

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

May 30, 2017

(Tuesday due to Memorial Day Holiday on Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Jeffrey W. Stevens  
Commissioner John N. Marshall

**Executive Session**

The Board held an executive session under RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee" from 9:00 a.m. until 10:00 a.m. Brian Werst, Special Deputy Prosecuting Attorney, pursuant to RCW 36.27.040 was present.

**Executive Session**

The Board held an executive session under RCW 42.30.110(1)(g) "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee" from 10:00 a.m. until 10:30 a.m. Present were Brian Werst, Special Deputy Prosecuting Attorney, pursuant to RCW 36.27.040; and, Economic Development Director Stephen McFadden.

[10:39:25 AM](#)

**Public Works**

Engineer Yaeger provided the weekly update on road maintenance; solid waste; fairgrounds; and facilities. Yaeger also reported on the McManamon Road Bridge project, noting documents are being forwarded to United States Bureau of Reclamation (USBR) for approval; and, FEMA representatives were on site on May 23, 2017 for a review of flood damaged roads.

**Lind-Warden Emergency Road Repair Projects**

Commissioner Stevens moved, Marshall seconded, to *authorize Pay Estimate #2 – Final, in the amount of \$65,416.91, to Wheeler Excavation, LLC, Benton City, Washington for work completed May 1, 2017 to May 15,*

2017 on Lind-Warden Road Combined Emergency Road Repair Projects #82-0001 and #82-0002. **Motion carried.**

### **Title VI Non-Discrimination Agreement**

Commissioner Marshall moved, Stevens seconded, to *authorize the Chairman to sign the Title VI Non-Discrimination Agreement for Populations under 100,000 between the Washington State Department of Transportation and Adams County.* **Motion carried.**

[11:01:54 AM](#)

[11:06:41 AM](#)

### **Sheriff's Department Personnel**

Sheriff Wagner met to request Board consideration of filling potential vacancies in his department. Wagner noted a sergeant has expressed his intent to retire in December, 2017. A deputy has verbally notified Wagner of his intent to retire in June, 2017. Additionally, Wagner noted two deputies have advised they are seeking employment elsewhere. To date, no employee has submitted a letter of resignation. The Board deferred approval of filling any position pending confirmation of Sheriff Wagner receiving written resignation.

[11:41:06 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

### **Sheriff's Department Personnel**

Sheriff Wagner notified the Board a letter of resignation was received from Deputy Roy Montalvo, effective June 20, 2017. Board **consensus authorized Sheriff Wagner to begin the process to fill the deputy position vacancy in his department due to the retirement of Deputy Roy Montalvo, effective June 20, 2017.**

### **Consent Agenda**

Commissioner Marshall moved, Stevens seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of May 22 and 24, 2017

May 1 – 15, 2017 Payroll in the amount of \$373,440.94; and, Benefits in the amount of \$74,314.88 (Warrant # Series 527873-527909; Direct Deposit # Series 49703-49885; Benefit/Deduction # Series 1130538-1130551)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	171853 – 171878	\$ 7,750.15
001H	171879	\$ 705.00
103	171880 – 171881	\$ 143.32
104	171882 – 171890	\$ 7,182.49
117	171891 – 171892	\$ 627.87
123	171893	\$ 10.79
322	171894	\$ 38,709.08
502	171895 – 171897	\$ 7,952.33
108	001536	\$ 54.31
115	001537 – 001543	\$ 19,645.85
401	001544 – 001548	\$ 2,148.32
501	001549	\$ 34.00
590	001550 – 001568	\$ 56,648.54
	TOTAL	\$141,612.05

**Permanent Minutes Signed**

May 15 and 17, 2017

**Correspondence Received**

Notice of Marijuana License Application re: Oliver’s Farm, 1137 S. Highway 17, Othello (*change of location application*)

**Adjournment @ 3:30 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Jeffrey W. Stevens, Vice-Chairman  
s/John N. Marshall, Commissioner