent upon employees providing proof of medical coverage through enrollment under another Employer Sponsored Health Plan.

Permanent Minutes Signed

December 12 and 14, 2016

Correspondence Received

Washington State Office of Public Defense, Sophia Byrd McSherry, Deputy Director re: Disbursement of State Grant Funding for Public Defense Improvements (RCW 10.101.070)

Department of Ecology, Karen K. Wood, Regional Air Quality Section re: Delegation Order No. 16AQ-E038 – authority for Adams County, through the Adams Conservation District, to administer the Agricultural Burn Permitting Program within Adams County

Notice of Marijuana License Application re: Virginia Enterprises, 2310 W. Sutton Road, Suite A2, Othello, WA

Notice of Marijuana License Application re: Clarity Farms, 1199 W. Cunningham Road, Suite A2, Othello, WA

Notice of Marijuana License Application re: Marprod, 362 Michael Lane, Othello, WA

Notice of Marijuana License Application re: Cougar Mountain Greens, 1874 N. Batum Road, Suite 100, Ritzville, WA

Department of Agriculture, Brent L. Barnes, Assistant Director re: Proposed Rule Making CR-102 (June 2012) – Worker Protection Standard

Adjournment @ 4:00 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-001-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF RESCINDING LOAD RESTRICTIONS ON ADAMS COUNTY
BRIDGE NO. 416-3 and 316-1**

WHEREAS, a new load rating was calculated for Bridge No. 316-1 and it was determined that the load restrictions for Type 3, and Type 3S2 were not required.

WHEREAS, a new load rating was calculated for Bridge No. 416-3 and it was determined that the load restrictions for Type 3 were not required.

THEREFORE BE IT HEREBY RESOLVED that the following resolution in part imposing the bridge restrictions are hereby rescinded as follows:

Resolution No. R-08-2012 (Part – portion referencing Bridge No. 316-1 and 416-3)

DATED this 3rd day of January, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-002-2017

**ORDER OF THE BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF LOAD RESTRICTIONS ON ADAMS COUNTY BRIDGES

NOTICE IS HEREBY GIVEN THAT LOAD RESTRICTIONS for vehicles on the following bridges are on file at the Adams County Engineer's Office at the Public Works Building in Ritzville, Washington. Restrictions shall be in effect for each listed bridge until rescinded for the bridge by resolution.

UNRESTRICTED LEGAL LOADINGS

Type 3 Loading	= 25 Ton with (3) axles
Type 3S2 Loading	= 36 Ton with (5) axles
Type 3-3 Loading	= 40 Ton with (6) axles
SU 4	= 27 Ton with (4) axles
SU 5	= 31 Ton with (5) axles
SU 6	= 34.75 Ton with (6) axles
SU 7	= 38.75 Ton with (7) axles

RESTRICTED BRIDGE LOADINGS

<u>BRIDGE NO.</u>	<u>TYPE 3</u> 25 Ton	<u>TYPE 3S2</u> 36 Ton	<u>TYPE 3-3</u> 40 Ton	<u>SU4</u> 27 Ton	<u>SU5</u> 31 Ton	<u>SU6</u> 34.75 Ton	<u>SU7</u> 38.75Ton
316-1	LEGAL	LEGAL	LEGAL	25 Ton	28 Ton	31 Ton	36 Ton
403-3	LEGAL	LEGAL	LEGAL	LEGAL	LEGAL	33 Ton	33 Ton
415-3	LEGAL	LEGAL	LEGAL	LEGAL	LEGAL	32 Ton	32 Ton
419-3	LEGAL	LEGAL	LEGAL	24 Ton	25 Ton	26 Ton	28 Ton

Any loading in excess of the previous specified maximum shall be considered a violation of this order.

IT IS HEREBY ORDERED that the above be adopted and shall be published in a legal manner and the bridge be posted accordingly.

DATED this 3rd day of January, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-003-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF MODIFYING THE CLASSIFICATION OF CERTAIN POSITIONS
IN THE PUBLIC WORKS DEPARTMENT**

WHEREAS, a review was performed of the duties and responsibilities of certain positions within the Public Works Department; and,

WHEREAS, it is appropriate to reclassify these positions based upon Commissioner review;

THEREFORE BE IT HEREBY RESOLVED that the following positions are reclassified as follows:

Position No. 1104	<u>Area Maintenance Supervisor</u>
	Classification from: EE3
	Classification to: EE5
Position No. 1115	<u>Facility Manager</u>
	Classification from: EE1
	Classification to: EE3

Position No. 1119 Solid Waste Operations Supervisor
Classification from: EE1
Classification to: EE2

AND, BE IT FURTHER RESOLVED THAT the reclassification is effective January 1, 2017.

DATED this 3rd day of January, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board

RESOLUTION NO. R-004-2017

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF RECLASSIFYING BUILDING AND PLANNING DEPARTMENT
POSITION NO. 300**

WHEREAS, a review was performed of the duties and responsibilities of Building and Planning Department Position No. 300;

WHEREAS, it is appropriate to reclassify the position based upon Commissioner review;

THEREFORE BE IT HEREBY RESOLVED that Building and Planning Department Position No. 300 is reclassified as follows:

Position No. 300 Building and Planning Director
Classification from: M1
Classification to: M3

AND, BE IT FURTHER RESOLVED THAT the reclassification is effective January 1, 2017.

DATED this 3rd day of January, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Jeffrey W. Stevens, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board