

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

December 17, 2018
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

Executive Session

Chairman Marshall called for an Executive Session at 8:40 a.m., to last thirty (30) minutes, pursuant to RCW 42.30.110(1)(i) – “to discuss with legal counsel representing the agency litigation or potential litigation..” Session was held from 8:40 a.m. until 9:10 a.m. Additionally present was Prosecutor Flyckt.

[10:00:22 AM](#)

County Wide Crushing Project 2018-2019

Bids were opened from:

Seubert Excavators, Inc. P. O. Box 57 Cottonwood, Idaho 83522	No Bid Submitted
DeAtley Crushing Company P. O. Box 759 Lewiston, Idaho	\$959,561

Engineer's Estimate: \$752,401.

[10:03:48 AM](#)

[10:10:00 AM](#)

Six Year Transportation Improvement Program (2019-2024)

It being the time of 10:10 a.m. and the place set for the public hearing to consider the 2019-2024 Six Year Transportation Program, Chairman Marshall convened the public hearing.

Engineer Yaeger reviewed each of the projects by priority.

There were no members of the public present.

Chairman Marshall closed the public hearing at 10:31 a.m.

Chairman Hartwig moved, Thompson seconded, to *approve Resolution No. R-052-2018 In the Matter of Adopting the Adams County Six Year Transportation Improvement Program (2019-2024)*. Motion carried.

Annual Road Construction Program

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. R-053-2018 In the Matter of Adopting the 2019 Annual Road Construction Program*. Motion carried.

Public Works General Update

Public Works Director O'Brien provided updates on road maintenance activities; solid waste; equipment; and, fairgrounds. Additionally, O'Brien reported on facilities projects, noting the probation office remodel at the Public Services building is again out for bid; and, personnel, noting the open accountant position in the Public Works department has been filled.

[10:58:45 AM](#)

Closed Session

The Board held a session closed to the public pursuant to RCW 42.30.140(4)(b) – that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,..." Session was held from 11:05 a.m. until 12:00 p.m. Additionally present was Gary and Valerie Hunt, Labor Relations; Prosecutor Flyckt; and, Amalia Perez, Human Resources.

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:30:23 PM](#)

Public Hearing – Amend 2018 Budget

It being the time of 1:30 p.m. and the place set for the public hearing to consider amendments to the 2018 Adams County Budget, Chairman Marshall convened the public hearing.

County staff present were Prosecutor Flyckt and Auditor Hunt. There were no members of the public present.

Auditor Hunt reviewed departmental requests for amendments to the 2018 budget.

Chairman Marshall closed the public hearing at 1:51 p.m.

[1:51:58 PM](#)

[3:13:44 PM](#)

Resolution No. R-054-2018

Commissioner Thompson moved, Hartwig seconded, to *approve Resolution No. R-054-2018 In the Matter of Transferring Funds from Current Expense Employment Liability Fund #001D to Current Expense Fund #001*. **Motion carried.**

Amend 2018 Budget

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. R-055-2018 In the Matter of Amending the 2018 Adams County Budget*. **Motion carried.**

Medical Insurance Cap and Cost of Living Allowance (COLA)

Commissioner Marshall moved, Thompson seconded, to *approve a 2% COLA to non-represented employees of Adams County*. **The motion passed two (2) to one (1) with Marshall and Thompson voting yes; Hartwig voting no.**

Commissioner Marshall moved, to *approve a \$15.00 increase (\$735) medical insurance cap for county employees*. **Hearing no second, motion died.**

Consent Agenda

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of December 10 and 12, 2018

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	4606 – 4640	\$ 51,756.61
001E	4641	\$ 431.60
104	4642 – 4662	\$ 9,523.92
105A	4663	\$ 3,290.00
106	4664 – 4668	\$ 634.99
116	4669	\$ 15.05
117	4670	\$ 15.05
122	4671 – 4674	\$ 1,445.87
123	4675 – 4677	\$ 6,564.44
166	4678 – 4687	\$ 2,144.33
502	4688 – 4694	\$ 4,998.55
108	2260 – 2261	\$ 482.76
115	2262 – 2283	\$197,395.95
321	2322	\$ 15,307.40
401	2284 – 2291	\$ 29,032.76
501	2292 – 2297	\$ 3,115.60
590	2298 – 2321	\$403,077.17
590	Hand Pays	\$ 85.50
	TOTAL	\$729,317.55

