

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

January 16, 2018

(Tuesday due to Martin Luther King Day on Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Vice-Chairman John N. Marshall  
Commissioner Roger L. Hartwig

**Absent:**

Chairman Jeffrey W. Stevens

**Executive Session**

Executive session was called at 8:35 a.m., to last fifteen (15) minutes, under RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,..." An additional five (5) minutes was called at 8:50 a.m. Session ended at 8:55 a.m. Prosecutor Flyckt was present.

[8:56:34 AM](#)

**Union Negotiations**

Commissioner Hartwig moved, Marshall seconded, to *accept the proposal of the Adams County Deputy Sheriff's Association under the terms set forth in the county's final offer, submitted November 27, 2018, and to include the proviso set forth by the union to provide retro pay to all members of the bargaining unit that were employed by Adams County during the term of the collective bargaining unit from January 1, 2016 through the signing date of the contract.* **Motion carried.**

[8:59:52 AM](#)

[10:01:04 AM](#)

**Public Works**

Public Works Director O'Brien reported on the following:

- Road Maintenance: certain county gravel roads are closed due to washouts, erosion, or shoulder hazards. Crews continue to check culverts, open drainages and repairing roads where possible.

- Solid Waste: a business lost to fire in Othello has been demolished with debris taken to the Bruce Transfer Station.
- Fairgrounds: Demolition is nearing completion on the kitchen and bathroom remodel in the commercial building.

Engineer Yaeger provided updates on the McManamon Road Bridge project and the Cunningham Road project (from the Town of Cunningham to Lauer Road), noting both projects are at 30% design process.

### **Cunningham Road Bridge**

Commissioner Hartwig moved, Marshall seconded, to *authorize the Vice-Chairman to sign Agreement No. 90-0102, Supplement No. 2, between Nicholls Kovich Engineering, PLLC, Veradale, WA and Adams County in the amount of \$27,486. Motion carried.* (Scope of work includes the Plans, Special Provisions, and Estimate (PS&E) for the bridge portion of the Cunningham Road widening project.)

### **Canal Bridge Widening**

Economic Development Director McFadden provided an update on the irrigation canal widening bridge projects. The Office of Columbia River is anticipating that they will have the funding to hire a consultant to prepare grant applications and is now developing a state contract document to retain the Beckett Group to assist both Adams and Grant County with preparation of either a Tiger or Infra Grant which will provide up to 50% of replacement or expansion cost of those bridges affected by the canal widening project. Once there is a contract between the Beckett Group and Office of Columbia River, a meeting will be scheduled for all parties to meet.

[10:44:58 AM](#)

[10:57:58 AM](#)

### **Initiative 502**

Barbara Kincaid, BHC Consultants, along with Planning Commission members Bob Carlson and Michael Andersen reviewed a *draft* ordinance for the purpose of adopting permanent regulations for the producing, processing, and retailing of recreational marijuana in unincorporated Adams County.

Commission member Bob Carlson requested a renewal of the current moratorium, adopted August 14, 2017. The Board will consider the matter, noting that a short term renewal would be more favorable than a full six month renewal.

Consultant Barbara Kincaid reviewed Attachment A to the draft ordinance proposing a new chapter to Adams County Code Chapter 17.60: State-Licensed Marijuana Producers, Processors and Retailers, and also adding an amendment to the existing chapter land use table. It is the recommendation of the Planning Commission to regulate land use citing four different zoning districts for the producer, processor and retailer and what the standards for allowing them to operate in these districts are. The regulations are in addition to and do not replace state law or federal law.

It is the recommendation of the Planning Commission to prohibit medical marijuana cooperatives in unincorporated Adams County. Permitted zoning districts were reviewed; general development standards were addressed as well as standards for marijuana production and processing; and, the retailing of marijuana. A requirement of water being metered was discussed as a monitoring tool as well as maintaining compliance with state law and Department of Ecology.

Prosecutor Flyckt was present, noting he will review the draft ordinance and report his recommendations to the Board.

[12:30:12 PM](#)

**Recess @ 12:30 p.m.**

**Reconvene @ 1:30 p.m.**

[1:30:13 PM](#)

### **Console Project**

Emergency Management Director Weise met to update the Board on the proposed Console Project, noting he has not received confirmation from the City of Othello that they will be contributing to the project. Weise noted he is not willing to move forward with an upgrade to Othello services without a signed agreement for payment in place from the City of Othello. Sharing this project benefits both the county and the City of Othello, however without an agreement, it may be necessary for the county to proceed with the update without the connectivity with the City of Othello.

The current project costs are for the two agencies installing a connected service. Director Weise will update the cost of the console project for Adams County, without the cost of connecting to the City of Othello, and present the revised project costs to the Board.

[2:01:11 PM](#)

### **Employee Evaluation**

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from

2:01 p.m. to 2:15 p.m. Emergency Management Director Jay Weise was present.

