

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

June 3, 2019
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman John N. Marshall
Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

[9:16:02 AM](#)

Washington State Auditor Entrance Conference

Heather Peterson, Audit Lead, conducted the Entrance Conference for the following:

- Accountability Audit for fiscal year 2018;
- Financial Statement Audit for fiscal year 2018; and,
- Federal Grant Compliance Audit for fiscal year 2018.

Audit costs are estimated to be approximately \$41,500; plus estimated charges for travel time of \$4,600, plus travel expenses.

[9:29:35 AM](#)

[10:00:10 AM](#)

Hampton – Yeisley Paving Project

It being the date and time set for bid opening on the Hampton – Yeisley Paving Project, bids were opened from:

Granite Construction Company 5665 Nelpar Drive East Wenatchee, WA 98802	\$514,266.00
Central Washington Asphalt, Inc. P. O. Box 939 Moses Lake, WA 98837	\$397,777.77

Engineer Estimate: \$550,543.80

Engineer Yaeger filed, per RCW 36.77.010, the Contract Plans and Provisions for Hampton-Yesley Paving Project – Yesley Road Group #1, HMA Paving (Project #830108); and, Hampton Road Group #2, Overlay (Project #830109).

[10:03:41 AM](#)

[10:06:23 AM](#)

Public Works

Public Works Director O'Brien provided the weekly update on road maintenance activities including crack sealing; seal coat; mag lig; grading; hauling gravel; mowing; and, spraying.

Asphalt Repair

Director O'Brien reported the surface in front of the shop was irregular and, in the past, has created injuries when ice accumulated. The surface was ground up with two options for replacement. Option 1: A concrete apron at a cost of \$37,530.00 for concrete; and, mobilization of \$850.00. Option 2: Two quotes have been received to re-surface with asphalt:

Granite Construction Company	\$19,375, and
Central Washington Asphalt	\$18,756.

The Board, based on the recommendation of the Public Works Department, provided **consensus authorization for the Public Works Department to move forward with Central Washington Asphalt to re-surface the area in front of the county shop.**

Fairgrounds

The proposed Fairgrounds Rental Agreement for the Othello Community Fair was reviewed. Prosecutor Flyckt and Facilities Manager Sackmann were present.

Rental costs were discussed as well as a damage deposit requirement. A handout was distributed with the lack of cleanup after the fair in 2018 documented.

Agreement items discussed included a necessary pre-possession inspection as well as a post-possession inspection; and, dates of utilization prior to and after the fair.

An overall increase of year round rental fees at the fairgrounds, as well as RV rental fees, were discussed.

IGS

Engineer Yaeger requested and received **consensus authorization to purchase the following 2019 budgeted items:**

- **Two (2) car trailers;**
- **One (1) pool car; and,**
- **Four (4) pickup trucks.**

Existing Facility Analysis

Public Works Director O'Brien presented for review the Existing Facility Analysis, prepared by The DOH Associates, PS, Wenatchee, Washington, regarding the properties at 445 & 449 East Cedar Boulevard, Othello.

[11:13:41 AM](#)

Executive Session

The Board called for an Executive Session at 11:15 a.m. to last twelve (12) minutes pursuant to RCW 42.30.110(1)(i)...”to discuss with legal counsel representing the agency litigation or potential litigation...”. Session ended at 11:25 a.m. Prosecutor Flyckt was present.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Collective Bargaining

The Board held a session closed to the public pursuant to RCW 42.30.140(4)(b) “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...”.

Session began at 2:00 p.m. Session was extended an additional twenty (20) minutes at 3:00 p.m. and ended at 3:20 p.m. Prosecutor Flyckt and Human Resource Manager Perez were present.

[3:50:03 PM](#)

Adams County Horticultural Pest and Disease Control Board

Commissioner Thompson moved, Hartwig seconded, to *reappoint Kris Butcher, Othello, to the Adams County Horticultural Pest and Disease Control Board for a two (2) year term effective May 1, 2019 through April 30, 2021. Motion carried.*

Resolution No. R-032-2019

Commissioner Hartwig moved, Thompson seconded, to *approve Resolution No. R-032-2019 In the Matter of Transferring Funds from Current Expense Fund #001 to Current Expense Reserve Fund #001B. Motion carried.*

Behavioral Health Electronic Medical Records (EMR) Contract

Commissioner Thompson moved, Hartwig seconded, to *authorize the Chairman to sign Qualifacts Service Order Form between Qualifacts Systems, Inc., Nashville, Tennessee, and Adams County, to provide CareLogic Enterprise Edition Software; add-on products; and, implementation services in order to develop a Master Configuration for Adams County Integrated Health Care Services.* **Motion carried.**

Consent Agenda

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of May 20 and 22, 2019

May 1 – 15, 2019, Payroll in the amount of \$421,313.37; and, Benefits in the amount of \$90,975.42 (Warrant # Series 531001-531033; Direct Deposit # Series 58693-58882; Benefit/Deduction # Series 1145104-1145116)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1737 – 1779	\$ 20,644.06
001H	1780	\$ 2,172.04
103	1781 – 1784	\$ 1,312.78
104	1785 – 1796	\$ 5,454.56
116	1797	\$ 36.71
117	1798	\$ 2,282.50
123	1799 – 1801	\$ 258.85
130	1802	\$ 150.48
131	1803	\$ 162.40
502	1804 – 1806	\$ 3,089.91
108	000830 – 000832	\$ 1,818.16
115	000833 – 000841	\$ 15,265.62
401	000842 – 000852	\$ 29,431.85
501	000853 – 000861	\$ 16,846.43
590	000862 – 000894	\$ 69,516.09
	TOTAL	\$168,442.44

Permanent Minutes Signed

May 13 and 15, 2019

Correspondence Received

President Erika Hennings, Ritzville Public Development Authority
re: thank you for help and support of the Ritzville Public Development
Authority

James Stewart, Cunningham re: Petition for Vacation of a County
Alley

Adjournment @ 4:00 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

RESOLUTION NO. R-032-2019

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO CURRENT EXPENSE RESERVE FUND #001B**

WHEREAS, it is the intent of the Board of Commissioners and the Finance Committee to
build the Reserve Fund whenever possible; and

WHEREAS, there are funds available in the Current Expense General Fund; and

WHEREAS, Current Expense budgets have increased over time and it is necessary the
Reserve Fund be approximately fifteen percent (15%) of the Current Expense budget to
cover emergency expenses that may occur;

THEREFORE BE IT HEREBY RESOLVED that Two Hundred Thousand and no/100 dollars (\$200,000) be transferred from Current Expense Fund #001, Bars 597.14.00 to Current Expense Reserve Fund #001B, Bars 397.14.00.

DATED this 3rd day of June, 2019.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board