

COMMISSIONERS' PROCEEDINGS

Regular Meeting
Adams County Courthouse
Ritzville, Washington

January 16, 2019
(Wednesday)

Call to Order @ 9:00 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

[9:13:04 AM](#)

Corrections

The proposed Professional Services Contract for jail nursing services between Columbia Basin Health Association, Othello, and Adams County was discussed. Sheriff Wagner requested Prosecutor Flyckt put into writing his concerns so they may be passed on to CBHA accurately. No action was taken at this time.

The Othello Sheriff's Substation clerk position, vacated with the retirement of Carla Hampton, was reviewed. Sheriff Wagner requested creation of a new position of Evidence Technician/Records Clerk. The Board by **consensus authorized a position of Evidence Technician/Records Clerk; to be placed on the Adams County Jail Dispatch union schedule at Range 8; and, further authorized Sheriff Wagner to begin the process of filling said position.** Human Resources Manager Perez will prepare a job description for the position of Evidence Technician/Records Clerk for formal adoption.

Commissioner Hartwig reviewed staffing for the sheriff's department that was approved in the 2019 budget. One (1) additional jailer was approved; and, one (1) additional dispatcher was approved. Both positions are to be paid from Fund 105A temporarily until criminal justice sales tax monies are received, beginning in June, 2019. The Board by **consensus authorization approved Sheriff Wagner to begin the process of hiring two (2) additional deputy positions at a cost of \$143,962, to be paid temporarily from Fund 105A, until criminal justice tax revenues are**

received. Training and vehicle expenses are not included in this cost estimate. Additionally, the Board by **consensus approved the jailer position, approved in the 2019 budget, as a sergeant position, noting a budget amendment may be necessary for wages.** A job description will be created for the jail sergeant position with the salary determined after review of the duties.

Sheriff Wagner reported on a recent Supreme Court ruling regarding restraint of inmates in the courtroom, noting technology needs in order to obey the ruling while providing necessary security. Sheriff Wagner requested and received by **consensus authorization to move forward in the process of providing a closed circuit electronic viewing system for inmate appearances before the judge, at a cost of up to \$10,000, utilizing Fund #119 Trial Court Improvement funds.** Sheriff Wagner noted additional security may be needed from time to time in the courtroom as the video process will not be allowed in all circumstances.

[10:04:35 AM](#)

[10:04:35 AM](#)

Assessor Brewer/Treasurer Meise

Assessor Brewer and Treasurer Meise reviewed a Terra Scan training opportunity for county appraisers in the form of on-site training, utilizing Fund 323A. An authorization letter was presented with modifications necessary prior to Board approval. Assessor Brewer will request the corrections from Thompson Rueters and bring before the Board for approval.

Maintenance and Operation school levies were discussed with Brewer noting the process is now called “enrichment”.

[10:38:07 AM](#)

[11:05:52 AM](#)

Adams County District Court Judge Position #1

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. R-002-2019 In the Matter of Revising the Percentage of Full Time Allocation of Adams County District Court Judge Position #1 and Establishing Effective Date for Same.* Motion carried.

Consent Agenda

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda.* Motion carried.

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	5019 – 5020	\$ 885.87
108	2438	\$ 2,739.00
115	2439	\$ 99,313.92
501	2440	\$ 905.75
590	2441	\$ 1,822.38
	TOTAL	\$105,666.92

[11:07:30 AM](#)

Adjournment @ 11:30 a.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

RESOLUTION NO. R-002-2019

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REVISING THE PERCENTAGE OF FULL TIME ALLOCATION
OF ADAMS COUNTY DISTRICT COURT JUDGE POSITION #1 AND ESTABLISHING
EFFECTIVE DATE FOR SAME**

WHEREAS, salaries for District Court Judges are set by and cannot be changed except by the Washington Citizens' Commission on Salaries for Elected Officials; and

WHEREAS, the salary for a part-time District Court Judge is the proportion of full time work for which the position is authorized, multiplied by the salary for a full time District Court Judge; and

WHEREAS, the Adams County Board of Commissioners does have the authority to set the current percentage of full-time allocation which is then used by the State to compute the compensation for the District Court Judge; and,

WHEREAS, the Board in 2010 did set the percentage of full time allocation at fifty percent (50%); and,

WHEREAS, the Board in 2017 did revise allocation of District Court Judge Position #1 as sixty percent (60%) of a full-time position; and, allocation of District Court Judge Position #2 as sixty-five percent (65%) of a full time position; and

WHEREAS, the Board in 2018 did revise allocation of District Court Judge Position #2 as eighty percent (80%) of a full time position; and

WHEREAS, the county recognizes that a review of the work time percentage allocation is appropriate; and

WHEREAS, the work time percentage allocation requirement as indicated by District Court Judge Position #1, and judicial needs estimates prepared by the Office of Administrative Courts, indicate a need for an increase in the work time percentage allocation of District Court Judge Position #1;

THEREFORE BE IT RESOLVED that District Court Judge Position #1 be revised and defined as seventy percent (70%) of a full-time position, effective January 1, 2019.

BE IT FURTHER RESOLVED that all other ordinances and resolutions that are in conflict are hereby rescinded.

DATED this 16th day of January, 2019.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board