

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

March 19, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Commissioner Roger L. Hartwig

Board Reorganization

Due to the resignation of Commissioner Chairman Jeffrey W. Stevens, the Board by **consensus confirmed to have John N. Marshall serve as Chairman and, Roger L. Hartwig to serve as Vice-Chairman, for the remainder of 2018.**

Board Assignments

The Board spent time reviewing special assignments retired Commissioner Stevens held with Commissioner Hartwig agreeing to the following County related meeting/group assignments: Martin Hall (will continue serving as alternate until appointment in May, 2018); and, Solid Waste Advisory Committee.

Other assignments will be reviewed upon the appointment of Commissioner, District No. 3.

[10:05:50 AM](#)

Public Works

Director O'Brien and Engineer Yaeger reported the following:

Road Maintenance: Crews are currently grading roads; patching potholes; spraying weeds; rock raking; and continuing culvert work.

Fairgrounds: The campgrounds and RV area has been prepared in anticipation of the Crane Festival in Othello March 23 through March 25, 2018.

Solid Waste: The second door at the Bruce Transfer Station has been installed. Tri-Cities Fence is building gates for the front entrance as well as other areas. Trailer building updates planned for the year are all in

progress. Cardboard is being recycled. Aluminum trailers will be recycled at Pacific Steel.

2019 Solid Waste 5th Wheel Tractors

Based on the recommendation of the Public Works Department, Commissioner Hartwig moved, Marshall seconded, to *authorize the lease of three (3) new 2019 Western Star Tractors, Model 4900 SB, with the Detroit engine and the Allison automatic transmission, from Freightliner Northwest, Spokane, Washington; and, extending the warranty out to five (5) years for the tractors.* **Motion carried.** This combination represents the best value for Adams County as the lowest responsive quote meeting all specifications.

East Low Canal Expansion/County Bridge Replacement

Engineer Yaeger reported clarification of a lead agency was requested from Department of Transportation, Highways and Local Programs, regarding legislative funds recently awarded Adams County for bridge replacement due to the expansion of the East Low Canal.

Economic Development Director McFadden explained his request to Senator Warnick for grant monies to be used toward the expansion project. In order for the county to apply for grants for the project, an accurate replacement cost for each of the bridges will need to be studied and a percentage of preliminary design and engineering completed. This grant may be used for that as well as part of a local match in federal grant applications.

The Board by **consensus authorized Engineer Yaeger to respond to Department of Transportation affirming that Adams County will be the lead agency moving forward in this process.**

[10:58:35 AM](#)

[11:02:48 AM](#)

Lee Road Railroad Crossing

Columbia Basin Railroad representatives Tim Marshall and Pat Boss met to discuss the railroad crossing at Lee Road in the Bruce Industrial Area. An increased number of accidents in recent years has necessitated a discussion of signage. Within the last eighteen (18) months, there have been three vehicle/train accidents at that site.

County staff present were Engineer Yaeger; Public Works Director O'Brien; Assistant Engineer Reynolds; and, Economic Development

Director McFadden. Additionally present was Executive Director Chris Faix, Port of Othello.

Columbia Basin Railroad is able to facilitate the signage process, however they are not able to place signage, noting the railroad does not have jurisdiction on county or state roads. However, they do have a responsibility to maintain crossings once they are up.

Research will be conducted on appropriate funding sources for crossing improvements with the Columbia Basin Railroad; the Port of Othello; and, Adams County agreeing to partner in this endeavor.

[11:39:20 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:32:37 PM](#)

Tax Resolutions

Economic Development Director McFadden provided an overview of a proposal to dedicate a percentage of revenue from specific projects occurring in the future to facilitate and support future growth.

The first proposal will dedicate ten percent (10%) of every new dollar collected through county current expense from personal property tax and property tax collection on commercial; industrial; utility; and, renewable energy to facilitate new investment from industry to be allocated for future infrastructure projects.

The second proposal will dedicate five percent (5%) of new construction sales tax revenue generated from commercial; industrial; utility; and, renewable energy projects into Fund #122.

Each project revenue collected will sunset ten years from project initiation. It was noted that neither of these proposals will affect the taxpayers nor take away from existing revenue for county operations.

Resolutions will be prepared for formal adoption at a later date.

[2:32:12 PM](#)

[2:33:22 PM](#)

Adams County Fairgrounds Management Agreement

The Management Agreement between the Adams County Fair Association and Adams County for the operation of the Adams County Fair was discussed.

Present were Treasurer Danekas; Auditor Hunt; Public Works Director O'Brien; and Prosecutor Flyckt.

Director O'Brien reported the county currently uses Fund #108 for the maintenance of the county fair facility and will continue to maintain the facility, noting Current Expense funds the facility through a transfer to Fund #108.

The current Management Agreement between Adams County and the Fair Association has been deemed to be inconsistent with state law by the State Auditor's office and must be terminated.

A termination notice of the current Management Agreement, with an invitation for discussion, will be forwarded to the Fair Association. The current contract will be terminated with a formal request that all right, title and interest in funds the Fair Association currently holds, be submitted to Adams County to be held under the care and custody of the County Treasurer.

[3:20:30 PM](#)

Cunningham Road Widening Project #1

Commissioner Hartwig moved, Marshall seconded, to *approve Resolution No. R-013-2018 Notice of Call for Bids for Cunningham Road Widening Project #1 (CRP-179)*. **Motion carried.** Bid opening is set for April 16, 2018 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of March 12 and 14, 2018

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	18820 – 18873	\$ 21,806.30
103	18874 – 18876	\$ 586.56
104	18877 – 18891	\$ 7,471.90
109	18892	\$ 737.93
116	18893 – 18894	\$ 21.99
117	18895 – 18899	\$ 3,060.59
122	18900 – 18907	\$ 6,787.65
123	18908	\$ 5,000.00
502	18909 – 18912	\$ 3,278.17
108	0351 – 0353	\$ 654.70
115	0354 – 0365	\$142,944.95
401	0366 – 0375	\$ 21,414.44
501	0376 – 0380	\$ 1,503.20
590	0381 – 0402	\$ 98,236.75
	TOTAL	\$313,505.13

Permanent Minutes Signed

March 5 and 6, 2018

Correspondence Received

Notice of Marijuana License Application re: Clarity Farms, 1199 W. Cunningham Road, Suite A1, Othello (*application for added privilege*)

Dianne Ramerman, Field Services Manager, Public Employment Relations Commission re: Assignment Letter (Cases 129957-U-18 and 129958-U-18)

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
Vacant, Commissioner

RESOLUTION NO. R-013-2018

**NOTICE TO CONTRACTORS
County of Adams
Department of Public Works
Ritzville, Washington**

Sealed bids will be received by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Monday, April 16, 2018** and will be opened and publicly read on **April 16, 2018** at 10:00 a.m. for the following construction improvements:

Cunningham Road Widening Project #1 – (CRP-179), M.P 4.77 to M.P 8.39, Lind-Hatton Rd. to Lauer Rd., by the reconstruction of the roadway by minor vertical realignment, shoulder widening, culvert replacement, crushed surfacing top course, installation of guardrail, surfacing a portion of the roadway with HMA wearing course and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

The Recipient, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

DATED this 19th day of March, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman

ATTEST:
s/Patricia J. Phillips
Clerk of the Board