

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

**November 12, 2019**

(Tuesday due to Veterans' Day on Monday)

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman John N. Marshall  
Vice-Chairman Roger L. Hartwig  
Commissioner Terrance J. Thompson

#### **Collective Bargaining**

The Board held a session closed to the public pursuant to RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...". Session began at 9:00 a.m. and ended at 9:57 a.m. Prosecutor Flyckt; and, Human Resource Manager Perez were present.

[10:03:13 AM](#)

#### **Public Works**

Public Works Director O'Brien provided the weekly update on routine road maintenance; solid waste, noting the Bruce transfer station will begin working winter hours at the end of November; and, facilities, noting a request for additional security measures in the courthouse from the Auditor, Treasurer, and Assessor. O'Brien noted he will continue discussions with the elected officials to determine available options.

Engineer Yeager reported on the progress of the McKinney/Thacker Road Safety project and the County Wide Crushing project. Additionally, Yeager noted bridge inspections are progressing with completion expected by the end of November.

#### **2019 County Wide Crushing Project**

Commissioner Hartwig moved, Thompson seconded, to *approve Pay Estimate #2 in the amount of \$225,848.73 to Western Construction of Lewiston, Inc., Lewiston, Idaho, for work completed September 12, 2019*

through November 1, 2019 on the 2019 County Wide Crushing Project.

**Motion carried.**

[10:36:11 AM](#)

[10:49:21 AM](#)

### **Equipment Purchase Agreement**

Commissioner Thompson moved, Hartwig seconded, to *authorize the Chairman to sign Exhibit A-1 Installment Payment Schedule between Mercedes-Benz Financial Services USA, LLC and Adams County for the purchase of three (3) 2020 Freightliner Model No. 114SD for a total cost of \$551,428.56 with an installment of \$190,057.21 to be paid November, 2019; November 2020; and, November, 2021.* **Motion carried.**

[10:52:27 AM](#)

[11:03:30 AM](#)

### **Auditor/Treasurer**

Auditor Hunt and Treasurer Meise reviewed costs in providing District Court services to the City of Othello. It was noted the City of Othello has cancelled the meeting scheduled for November 13, 2019 for continued negotiation of the services contract. At this time, the meeting is not rescheduled. Auditor Hunt will continue to compile information and forward to the Board for further consideration.

Additionally present was Prosecutor Flyckt.

[11:36:15 AM](#)

### **Budget Workshop – Building and Planning**

Director Wiltse reviewed Fund #001/087, noting the Permit Technician position in his department is still vacant. A capital outlay expense of \$4,300 was identified.

**Recess @ 12:15 p.m.**

**Reconvene @ 1:10 p.m.**

### **Executive Session**

At 1:16 p.m. the Board entered into Executive Session, to last thirteen (13) minutes under RCW 42.30.110(1)(i) – “...to discuss with legal counsel representing the agency litigation or potential litigation...”. Additionally present was Prosecutor Flyckt.

At 1:29 p.m. the Board reconvened from Executive Session. No action taken.

### **Budget Workshop – Integrated Health Care Services**

Director Guse reviewed the proposed budgets for the following funds:

#104 Mental Health – revenues and expenditures were reviewed for programs within the Mental Health budget

#117 – Developmental Disabilities – salary and benefits for Director Doyle were reviewed; as well as the direct services cost to contract with Compass Career Solutions

### **Central Services**

The Board met with Central Services Director Boness to review technology needs in various departments.

[4:17:41 PM](#)

### **Property Purchase Agreement**

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign Commercial and Investment Real Estate Purchase and Sale Agreement between Adams County and ABR Holdings, LLC, Othello, Washington, for the purchase of 445-449 E. Cedar Boulevard, Othello; and to further authorize the Adams County Auditor to issue a county check in the amount of \$10,000, representing earnest money, to be expensed from Fund #322.*

Commissioner Marshall voiced his reservations on the purchase, appreciating the discussion of expansion of the county and the amount of space currently available, noting he doesn't disagree. Commissioner Hartwig noted the county is growing and additional space is needed with the property being reasonably priced and a good investment for the county. Additionally, Commissioner Hartwig noted that current expense funds are not being utilized and the purchase is being expensed from Fund #322, dedicated for this purpose. **Motion carried unanimously.**

### **Building and Planning Department**

#### **State and Local Government Addendum (Commercial Pricing)**

Commissioner Thompson moved, Hartwig seconded, to *authorize the Chairman to sign State and Local Government Addendum (Commercial Pricing) between Adams County and Pacific Office Automation, Inc., to modify Master Lease No. 450-0005061 in reference to a Canon imagePROGRAF TM-305 MFP T6 Plotter. Motion carried. (The addendum does not modify the monetary terms of the agreement.)*

**Integrated Health Care Services**  
**Agreement for Interpretation Services**

Commissioner Hartwig moved, Thompson seconded, to *authorize the Chairman to sign Agreement for Interpretation Services between Adams County Integrated Health Care Services and Universal Language Services, Inc., a Washington State for-profit corporation, to provide interpreter referral services to Adams County IHCS.* **Motion carried.**

**Consent Agenda**

Commissioner Thompson moved, Hartwig seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of November 4 and 6, 2019

October 16– 31, 2019, Payroll in the amount of \$427,422.43; and, Benefits in the amount of \$226,703.50 (Warrant # Series 531640-531696; Direct Deposit # Series 60753-60942; Benefit/Deduction # Series 1148488-1148497)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	3972 – 4000	\$17,638.46
001H	4001	\$ 3,306.20
103	4002 – 4005	\$ 223.91
104	4006 – 4013	\$ 5,060.63
117	4014	\$ 169.83
123	4015	\$ 262.00
166	4016 – 4024	\$ 1,797.41
502	4025 – 4032	\$ 6,163.12
108	1803 – 1807	\$ 848.36
115	1808 – 1819	\$ 1,630.20
401	1820 – 1823	\$ 7,464.60
501	1824 – 1829	\$ 1,815.44
590	1830 – 1862	\$18,899.72
	TOTAL	\$65,279.88

**Permanent Minutes Signed**

October 28, 2019

**Correspondence Received**

Washington State Department of Agriculture re: Proposed Rule Making CR-102 (December, 2017) (Implements RCW 34.05.320)

City of Othello, re: Othello City Council considering city-wide changes to zoning

**Adjournment @ 4:50 p.m.**

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/John N. Marshall, Chairman  
s/Roger L. Hartwig, Vice-Chairman  
s/Terrance J. Thompson, Commissioner