

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

**January 22, 2019**

(Tuesday due to Martin Luther King Day on Monday)

**Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

[9:29:54 AM](#)

#### **Integrated Health Care Services**

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign Agreement No. 19ASO2295, Amendment No. 1, with Spokane County, a political subdivision of the State of Washington, by and between the Spokane County Regional Behavioral Health (SCRBH), a division of Spokane County Community Services, Housing, and Community Development Department (CSHCD), (hereinafter "CSHCD SCRBH") and Contractor identified as Adams County Integrated Health Care Services for the period January 1, 2019 through December 31, 2019.* (Exhibit C was amended to remove the embedded document in table row 9. "Encounter Data 837 Requirements". Exhibit D was amended as follows: (1) Formatting and section numbering was updated throughout the document. (2) Page 3, "Report of Improper Use or Disclosure", sentence 4, was altered from five (5) calendar days to five (5) business days. (3) Page 16, Section 7a (now Section 7.1), sentence 2, was altered from ten (10) business to five (5) business days. (4) The "Program Integrity" addendum was added in order to meet the Managed Care Organization's compliance and training requirements. (5) The "Annual Attestation" was altered to include the requirements outlined in the Program Integrity addendum). **Motion carried.**

[9:49:33 AM](#)

#### **Executive Session**

Executive Session was called at 9:49 a.m. to last eight (8) minutes under RCW 42.30.110(1)(g) – "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee." Executive session ended at 9:57 a.m. Prosecutor Flyckt and IHCS Director Vicki Guse were present.

[10:04:21 AM](#)

### **Public Works**

Public Works Director O'Brien provided updates on road maintenance in all three districts; fairgrounds; solid waste; and, facilities maintenance.

Engineer Yaeger provided a progress update on the McManamon Road Bridge project noting girders are scheduled to be set at the end of the week.

[11:00:00 AM](#)

### **Employee Evaluation**

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 11:00 a.m. to 11:30 a.m. Emergency Management Director Jay Weise was present.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:28:59 PM](#)

### **Human Resources**

Human Resources Manager Perez presented a proposed job description for the position of Evidence Technician/Records Clerk within the Sheriff's Department.

Additionally present was Prosecutor Flyckt.

Upon review, Prosecutor Flyckt, along with the Board, requested certain modifications to the job description. Perez will finalize the document and present the same to the Board for adoption.

[1:50:13 PM](#)

### **Employee Evaluation**

Executive session under RCW 42.30.110(1)(g) – “to review the performance of a public employee.” Employee evaluation was held from 2:00 p.m. to 2:52 p.m. Human Resources Manager Amalia Perez was present.

### **Canvassing Board**

John N. Marshall will serve on the Canvassing Board for the February 12, 2019 Special Election for the time frame of January 25, 2019 through February 22, 2019.

**Consent Agenda**

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of January 14 and 16, 2019

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	005 – 058	\$ 56,708.00
103	059 – 064	\$ 1,825.69
104	060 – 063	\$ 29,734.27
109	064	\$ 789.56
122	065 – 075	\$ 4,093.81
123	076	\$ 11,000.00
130	077 – 083	\$ 11,950.46
131	084 – 085	\$ 1,601.57
166	086 – 088	\$ 1,075.00
502	089 – 095	\$ 4,864.44
108	0001 – 0002	\$ 637.04
115	0003 – 0018	\$241,519.63
401	0019 – 0022	\$113,342.79
501	0023 – 0027	\$ 11,111.99
590	0028 – 0057	\$ 22,801.47
	TOTAL	\$513,055.72

**Resolution No. R-003-2019 In the Matter of Transferring Funds from Current Expense Fund #001 to Emergency Services Fund #106**

**Permanent Minutes Signed**

January 7 and 9, 2019

**Correspondence Received**

President Janel Rieve, Ritzville Senior Center re: report of activities and goals and request for 2019 County budget allocation

Treasurer Evelyn Braden, Lind Senior Center re: report of activities and goals and request for 2019 County budget allocation

Treasurer Mary Ann Kirkpatrick, Othello Senior Center re: report of activities and goals and request for 2019 County budget allocation  
Prosecutor Randy Flyckt re: contract matter

**Adjournment @ 4:30 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

**RESOLUTION NO. R-003-2019**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO EMERGENCY SERVICES FUND #106**

**WHEREAS**, funds were allocated in the 2019 Current Expense Fund #001 for support of Emergency Services Fund #106; and

**THEREFORE BE IT HEREBY RESOLVED** that Fifty-two thousand three hundred two and no 100's dollars (\$52,302) be transferred from Current Expense Fund #001/099 BARS 597.25.00.01 to Emergency Services Fund #106 BARS 397.25.60.00.

**DATED** this 22<sup>nd</sup> day of January, 2019.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board