

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

April 16, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig

[10:00:53 AM](#)

Cunningham Road Widening Project #1

It being the date and time set for bid opening on the Cunningham Road Widening Project #1, bids were opened from:

Wheeler Excavation, LLC	\$999,945.00
2007 E. Highland Ext.	
Benton City, WA 99320	

Engineer Estimate: \$993,909.09

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[10:04:35 PM](#)

Public Works

Public Works Director O'Brien provided updates on the following:

- Roads – repairing culverts in Ritzville area; applying sterilant; and, gravel road maintenance;
- Seal coat bids were received; bids will be opened for traffic paint as well as pre-level material today;
- Personnel – Engineer Clint Biggar has submitted his retirement notice with another engineering employee expected to retire in June; a maintenance worker in the Ritzville shop has resigned;
- Solid Waste – the Chairman signed an Application for Municipal Financing on a previously approved purchase of three (3) Western Star Tractors. A trailer rented in the past for hauling cardboard is now for sale; the equipment's current condition will be examined prior to moving forward.

2018 Multi Terrain Loaders

Pursuant to the recommendation of the Public Works Department, Commissioner Hartwig moved, Marshall seconded, to *approve entering into a lease agreement with Western States Equipment and Caterpillar Financial based on NJPA pricing for three (3) new 2018 Caterpillar Multi Terrain Loaders, one (1) Model 259D (\$8,637.76 annual price); and two (2) Model 279D (each \$9,715.13 annual price) for a total annual payment of \$28,068.02; and, authorize the trade-in of Adams County's current 2007 Model 257B Multi Terrain Loader (#626) at the offered price of \$17,000.*

Motion carried.

Bruce Transfer Station

Bids were solicited for repairs to the Bruce Transfer Station tipping floor building identified as a result of a fire occurring July, 2017. Contractors submitting bids were as follows:

Dug Excavation, LLC P. O. Box 677 Othello, WA 99344	\$ 88,520.00
Halme Builders, Inc. 27241 SR 25 N Davenport, WA 99122	\$150,000.00

Pursuant to the recommendation of the Public Works Department, Commissioner Hartwig moved, Marshall seconded, to *approve entering into a contract with Dug Excavation, LLC, Othello, Washington, for the base bid (\$26,300); Alternate #1 (\$33,070); and Alternate #2 (\$29,150); of the Bruce Transfer Station tipping floor building repairs for a total amount of \$88,520; and, to authorize the Chairman to sign the contract proposal as an acceptance of the bid.* **Motion carried.** A contract will be prepared and presented to the Board for execution.

MRSC Small Works, Consultant, and Vendor Roster

Commissioner Hartwig moved, Marshall seconded, to *authorize the Chairman to sign the MRSC Rosters Washington Public Agency contract between Municipal Research and Services Center of Washington (MRSC) and Adams County to provide Adams County with membership in MRSC Rosters, effective May 1, 2018.* **Motion carried.**

Engineering

Engineer Yaeger reported on the following:

- Deal Road and Providence Road paving repair projects;
- McManamon Road Bridge project – April 26, 2018 is the end of the SEPA review period for the project; ninety percent (90%) of design is expected to be completed this week;
- The public hearing to amend the 2018-2023 Six Year Transportation Program is scheduled for April 23, 2018 with amendments identified;
- A meeting was held with the operator of the Bar E Dairy last week regarding road maintenance in the area.

[11:08:58 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:31:56 PM](#)

Cunningham Road Widening Project #1

Engineer Yaeger presented the bid award recommendation for the Cunningham Road Widening Project #1 – CRP-179, along with a bid-tab.

Commissioner Hartwig moved, Marshall seconded, to *award the bid for Cunningham Road Widening Project #1 – CRP-179, to Wheeler Excavation, LLC, Benton City, Washington, as the lowest responsible bidder in the amount of \$999,945; and to authorize the Chairman to sign the Concurrence to Award.* **Motion carried.** The bid is 100.6% of the Engineer's Estimate of \$993,909.09.

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Human Resources

Human Resource Manager Perez provided an update of activities in her department. The Public Works Department's Talent Development and Retention Program proposal was reviewed.

Additionally present were Prosecutor Flyckt; Public Works Director O'Brien and Engineer Yaeger.

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Proposed Tax Resolutions

Economic Development Director McFadden and Prosecutor Flyckt provided a progress update regarding the drafting of resolutions proposing future infrastructure reserve funding generated from a percentage of

current expense revenue; and, requested clarification of certain items prior to moving forward.

The resolution will be drafted with an opportunity for review by the County Assessor, Treasurer and Auditor. Adoption is scheduled for April 30, 2018.
[3:54:18 PM](#)

Consent Agenda

Commissioner Hartwig moved, Marshall seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of April 9 and 11, 2018

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	181207 – 181256	\$ 20,667.53
103	181257 – 181261	\$ 1,441.54
103A	181262 – 181275	\$ 21,346.29
104	Hand Pays	\$ 60.00
105A	181276	\$ 784.01
106	181277 – 181278	\$ 2,730.38
116	181279 – 181280	\$ 25.39
117	181281 – 181282	\$ 113.27
122	181283 – 181289	\$ 27,131.38
130	181290 – 181292	\$ 5,468.73
131	181293	\$ 4,750.00
502	181294 – 181298	\$ 4,329.91
115	0526 – 0537	\$ 17,209.28
401	0538 – 0541	\$ 13,298.23
501	0542 – 0545	\$ 3,517.03
590	0546 – 0573	\$ 90,786.90
	TOTAL	\$213,659.87

Permanent Minutes Signed

March 26 and 28, 2018
April 2 and 4, 2018

Correspondence Received

Notice of Liquor License Application re: Templin's, 2008 N. Drury Road, Ritzville, WA

Carson Van Valkenburg, Attorney re: Public Defender Quarterly Report for 1st Quarter, 2018

Mike Kline, Chairman, Adams County Republican Party re: Consideration of Appointment to the Vacated Position of Adams County Commissioner, District 3

Adjournment @ 4:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
Vacant, Commissioner