Board Reorganization

The Board by **consensus confirmed John N. Marshall to serve as 2019 Chairman; and, Roger L. Hartwig to serve as 2019 Vice-Chairman.**

Board Assignments

The Board reviewed special assignments for 2019 and agreed to the following County related meeting/group assignments:

Hartwig: Martin Hall, Columbia River Policy Advisory Group, GWMA, Solid Waste Advisory Committee, Columbia Basin Development League, Emergency Food and Shelter Board, JTPA-PIC, Emergency Services, Aging and Adult Care Alternate, Eastern Washington Council of Governments Alternate, Legislative Alternate

Marshall: QuadCo RTPO, Courthouse O&M, Adams County Development Council, Legislative Steering Committee, Eastern Washington Council of Governments, Spokane Regional Support Network, P.A.I.D. Alternate, Martin Hall Alternate

Thompson: LEOFF, Aging and Adult Care, P.A.I.D., Legislative Alternate

[3:24:24 PM](#)

Permanent Minutes Signed

November 26 and 28, 2018

December 3 and 5, 2018

Correspondence Received

Franklin County Planning and Building Department, Pasco, Washington re: Mitigated Determination of Nonsignificance (MDNS) (dairy expansion – Baginski – request for review and comments)

Lonnie England, SolelyOn Broadcasting, LLC re: Franchise Authority – Northland Cable-Northland Communications Group

Michelle Andres, Columbia-Snake River Irrigators Association re: invitation to December 19, 2018 briefing by CSRIA regarding the Lower Snake River Dams/ESA Bi-Op & Litigation/ESA Exemption Action

Chris Bajalcaliev, Attorney re: Public Defender Quarterly Report for 1st Quarter, 2018

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for 3rd Quarter, 2018

Allyson Brooks, Ph.D., Department of Archaeology & Historic Preservation re: listing of Adams County Courthouse property in the National Register of Historic Places

John C. Perry, Attorney re: personnel employment issue

Adjournment @ 3:30 p.m.

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/John N. Marshall, Chairman

s/Roger L. Hartwig, Vice-Chairman

s/Terrance J. Thompson, Commissioner

RESOLUTION NO. R-052-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE ADAMS COUNTY SIX YEAR
TRANSPORTATION IMPROVEMENT PROGRAM (2019-2024)**

WHEREAS, the preliminary Six Year Transportation Improvement Program and the transportation project priority array were prepared and presented to the Board for their review and consideration on Monday, December 3, 2018, during a public meeting of the Board of Commissioners; and,

WHEREAS, the County Engineer submitted and made available to the Board and the public the 2017 Bridge Inspection Report on October 8, 2018 for consideration during the preparation of the Six Year Transportation Improvement Program; and,

WHEREAS, an environmental pre-assessment of the Six Year Transportation Improvement Program indicated that the social, economic and aesthetic values would not be disturbed; and,

WHEREAS, a public hearing was held on Monday, December 17, 2018, during which the final program and was presented and discussed; and,

WHEREAS, all public comments were heard and reviewed during the public hearing and no objections were heard;

THEREFORE BE IT HEREBY RESOLVED that the 2019-2024 Six-Year Transportation Improvement Program is hereby approved and adopted.

DATED this 17th day of December, 2017.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-053-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING THE 2019 ANNUAL ROAD CONSTRUCTION
PROGRAM**

WHEREAS, the County Road Administration Board Standards of Good Practice requires the adoption of the Annual Road Construction Program in accordance with WAC 136 Chapter 16;

THEREFORE BE IT RESOLVED that the Annual Road Construction Program for 2019 as presented by the Adams County Engineer and filed and attached hereto is adopted.