[2:30:50 PM](#)

### **E-911**

E-911 Coordinator Angie Fode provided updates on several issues including heating issues in the dispatch area; an Enhanced 911 Advisory Committee vacancy; and state budget shortfalls.

Fode presented an E-911 Contract amendment for Board review and approval during the regular session on January 22, 2018.

[2:48:08 PM](#)

[3:32:51 PM](#)

### **Integrated Health Care Services**

Integrated Health Care Services Director Guse Vicki appeared telephonically requesting a reclassification of the Director position.

Commissioner Marshall stated that many reclassifications have been considered with the IHCS department and, currently the Board is in the process of deciding how to better improve the management of the IHCS department in working together with the Building and Planning department to improve their effectiveness as well.

No action was taken by the Board pending further discussion.

[3:44:01 PM](#)

### **Resolution No. R-001-2018**

Commissioner Hartwig moved, Marshall seconded, to *approve Resolution No. R-001-2018 In the Matter of Transferring Funds from Drug Enforcement Fund #130 to Current Expense Fund #001. Motion carried.*

### **Consent Agenda**

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of January 8 and 10, 2018

December 16 – 31, 2017 Payroll in the amount of \$400,537.97; and, Benefits in the amount of \$212,851.27 (Warrant # Series 528948-529018; Direct Deposit # Series 52508-52696; Benefit/Deduction # Series 1135029-1135042)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	174916 – 174967	\$ 73,724.72
001	Hand Pays	\$ 32.50
103	174968 – 174969	\$ 209.19
104	174970 – 174975	\$ 903.45
116	174976	\$ 14.77
117	174977 – 174981	\$ 1,330.33
122	174982 – 174985	\$ 2,292.27
123	174986 – 174987	\$ 358.83
502	174988	\$ 1,585.59
108	3118 – 3119	\$ 3,434.99
115	3120 – 3134	\$126,681.57
401	3135 – 3140 & 3166	\$ 57,703.11
501	3141 – 3142	\$ 852.37
590	3143 – 3165	\$ 46,466.30
	TOTAL	\$315,589.99

**Permanent Minutes Signed**

January 2, 2018

**Correspondence Received**

Mark Booker re: East Columbia Basin Irrigation District Election Obstruction (copy of letter sent to ECBID from Mark Booker w/ attachments)

Notice of Marijuana License Application re: WA Hemp Company LLC, 1830 W. Black Arrow Lane, Othello (*assumption application*)

Notice of Marijuana License Application re: RLG Farms, 1199 W. Cunningham Road, Ste. G1, Othello (*change of location application*)

Acting Unfair Labor Practice Manager Emily K. Whitney, Public Employment Relations Commission re: Notice of Partial Deficiency, Case 129957-U-18 and Case 129958-U-18

Notice of Marijuana License Application re: Buddha Bud Corp., 1199 W. Cunningham Road, Ste. L1, Othello

Director Joanne Moore, Washington State Office of Public Defense re: Disbursement of State Grant Funding for Public Defense Improvements (RCW 10.101.070)

Brandon West, Attorney re: Public Defender Quarterly Report for Fourth Quarter, 2017

Treasurer Evelyn Braden, Lind Senior Center re: report of activities and goals and request for 2018 County budget allocation

**Adjournment @ 4:15 p.m.**

Submitted:  
s/Patricia J. Phillips  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
-absent-  
Jeffrey W. Stevens, Chairman  
s/John N. Marshall, Vice-Chairman  
s/Roger L. Hartwig, Commissioner

**RESOLUTION NO. R-001-2018**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM DRUG ENFORCEMENT FUND  
#130 TO CURRENT EXPENSE FUND #001  
COMMISSIONERS' PROCEEDINGS continued – January 16, 2018**

**WHEREAS**, the Adams County Sheriff had several marijuana investigations and enforcements in 2017 which required a large amount of staff overtime; and

**WHEREAS**, the State of Washington Marijuana Eradication Program provided reimbursement for a portion of overtime wages paid to employees; and

**WHEREAS**, the Adams County Sheriff received payment in the amount of \$18,745.35 and deposited the funds in the Drug Enforcement Fund #130 in December, 2017; and

**WHEREAS**, the salaries for these investigations were paid from the Police Operations Department in the Current Expense Fund and the reimbursement should have been deposited into Current Expense Fund #001;

**THEREFORE, BE IT HEREBY RESOLVED** that Eighteen thousand seven hundred forty-five and 35/100 dollars (\$18,745.35) be transferred from Drug Enforcement Fund #130 BARS 597.21.00.01 to Current Expense Fund #001 BARS 397.21.00.00.

**DATED** this 16<sup>th</sup> day of January, 2018.

**BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

-absent-

Jeffrey W. Stevens, Chairman  
s/John N. Marshall, Vice –Chairman  
s/Roger L. Hartwig, Commissioner

**ATTEST:**  
s/Patricia J. Phillips  
Clerk of the Board