

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

September 10, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

[8:59:03 AM](#)

Developmental Disabilities

Developmental Disabilities Director Cindy Doyle provided an update as the Developmental Disabilities program transitions from a county administered program to a contracted services program. Items discussed were:

- Electronic Recycling – as of September 30, 2018, the Thrift Store will no longer provide this service. At this time, a vendor has not been found to continue with the recycling of electronics.
- Thrift Store Closure – the store will remain open until October 31, 2018. Inventory is being eliminated with donations no longer accepted.

Director Doyle noted that she is in contact with DD clients and their families to explain the process moving forward. Doyle further noted that a provider contract agreement for DD services has been forwarded to Prosecutor Flyckt for review.

[9:13:58 AM](#)

Console Project

Auditor Hunt reviewed financing options for the console project equipment lease-purchase agreement between Adams County and Motorola Solutions, Inc., Chicago, IL.

[10:02:47 AM](#)

Public Works

Public Works Director O'Brien reported on activities such as crack seal and gravel road maintenance with the start of potato harvest.

Opening day for the fair is Wednesday. Staff will be available during the fair to assist with maintenance issues, if needed.

Pacific Steel will be on site September 17, 2018 to recycle metal. The appliances are being evacuated prior to being picked up by the recycler. Loose cardboard will be hauled to Tri-Cities at a price of \$20/ton.

Director O'Brien reported he has received a revised estimate of \$46,700 for the remodel of the Public Services Building in order to house the employee hired for the adult probation officer position.

McManamon Bridge #400-3

Commissioner Hartwig moved, Thompson seconded, to *approve the Contract and Contract Bond for Halme Construction, Inc., Spokane, Washington for the McManamon Bridge #400-3 Project (CRP-169).*

Motion carried.

Equipment

Public Works Director O'Brien reported two pieces of equipment (an Etnyre distributor truck and a dump truck), previously approved for purchase from Chelan County are no longer available as the items have been slated for auction. Additional research will be conducted by Director O'Brien as to Adams County's eligibility to bid on the equipment through private auction.

[10:46:00 AM](#)

[10:47:30 AM](#)

Sheriff's Department

Sheriff Wagner provided an update of activities in his department. Staff overtime continues to be an issue.

[11:05:37 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

Public Works Mechanic's Assistant

Public Works Director O'Brien requested Board approval of the reinstatement of the position of Mechanic's Assistant in his department. Under Resolution No. R-66-2008, the position, and funding for the same, was eliminated. Board **consensus authorized the position be reinstated, funded and filled.** O'Brien will contact Labor Relations Contractor Gary Hunt regarding reinstatement of the position into the

appropriate bargaining unit. A resolution adopting the re-instatement of the Mechanic's Assistant position is scheduled for Monday, September 17, 2018.

Resolution No. 034-2018

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. 034-2018 In the Matter of Amending the Adams County Personnel Policy*. **Motion carried.**

Consent Agenda

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of September 4, 2018

August 16 – 31, 2018 Payroll in the amount of \$408,887.31; and, Benefits in the amount of \$210,643.96 (Warrant # Series 529969-530101; Direct Deposit # Series 55497-55675; Benefit/Deduction # Series 1139846-1139861)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	3230 – 3283	\$ 48,182.32
001E	3284	\$ 21.00
103	3285 – 3290	\$ 3,081.00
104	3291 – 3299	\$ 5,620.27
117	3300 – 3302	\$ 2,126.48
123	3303	\$ 2,025.00
131	3304	\$ 2,382.05
502	3305 – 3307	\$ 5,768.40
108	1442 – 1444	\$ 453.84
115	1445 – 1452	\$488,880.69
401	1453 – 1461	\$ 27,324.34
501	1462 – 1466	\$ 11,534.81
590	1467 – 1488	\$ 36,152.98
	TOTAL	\$633,553.18

Permanent Minutes Signed

August 27, 2018

Correspondence Received

Adams County Noxious Weed Control Board re: Minutes of May 8, 2018 and Agenda for September 11, 2018

Adjournment @ 3:30 p.m.

Submitted:
s/Patricia J. Phillips
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

RESOLUTION NO. R-034-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF AMENDING THE ADAMS COUNTY PERSONNEL POLICY

WHEREAS, Adams County is committed to providing, insofar as can reasonably be expected, a working environment free of violence, or threats of violence against individuals, groups, or employees, and destruction of personal and/or County property; and

WHEREAS, it is necessary to clarify “workplace violence” and disciplinary actions to employees failing to comply with said policy.

THEREFORE BE IT HEREBY RESOLVED that effective immediately, the **ADAMS COUNTY PERSONNEL POLICY IS AMENDED** with the incorporation of Section 21, Workplace Violence Policy, attached hereto.

DATED this 10th day of September, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips
Clerk of the Board