

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 11, 2019
(Monday)

Call to Order @ 9:15 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

[10:04:34 AM](#)

Public Works

Engineer Yaeger reviewed a quit claim deed document from Washington State DOT regarding the construction and maintenance of a round-a-bout on Bench Road and Highway 26. Prosecutor Flyckt has reviewed the document and will provide necessary modifications prior to forwarding the document to the state.

Additionally, Yaeger reviewed an Interlocal Agreement between Adams County and Grant County for maintenance of roads that abut each other. The document will be presented for approval at a later date.

McManamon Bridge #400-3

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign Agreement #CRP-169, Supplemental Agreement No. 2, between Anderson Perry & Associates, Inc., Walla Walla, Washington and Adams County to extend the project completion date to July 31, 2019 on the McManamon Bridge #400-3 Replacement project due to delays in securing the property needed to construct the bridge. Motion carried.* (Project scope of work remains unchanged; maximum amount payable remains unchanged. The only change is the project completion date.)

Booker Road

A guardrail on Booker Road was damaged by an unknown vehicle. In response, Adams County installed a temporary guardrail. Grant County is currently on-site to assess the situation and determine if they are

interested in installing a permanent guardrail. Estimates for necessary repairs are \$7900 - \$10,000. The work will be completed through an Interlocal Agreement between the counties. The Board by **consensus authorized Engineer Yaeger to sign the Interlocal Agreement between Adams County and Grant County for guardrail repairs on Booker Road.** The Agreement will then be forwarded to Grant County for their approval.

Fairgrounds

Public Works Director O'Brien reported on the trespassing of individuals at the Adams County Fairgrounds.

Maintenance

Public Works Director O'Brien reported on maintenance activities due to snowfall over the weekend.

Equipment

Public Works Director O'Brien presented a proposal from Freightliner Northwest, Spokane, Washington for three (3) Freightliner trucks totaling \$551,428.56 to be paid over a three (3) year period. The 2019 Budget calls for the purchase of three (3) trucks with a three (3) year payment term. In 2019, \$190,000 is budgeted with subsequent payments to be budgeted in 2020 and 2021. Board **consensus authorized Director O'Brien to move forward with the Vehicle Purchase Agreement with Freightliner Northwest, Spokane, Washington for the purchase of three (3) Freightliner trucks to be paid over a term of three (3) years.**

[11:09:35 AM](#)

[11:10:43 AM](#)

Auditor

Auditor Hunt met to discuss several pending matters including:

- LEOFF – there appears to be a need for by-laws; and, a review of the organization of the LEOFF Board
- Accounts Payable Deputy position – the employee currently in that position will be resigning, effective in May. Auditor Hunt reviewed past difficulties in filling and retaining employees in her office, requesting a reclassification of the position.
- Animal Control – research is being conducted on the processes other counties are following regarding animal control services.

Additionally present were Payroll Deputy Bowman; Prosecutor Flyckt; and, Human Resources Manager Perez.

[12:13:33 PM](#)

Recess @ 12:00
Reconvene @ 1:00 p.m.

[1:30:52 PM](#)

Human Resources

Human Resources Manager Perez reviewed the request for reclassification of the Accounts Payable Deputy position stating additional time is necessary to compile data.

Additionally, Perez provided updates on the Adams County Citizens' Commission on Salaries for Elected Officials, noting the initial meeting is set for February 25, 2019. The Corrections Sergeant position and proposed salary structure was reviewed.

[2:19:44 PM](#)

Consent Agenda

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of February 4 and 6, 2019

January 16 – 31, 2019, Payroll in the amount of \$424,670.71; and, Benefits in the amount of \$227,633.37 (Warrant # Series 530652-530717; Direct Deposit # Series 57364-57554; Benefit/Deduction # Series 1142955-1142971)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	275 – 324	\$ 45,577.10
001	Hand Pays	\$ 500.00
001E	325	\$ 915.44
103	326 – 329	\$ 1,135.23
104	330 – 335	\$ 2,000.18
111	336	\$ 3,000.00
116	337	\$ 15.05
117	338	\$ 4,666.08
123	339	\$ 54.63
130	340 – 343	\$ 1,190.58
502	344 – 351	\$ 5,294.47

108	151	\$ 374.86
115	152 – 170	\$ 12,955.47
401	171 – 180	\$ 2,061.61
501	181 – 189	\$ 20,298.26
590	190 – 222	\$ 57,068.31
	TOTAL	\$157,107.27

Permanent Minutes Signed

January 28, 2019

Correspondence Received

United States Department of the Interior Fish and Wildlife Service
re: Recovery Criteria Amended for Columbia Basin Pygmy Rabbit in
Eastern Washington to Assist Service and Partners, Measure Progress
and Address Threats

Allyson Brooks, Ph.D., Department of Archaeology & Historic
Preservation re: properties listed in the National Register of Historic
Places

Adjournment @ 2:40 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner