

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

November 13, 2017  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Jeffrey W. Stevens  
Commissioner John N. Marshall

[10:00:14 AM](#)

**Farm Lease**

One bid was received and opened for lease of county owned farm ground from:

Brent Mitchell	\$3,500 per year
1077 S. Highway 17	
Othello, WA 99344	

Term of the lease is December 1, 2017 through November 30, 2021.

[10:03:05 AM](#)

[10:03:10 AM](#)

**Farm Lease**

Based on the recommendation of the Public Works Department, Commissioner Marshall moved, Stevens seconded, to *award the bid for the lease of county owned farm ground to Brent Mitchell, Bremax Farms, Othello.* **Motion carried.**

**Gasoline/Diesel**

Public Works Director O'Brien reviewed the bid tabulation prepared by the Department summarizing the fuel bids received November 6, 2017.

Commissioner Stevens moved, Marshall seconded, to *award upon recommendation of the Public Works Department the bid for gasoline, diesel, and heating oil to Co-Energy (Connell Oil, Inc.) for the specified bid margins per location.* **Motion carried.**

### **Public Works**

Public Works Director O'Brien gave updates on road maintenance tasks and solid waste operations.

Director O'Brien requested and received by **consensus Board approval to move forward with the process of replacing a trailer that sustained fire damage in July, 2017 at the Bruce Transfer Station; and, repair of electrical damages that occurred during the fire.**

### **Taylor Road Urban Overlay Project #1; Taylor Road Urban Overlay Project #2; Danekas Road Overlay Project #1; and, Schoessler Road Overlay Project #1**

Commissioner Marshall moved, Stevens seconded, to *approve Pay Estimate #2 and Final for Combined Overlay Projects (Taylor Road Urban Overlay Project #1, CRP-181; Taylor Road Urban Overlay Project #2, CRP-182; Danekas Road Overlay Project #1, CRP-183; and, Schoessler Road Overlay Project #1, CRP-184) to Granite Construction Company, Wenatchee, Washington, in the amount of \$657,636.86 for work completed 10/1/2017 through 10/20/2017. Motion carried.*

Engineer Yaeger reported on engineering projects as well as the Deal Road railroad crossing approach.

The preliminary review of the Six Year Transportation Improvement Program 2018-2023 was scheduled for Monday, November 20, 2017.

[10:59:20 AM](#)

[11:03:52 AM](#)

### **Surplus and Seizure Sales**

Sheriff Wagner, along with Prosecutor Flyckt, met with the Board for discussion of options for disposition of property the Sheriff's Department obtained through seizure. Sheriff Wagner requested and received **consensus authorization to list seized automobiles for sale on Craig's List.** Sheriff Wagner was cautioned regarding the ability of Sheriff's Department employees or family members of Department employees bidding on the seized properties.

Additionally, Sheriff Wagner reported on numerous dental specialty items that he would like to list as surplus. Sheriff Wagner reported contact with a business that is willing to list the items for sale. Prosecutor Flyckt noted the dental van piece of property was federal government surplus and the items in the van are now county property that may be disposed of as surplus. Sheriff Wagner was directed to prepare a list of items identified

as surplus. Prosecutor Flyckt will review the terms of the sales agreement with the business willing to sell the items. No action was taken pending a surplus list being presented to the Board for approval and review of the sales agreement by Prosecutor Flyckt.

Sheriff Wagner noted a temporary shortage of jail employees due to medical and training absences.

**Board consensus authorized the purchase of a lap top computer, in the amount of \$2,000 from Fund #001H to be used with drone operations.**

**Board consensus authorized the purchase of a lap top computer, in the amount of \$1,000 from Fund #130 to be used with K9 operations.**

[11:34:12 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:30:54 PM](#)

**E911**

E911 System Administrator Fode requested approval to proceed with the purchase of a software program to assist in employee evaluations. The Board requested Fode contact Gary Hunt, Human Resource Representative, to ensure compliance with the Union contract prior to authorizing the purchase.

[1:50:02 PM](#)

[3:02:02 PM](#)

**Renewable Energy Projects**

Economic Development Director McFadden reported on renewable energy projects that are interested in locating in Adams County, noting multiple locations and developers. Several utility-grade solar farms are interested in the area as well as two wind farm projects.

In other business, an overview of the status of placing permanent regulations on marijuana production and processing; a streamlined permitting process; and, implementation of county business licenses was discussed.

Additionally present were Planner Barbara Kincaid, Building Inspector Tim Unruh, and Prosecutor Flyckt.

[4:10:06 PM](#)

**Adams County Budget 2018**

Public hearings on the preliminary 2018 Adams County Budget were set for Monday, December 4, 2018 and Monday, December 11, 2018 at 11:00 a.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington.

**Consent Agenda**

Commissioner Stevens moved, Marshall seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of November 6 and 8, 2017

October 16 – 31, 2017 Payroll in the amount of \$388,549.04; and, Benefits in the amount of \$212,361.92 (Warrant # Series 528683-528760; Direct Deposit # Series 51766-51951; Benefit/Deduction # Series 1133900-1133911)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	174121 – 174166	\$ 26,339.14
104	174167 – 174180	\$ 34,839.38
113	174181	\$ 7.53
117	174182 – 174184	\$ 1,817.32
502	174185 – 174188	\$ 3,637.43
108	002591 – 002594	\$ 7,778.74
115	002595 – 002608	\$ 3,471.65
401	002609 – 002612	\$ 12,140.82
501	002613 – 002618	\$ 3,044.49
590	002619 – 002638	\$ 47,749.74
	TOTAL	\$140,826.24

**Permanent Minutes Signed**

October 23, 25 and 30, 2017

**Correspondence Received**

Notice of Marijuana License Application re: Quality Genetics, 1874 Batum Road, N, Suite 600, Odessa

**Adjournment @ 4:20 p.m.**

Submitted:

s/Patricia J. Phillips

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Roger L. Hartwig, Chairman

s/Jeffrey W. Stevens, Vice-Chairman

s/John N. Marshall, Commissioner