DATED this 17th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-054-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE
EMPLOYMENT LIABILITY FUND #001D TO CURRENT EXPENSE FUND #001**

WHEREAS, a reserve fund for Current Expense for the purpose of offsetting certain unanticipated employee costs such as vacation pay off, sick leave pay off, and reimbursable unemployment funds was created by Resolution R-47-2010;

WHEREAS, a long-term county employee was elected to the position of district court judge on November 6, 2018, having an annual leave balance earned while an employee in the prosecutor's office to be paid;

WHEREAS, this annual leave balance was paid through payroll and reflected as a current expense expenditure of the Adams County District Court Position 2 (Othello District Court) budget;

THEREFORE BE IT HEREBY RESOLVED the leave balance paid by Current Expense Operating fund be reimbursed by Current Expense Employment Liability Fund #001D in the amount of Three Thousand Ninety Three dollars and 47/100 dollars (\$3,093.47) and transferred from Current Expense Employment Liability fund #001D to Current Expense Fund 001 Bars 397.00.00.00.

The expenditure transfer breakdown shall be as follows:

0014.000.597.42.10.03 Annual leave payout – Prosecutor's Office – C. Benzel
\$3,093.47

DATED this 17th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice Chair
s/Terrance J. Thompson

ATTEST:
s/Patricia Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-055-2018

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

IN THE MATTER OF AMENDING THE 2018 ADAMS COUNTY BUDGET

WHEREAS, unanticipated expenses have necessitated the need for an amendment to the Adams County 2018 Budget; and,

WHEREAS, the public was legally notified of the hearing regarding the matter on December 6 and December 13, 2018; and,

WHEREAS, a public hearing was held on Monday, December 17, 2018, and all comments were heard and considered;

THEREFORE BE IT HEREBY RESOLVED that the 2018 Adams County Budget is amended as follows:

	<u>Budget</u>	<u>Change</u>	<u>Revised</u>
<u>Current Expense - #001</u>			
Superior Court #010	\$ 235,914		
Operating Expense		\$ 3,000	\$ 238,914
Adams Co. District Court, Pos. 2, #016	\$ 334,877		
Personnel		\$ 30,000	\$ 364,877
Adult Probation #017	\$ 0		
Personnel		\$ 11,000	
Operating Expense		\$ 4,000	\$ 15,000
Clerk	\$ 201,072		
Personnel		\$ 8,000	\$ 209,072
LEOFF #060	\$ 33,300		
Benefits		\$ 15,000	\$ 48,300

Police Operations #065	\$ 1,834,013		
Personnel		\$ 281,242	
Operating Expense		\$ 10,000	\$ 2,125,255
Non-Departmental #099	\$ 1,932,411		
Other Financing Uses		\$ 10,000	\$ 1,942,411
TOTAL CURRENT EXPENSE		\$ 372,242	
<u>Current Expense Other Funds</u>			
Employee Liability Fund	\$ 0		
Other Financing Uses		\$ 3,100	\$ 3,100
Jail Operation and Improvement #001F	\$ 0		
Capital Expense		\$ 25,000	\$ 25,000
Criminal Justice Reserve #001G	\$ 100,000	\$ 100,000	\$ 200,000
TOAL CURRENT EXPENSE OTHER FUNDS		\$ 128,100	
<u>E-911 Reserve 103A</u>	\$ 51,608		
Capital Expense		\$ 325,000	\$ 376,608
<u>Criminal Justice Sales Tax #105A</u>	\$ 73,491		
Capital Expense		\$ 100,000	\$ 173,491
<u>Emergency Management #106</u>	\$ 123,695		
Operating Expense		\$ 4,000	\$ 127,695
<u>Drug Enforcement #130</u>	\$ 20,250		
Operating Expense		\$ 70,000	\$ 90,250
<u>RSO #131</u>	\$ 37,300		
Operating Expense		\$ 11,308	\$ 48,608
<u>Seized and Forfeited Property #132</u>	\$ 0		
Other Financing Uses		\$ 100,000	\$ 100,000
<u>Real Estate Technology #323</u>	\$ 0		
Operating Expense		\$ 2,000	\$ 2,000
<u>RE Technology Assistance #323A</u>	\$ 0		
Operating Expense		\$ 3,000	\$ 3,000
TOTAL OTHER FUNDS		\$ 615,308	
TOTAL CURRENT EXPENSE		\$ 372,242	
TOTAL CURRENT EXPENSE OTHER FUNDS		\$ 128,100	
TOTAL OTHER FUNDS		\$ 615,308	
TOTAL AMENDMENTS ALL FUNDS		\$1,115,650	

DATED this 17th day of December, 2018.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board