

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

June 17, 2019  
(Monday)

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

**Collective Bargaining**

The Board held a session closed to the public pursuant to RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...". Session began at 9:00 a.m. and ended at 10:00 a.m. Prosecutor Flyckt and Human Resource Manager Perez were present.

[10:01:30 AM](#)

**Public Works**

Public Works Director O'Brien provided an update on the courthouse air conditioning system noting that during the beginning of the process to replace the compressor in the chiller, additional issues were located and the entire system appears to be compromised. Recommendations include:

- Install portable units in courthouse offices;
- Repair current system, if possible;
- Install a temporary new system with permanent installation at a later date;
- Install a permanent system now;
- Rent a packaged air cooled chiller.

Johnson Controls, Spokane, Washington provided a quote of \$88,242.88, excluding engineering, permits and sales tax to install a temporary chiller with permanent installation at a later date. The Board requested the Public Works Department obtain a quote from Apollo Heating and Air Conditioning, Kennewick, Washington for the same scope of work for

further discussion.

Additionally, O'Brien provided updates on road maintenance; fairgrounds; and, solid waste. Engineer Yeager provided engineering updates.

Facilities Manager Sackmann reported several complaints have been received regarding employees smoking cigarettes in close proximity to the courthouse. Commissioner Marshall requested Sackmann address the issue with a memo to all staff.

[10:59:53 AM](#)

[11:05:15 AM](#)

### **Industrial Wastewater Treatment Plant**

Economic Development Director McFadden reviewed a timeline for a meeting/workshop schedule for proposed Industrial Wastewater Treatment Plant discussions.

A Board workshop was scheduled for June 27, 2019 from 9:00 a.m. to 3:00 p.m. in the Public Works Conference Room, Ritzville, to address a letter of interest to the WIFIA program for project funding. Press will be notified.

An additional meeting will be determined at a later date.

[11:21:58 AM](#)

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

[1:15:09 PM](#)

### **Public Works**

Public Works Director O'Brien and Facilities Manager Sackmann met to further address the air conditioning system in the courthouse. O'Brien noted Apollo Heating and Air Conditioning; Johnson Controls; and, a mechanical engineer assessed the system with no guarantee of repairs being successful.

A new unit installed in a temporary location during the summer months was discussed. Johnson Controls has quoted a cost of \$88,242.88 excluding engineering, permits and taxes for that scope of work. The cost to permanently place the unit will be dependent on where it is installed.

Board **consensus authorized the Public Works Department to move forward with the purchase of a new system installed temporarily with permanent installation of the system in early fall or spring of next year.** Additionally, Board **consensus authorized the Public Works**

**Department to request a quote from Apollo Heating and Air Conditioning for the same scope of work requested from Johnson Controls and approve the lower of the two for a new unit with temporary installation.**

[1:52:50 PM](#)

[3:50:00 PM](#)

**Flexible Benefits Plan**

Commissioner Thompson moved, Hartwig seconded, to *authorize the Chairman to sign the Flexible Benefits Cafeteria Plan Document updating the Flexible Benefits Plan (Cafeteria Plan) to satisfy requirements of IRS Code Section 125.* **Motion carried.**

**Consent Agenda**

Commissioner Hartwig moved, Thompson seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of June 10 and 12, 2019

May 16 – 31, 2019, Payroll in the amount of \$418,877.51; and, Benefits in the amount of \$227,932.58 (Warrant # Series 531034-531093; Direct Deposit # Series 58883-59073; Benefit/Deduction # Series 1145165-1145176)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1986 – 2024	\$17,639.76
001F	2025	\$ 3,903.54
103	2026 – 2027	\$ 1,000.46
104	2028 – 2043	\$12,181.74
130	2044	\$ 89.18
166	2045 – 2055	\$ 2,828.89
502	2056 – 2060	\$ 2,858.00
108	000958 – 000960	\$ 2,017.08
115	000961 – 000971	\$10,038.45
401	000972 – 000977	\$17,683.64
501	000978 – 000981	\$ 3,372.94
590	000982 – 000997	\$18,467.96
	TOTAL	\$92,081.64

**Resolution No. R-033-2019 In the Matter of Transferring Funds from Current Expense Fund #001 to Integrated Health Care Services Fund #104**

[3:50:58 PM](#)

**Permanent Minutes Signed**

May 3 and 5, 2019

**Correspondence Received**

Office of Financial Management re: preliminary April 1, 2019 population estimates

Adams County Noxious Weed Control Board re: Minutes of May 14, 2019 and Agenda for June 11, 2019

**Adjournment @ 4:00 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

**RESOLUTION NO. R-033-2019**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND #001 TO INTEGRATED HEALTH CARE SERVICES FUND #104.**

**WHEREAS**, funds were allocated in Current Expense Fund #001 for the support of Public Health Services in Fund #104;

**THEREFORE BE IT HEREBY RESOLVED** that One hundred forty six thousand three hundred one and no/100 dollars (\$146,301) be transferred from Current Expense Fund #001/099

BARS 597.62.00.00 to Integrated Health Care Services for Public Health Fund #104 BARS  
397.62.00.00.

**DATED** this 17th day of June, 2019.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board