

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

November 26, 2018  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

[9:28:01 AM](#)

**Jail Health Services**

East Adams Rural Hospital representatives, Jennifer Pepperd, RN, Chief Nursing Officer; and Gary Bostrom, CEO; notified the Board of their decision to not contract with the county to provide on-site inmate nursing services at the jail. Pepperd noted the hospital and clinic will continue to serve inmates at their facility as they have in the past, however, at this time they are not able to provide medical visits to the jail due to a staffing shortage at their facility.

[9:41:27 AM](#)

[10:03:38 AM](#)

**Public Works**

Public Works Director O'Brien provided updates on the following:

- Road Maintenance – staff are preparing for winter weather.
- Public Services Building – there were no responses from initial advertising to contractors for the probation office remodel project. Director O'Brien will re-advertise the project expanding the area of circulation.
- Solid Waste – working on litter cleanup in certain locations; outside material is being hauled to the Bruce site to increase the fill for parking.

**McManamon Bridge #400-3**

Engineer Yaeger reported on the McManamon Bridge #400-3 project noting the contractor has started excavating on the east side, providing a review of the process.

### **2018-2019 County Wide Crushing Project – ERP-800**

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. R-046-2018 In the Matter of Notice of Call for Bids for the 2018-2019 County Wide Crushing Project – ERP-800. Motion carried.* Bid opening is set for Monday, December 17, 2018 at 10:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville.

### **Solid Waste**

Public Works Director O'Brien reported the trailer damaged by fire on I-84 in July, 2018 is being returned to Adams County from Arlington today. Western Trailer will be on-site to provide an estimate on the damages to the trailer.

### **Bruce Transfer Station Fire**

Public Works Director O'Brien provided details of the repair allowances authorized by insurance adjusters for the recycling building and equipment destroyed by fire at the Bruce Transfer Station which occurred in August, 2018.

- Forklift – an allowance of \$4,000 for repairs was authorized, it has been repaired and is operational.
- Skid Steer – equipment was a total loss. O'Brien reported full replacement cost is available. The Public Works Department recommended advising the Risk Pool the county wishes to proceed with replacement cost for the purchase of a new Skid Steer from Caterpillar in the amount of \$46,579.46 utilizing Solid Waste funds with reimbursement from the Risk Pool upon receipt of invoice.
- Baler and conveyer equipment is included with the building portion of the loss and damages are estimated at approximately \$609,000.

Based on the recommendation of the Public Works Department, Commissioner Hartwig moved, Thompson seconded, to *authorize the expenditure \$46,579.46 out of the Solid Waste Fund to purchase a Skid Steer from Caterpillar. Motion carried.*

### **Tractor/Trailer Accident on White Pass**

Public Works Director O'Brien reviewed damages assessed to a tractor and trailer loaded with cardboard involved in a roll-over accident on White Pass in July, 2018.

The Board **concurred** with the recommendation of the Public Works Department to pay Class 8 Trucks a balance of \$15,205.20 for the damaged trailer with the county sustaining a loss of approximately \$7,000.

A preliminary estimate to cosmetically repair and straighten, if possible, the damaged 2012 Peterbilt tractor is approximately \$79,500 with an updated estimate necessary to determine if the motor was damaged during the incident. Western Trailer will be contacted to provide an estimate prior to moving forward.

[10:58:23 AM](#)

[11:02:32: AM](#)

### **Fireworks Application**

Commissioner Thompson moved, Hartwig seconded, to *approve a "fireworks stand permit" to be operated by Traci Walker, Colfax, Washington; located at 2105 W. Bench Road, Othello; for fireworks sales from December 29, 2018 through December 31, 2018. Motion carried.*

[11:14:49 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[2:36:11 PM](#)

### **Finance Committee**

Treasurer Danekas reviewed updated revenue estimates for 2019 using preliminary assessed valuation calculations.

[3:01:19 PM](#)

Commissioner Hartwig was excused from the meeting at 3:40 p.m.

[3:50:27 PM](#)

### **Washington State Office of Public Defense**

Commissioner Thompson moved, Marshall seconded, to *authorize the Chairman to sign Interagency Agreement No. ICA19280 between Adams County and Washington State Office of Public Defense for the period January 1, 2019 through December 31, 2019 for a distribution amount of \$31,229. Motion carried.*

### **Consent Agenda**

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda. Motion carried.*

Preliminary minutes of November 19, 2018

November 1 – 15, 2018 Payroll in the amount of \$402,219.69; and, Benefits in the amount of \$84,376.14 (Warrant # Series 530399-530423; Direct Deposit # Series 56410-56600; Benefit/Deduction # Series 1141486-1141499)

[3:52:33 PM](#)

**Permanent Minutes Signed**

November 13, 2018

**Adjournment @ 4:00 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

**RESOLUTION NO. R-046-2018**

**NOTICE TO CONTRACTORS  
County of Adams  
Department of Public Works  
Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until**

**10:00 a.m., Monday, December 17, 2018** and will be opened and publicly read on **December 17, 2018** at 10:00 a.m. for the following construction improvements:

**2018 / 2019 County Wide Crushing Project, ERP-800  
The production and stockpiling of approximately 121,500 tons of various mineral aggregates at five (5) separate sites (Batum Site #19, Haase Site #23, Ritzville Site #50, Lind-Hatton Site #53 and Schrag Site #67) in Adams County, all in accordance with the attached Contract Plans, Contract Provisions and the Standard Specifications.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

Adams County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

**DATED** this 26<sup>th</sup> day of November, 2018.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board