

## COMMISSIONERS' PROCEEDINGS

Regular Meeting  
Adams County Courthouse  
Ritzville, Washington

April 17, 2019  
(Wednesday)

**Call to Order @ 9:00 a.m.**

**Present:**

Chairman John N. Marshall  
Commissioner Terrance J. Thompson

**Absent:**

Vice-Chairman Roger L. Hartwig

[9:31:48 AM](#)

**Human Resources**

Human Resource Manager Perez reported an investigation was completed regarding allegations against an employee. The matter has been resolved with no disciplinary action taken.

The proposed Chief Deputy/Personal Property Appraiser position in the Assessor's office was reviewed. Proposed salaries were discussed along with the impact to the 2019 budget. Additionally present was Assessor Brewer.

[10:02:52 AM](#)

[10:05:35 AM](#)

**Public Works**

Public Works Director O'Brien reviewed the proposed Lead Maintenance Technician position in his department noting Human Resource Manager Perez has reviewed the related job description. Additionally, the appropriate bargaining unit has been consulted and approved the position. The Board **concurred** with the recommendation of Director O'Brien to move forward with posting the position pursuant to union requirements. A resolution formally creating the position; adopting the job description; and, setting the classification schedule will be presented Monday, April 22, 2019.

**McManamon Bridge #400-3**

Commissioner Thompson moved, Marshall seconded, to *approve Pay Request #5 in the amount of \$97,371.36 to Halme Construction, Inc.,*

Spokane, Washington, for work completed March 1, 2019 to March 31, 2019 on McManamon Bridge #400-3 Project (CRP-169). **Motion carried.**

Engineer Yaeger provided an update on the paving portion of the project.  
[10:30:19 AM](#)

[12:36:21 AM](#)

**Adams County District Court, Position No. 1**

Commissioner Marshall moved, Thompson seconded, to *approve the request of Judge Hille to transfer Hayley Bonita-Padgett, Data Input Clerk, into the vacant Accounting Clerk position with placement on the Adams County Courthouse Association Salary Schedule at Range 6, Step 4, based on Ms. Bonita-Padgett's level of training and experience.* **Motion carried.**

**Correspondence Sent**

Board **consensus authorized Chairman Marshall to sign a letter of support to Incentives Management Group, Inc, Fairfield, Connecticut.**

**Building and Planning Department**

Commissioner Thompson moved, Marshall seconded, to *approve Resolution No. R-026-2019 In the Matter of Adopting an Adams County Building Permit Fee Schedule and Repealing All Other Resolutions That Are Inconsistent With These Provisions.* **Motion carried.**

**Consent Agenda**

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

March 16 – 31, 2019, Payroll in the amount of \$400,156.00; and, Benefits in the amount of \$224,164.75 (Warrant # Series 530844-530896; Direct Deposit # Series 58124-58313; Benefit/Deduction # Series 1144064-1144078)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1084 – 1141	\$ 64,543.71
103	1142 – 1149	\$ 9,688.48
104	1150 – 1161	\$ 22,856.62

106	1159 – 1161	\$ 3,248.01
117	1162	\$ 259.62
130	1163 – 1166	\$ 1,685.28
166	1167 – 1177	\$ 2,500.62
502	1178 – 1181	\$ 2,882.44
108	556 – 558	\$ 729.11
115	559 – 570	\$ 41,517.17
401	571 – 581	\$ 21,472.20
501	582 – 589	\$ 3,319.41
590	590 – 618	\$ 82,836.25
	TOTAL	\$257,538.92

**Resolution No. R-025-2019 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

[12:43:43 PM](#)

**Adjournment @ 12:55 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
-absent-  
Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

**RESOLUTION NO. R-025-2019**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND #001 TO COURTHOUSE O&M FUND #501.**

**WHEREAS**, funds were allocated in Current Expense Fund #001 for the operation of Courthouse O&M Fund #501; and

**THEREFORE, BE IT HEREBY RESOLVED** that One hundred fifty thousand and no/100 dollars (\$150,000) be transferred from Current Expense Fund #001 **Bars 597.18.00.01** to Courthouse O&M Fund #501 **Bars 397.18.30.00**.

**DATED** this 17th day of April, 2019.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
-absent-  
Roger L Hartwig, Vice Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

**RESOLUTION NO. R- 026-2019**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ADOPTING AN ADAMS COUNTY BUILDING PERMIT FEE  
SCHEDULE AND REPEALING ALL OTHER RESOLUTIONS THAT ARE  
INCONSISTENT WITH THESE PROVISIONS**

**WHEREAS**, the County has the authority to establish a fee schedule for the various building permits (IBC Section 109) and Land Use Permits (ACC 17.88.060) required within the unincorporated portions of Adams County;

**THEREFORE, BE IT HEREBY RESOLVED** that the following attached Fee Schedule A labeled "Master Fee Schedule" is hereby adopted and it becomes effective immediately upon adoption;

**BE IT FURTHER RESOLVED** that all other resolutions or adopted fee schedules pertaining to ACC Title's 15, 16, 17 and 18 that are inconsistent with the provisions of this resolution are repealed.

**DATED** this 17<sup>th</sup> day of April, 2019.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
-absent-  
Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips CMC  
Clerk of the Board