

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

August 19, 2019
(Monday)

Call to Order @ 8:30 a.m.

Present:

Vice-Chairman Roger L. Hartwig
Commissioner Terrance J. Thompson

Absent:

Chairman John N. Marshall

Addition to Consent Agenda

Approval of Resolution No. R-041-2019
Approval of Resolution No. R-042-2019

[8:59:06 AM](#)

District Court Position No. 2

Judge Benzel requested District Court Clerk Monica Gonzalez, currently placed at Range 6, Step 2 of the Adams County Courthouse Association Salary Schedule, be granted a step increase based on her level of experience. Board **consensus authorized placing District Court Clerk Monica Gonzalez at Range 6, Step 4 of the Adams County Courthouse Association Salary Schedule, effective September 1, 2019 with an adjusted anniversary date of September 1.**

The addition of the probation department and the impact to the District Court budget was discussed. Judge Benzel is not requesting an amendment at this time, however the existing budget will be reviewed with Probation Officer/Manager Martinez to determine if an amendment may be necessary in the future.

[9:13:46 AM](#)

[9:40:32 AM](#)

Corrections

Sheriff Wagner reviewed quotes received for insert compartments for the prisoner transport van. Three of four companies responded to a request

for quotes with Mavron, Inc., Warsaw, Indiana, offering the best product at the best price. The unit arrives pre-assembled and is able to be integrated with the current air conditioning system installed in the van. This quote also includes a violent prisoner door assembly and a camera system.

Based on the recommendation of Sheriff Wagner, Board **consensus authorized the purchase of a two compartment bolt together (9) person prisoner insert from Mavron, Inc., in an amount not to exceed \$28,000, to be paid out of Jail Improvement and Reserve Fund #001F.**

Sheriff Wagner provided an update on deputy staffing.

[9:53:16 AM](#)

[10:02:33 AM](#)

Public Works

Public Works Director O'Brien and Engineer Yaeger provided updates on the following:

- Road Maintenance – fog sealing will begin this week followed by pre-level and crack sealing. Routine maintenance is being conducted as harvest is drawing to a close.
- Fairgrounds – the sidewalk project is progressing; watering is taking place with mowing to be complete prior to the fair in September.
- Solid Waste – hazardous household waste is being cleared from the Ritzville transfer station as well as televisions and monitors. A preliminary design for the recycling building at Bruce will be finalized and out for bid soon. Staffing was reviewed.
- McKinney/Thacker Road Safety project; and, Deal Road Widening/Surfacing project.

Pool cars and costs associated within the IGS program were reviewed.

[10:41:26 AM](#)

Executive Session

At 11:15 a.m. the Board called for an Executive Session to last thirty (30) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee”; and, RCW.42.30.110(1)(i) – “to discuss with legal counsel representing the agency litigation or potential litigation”. Prosecutor Flyckt and Human Resource Manager Perez were present.

At 11:45 a.m. the Board reconvened from Executive Session. No action taken.

Collective Bargaining

The Board called for a session closed to the public at 11:45 a.m., to last ten (10) minutes, pursuant to RCW 42.30.140(4)(b) “that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...”. Session ended at 11:53 a.m. Additionally present were Prosecutor Flyckt and Human Resource Manager Perez.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Meeting Cancellation

The regular meeting set for Wednesday, August 21, 2019, was cancelled due to lack of quorum.

Consent Agenda

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda*. **Motion carried.**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	2856 – 2919	\$ 28,287.44
001F	2920	\$ 19,470.68
103	2921 – 2925	\$ 1,214.02
104	2926 – 2929	\$ 1,273.02
130	2930 – 2931	\$ 1,257.23
166	2932	\$ 184.83
502	2933 – 2935	\$ 2,228.34
108	001340	\$ 38.92
115	001341 – 001348	\$ 957.89
401	001349 – 001352	\$ 11,407.90
590	001353 – 001366	\$161,064.13
	TOTAL	\$227,384.40

**Resolution No. R-041-2019 In the Matter of Transferring Funds
from Current Expense Fund #001 to Courthouse O&M Fund #501**

**Resolution No. R-042-2019 In the Matter of Transferring Funds
from Current Expense Fund #001 to Adams County Fair Fund #108**

Permanent Minutes Signed

August 5 and 7, 2019

Correspondence Received

Barrett J. Scudder, Attorney re: Public Defender Quarterly Report
for 2nd Quarter, 2019

Adjournment @ 2:00 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
-absent-
John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

RESOLUTION NO. R-041-2019

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO COURTHOUSE O&M FUND #501.**

WHEREAS, funds were allocated in the 2019 Current Expense Fund #001 for the operation of
Courthouse O&M Fund #501; and

THEREFORE, BE IT HEREBY RESOLVED that One hundred forty five thousand and no/100 dollars (\$145,000.00) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

DATED this 19th day of August, 2019.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

-absent-

John N. Marshall, Chairman
s/Roger L. Hartwig, Vice Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-042-2019

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND
#001 TO ADAMS COUNTY FAIR FUND #108**

WHEREAS, funds were allocated in Current Expense Fund #001 for support of Adams County Fair Fund #108; and

THEREFORE BE IT HEREBY RESOLVED that Forty seven thousand seven hundred thirty four and no/100's dollars (\$47,734.00) be transferred from Current Expense Fund #001/099 BARS 597.75.00.01 to Adams County Fair Fund #108 BARS 397.75.00.00.

DATED this 19th day of August, 2019.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

-absent-

John N. Marshall, Chairman
s/Roger L. Hartwig, Vice-Chairman
s/Terrance J. Thompson, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board