

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

January 6, 2020
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Terrance J. Thompson
Commissioner John N. Marshall

Collective Bargaining

The Board called for a twenty (20) minute session closed to the public pursuant to RCW 42.30.140(4)(b) "that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining,...". Session began at 9:10 a.m. and ended at 9:26 a.m. Prosecutor Flyckt; Human Resource Manager Perez; and, Civil Deputy Prosecuting Attorney Barden were present.

Executive Session

At 9:35 a.m. the Board entered in to Executive Session to last twenty (20) minutes under RCW 42.30.110(1)(g) – "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee." Present were Prosecutor Flyckt; Civil Deputy Prosecuting Attorney Barden; and, Human Resource Manager Perez.

At 9:45 a.m. the Board reconvened from Executive Session. No action taken.

[10:02:53 AM](#)

Public Works

Public Works Director O'Brien provided updates on the following:

Road maintenance – with the mild weather work is being performed that is generally not able to be done this time of year. Salt brine will go out depending on the weather.

Solid Waste – strong winds have made cleaning up litter a priority; metal prices tend to be trending up.

Equipment – the Public Works Department is compiling a surplus list of equipment.

Personnel – the proposed Public Works Coordinator position was discussed. Interviews for maintenance worker positions in Othello will be conducted. Four apprentices have obtained their CDL licenses.

Additionally, Sprague Lake water levels were discussed.

Public Works Vouchers

Director O'Brien requested Board authorization to prepare additional vouchers to be submitted to the Auditor by January 10, 2020 to process for Board approval on January 15, 2020. The Board provided **consensus approval to submit additional vouchers for approval on January 15, 2020, provided the Auditor agrees with the process.**

County Forces Construction

Commissioner Marshall shared a conversation he had recently with Representative Tom Dent regarding the level of county forces construction allowed. Currently, by state law, counties are limited to spending \$800,000 for capital improvement construction on an annual basis with their own staff. Public Works Director O'Brien suggested passing the issue along to the county engineers' association mentioning that a state representative is willing to assist in sponsoring a bill to raise the limit of county forces construction.

Deal Road Widening/Surfacing and Deal #1 Project – Phase #1

Based on the recommendation of the Public Works Department, Commissioner Thompson moved, Marshall seconded, to *award the bid for the contract of the Deal Road Widening/Surfacing and Deal #1 Project – Phase #1 (CRP-189), STPR-HIPR-J011(001) / LA-9534 / TA-6597, to Granite Construction Company, Yakima, Washington as the lowest responsible bidder in the amount of \$851,362.15; and, to authorize the Chairman to sign the Concurrence to Award. Motion carried.* The bid is 84.5% of the engineer's estimate of \$1,007,150.34.

[10:50:45 AM](#)

Executive Session

At 10:50 a.m. the Board entered in to Executive Session to last ten (10) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public

employee.” Present were Public Works Director O’Brien; Engineer Yaeger; and, Assistant Public Works Director Reynolds.

At 10:59 a.m. the Board reconvened from Executive Session. No action taken.

[11:02:08 PM](#)

Public Hearing – Proposed Sale of County Owned Tax Title Property

Chairman Hartwig convened the public hearing to consider the sale of county owned tax title property located at 405 South Pike Street, Washtucna, Washington.

There were no members of the public present.

Treasurer Meise reviewed the property being considered for sale noting the property is described as Lot 1, Block 2, Bassett’s First Addition to the Town of Washtucna, together with a 1983 14x68 Silver Crest mobile home. Additionally, Meise noted the property was foreclosed on in June, 2016. Meise has received an offer of \$4,000 to purchase the property.

Hearing no further comment, the hearing was closed at 11:06 a.m.

[11:06:55 AM](#)

[11:07:13 AM](#)

Sale of County Owned Tax Title Property

Commissioner Marshall moved, Thompson seconded, to *place the county owned tax title property, located at 405 South Pike Street, Washtucna, Washington, (Parcel No. 1536280510201) for sale at public auction with a minimum bid price of \$4,000. Motion carried.* The Adams County Treasurer was directed to set the date for the public sale.

[11:08:20 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:31:40 PM](#)

Corrections

Sheriff Wagner was previously authorized to purchase used desks from Columbia Basin Health Association in the amount of \$5,000 with the amount expensed from Donation Fund 001H. Wagner noted that donations not specifically earmarked in the donation fund are not at an amount equal to the purchase of the desks and would like the desks expensed from Drug Enforcement Fund #130. Sheriff Wagner articulated

that the desks will be used in the course of drug investigations (narcotics investigation, training, etc.) as well as for storage with locking mechanisms. The Board provided Sheriff Wagner **consensus authorization to expense the desks out of Drug Enforcement Fund #130.**

Personnel

Sheriff Wagner met with the Board to discuss the position of Administrative Assistant in the Sheriff's Department. The position will be vacated, due to retirement, at the end of February with Wagner noting difficulty filling the position. The position is currently placed at Range 9 of the Adams County non-represented salary schedule with Wagner requesting the position be reclassified to Range 18, or, if placed on the Adams County exempt employee salary schedule, a reclassification of EE2, Step 3.

Additionally present were Undersheriff Coronado; Prosecutor Flyckt; and, Civil Deputy Prosecuting Attorney Barden.

Prosecutor Flyckt noted there is litigation pending regarding the classification of the Administrative Assistant, advising the Board to consult with the Human Resource Department and Washington Counties Risk Pool to determine the legal implications of reclassification in the absence of a change in duties.

No action was taken pending further consideration. A review of the matter will be initiated with a follow up meeting scheduled for the following week.

[1:55:49 PM](#)

[3:16:17 PM](#)

Public Works Union

Commissioner Marshall moved, Thompson seconded, to *approve the Agreement between Adams County and Adams County Public Works Employees, Washington State Council of County and City Employees, Local 1374, AFL-CIO.* **Motion carried.** The contract period is January 1, 2020 through December 31, 2022.

Public Defender Contract Addendum

Commissioner Marshall moved, Thompson seconded, to *approve 2020 Addendum to the 2016-2020 Indigent Defense Contract to assign caseloads, duties and assignments to each attorney and to provide for the division of fees between the attorneys.* **Motion carried.** The

compensation modifications do not alter the total compensation of the underlying contract.

Integrated Health Care Services Personnel

Commissioner Thompson moved, Marshall seconded, to *approve Resolution No. R-001-2020 In the Matter of Funding and Filling an Additional Part-Time Public Health Nurse Position in the Integrated Health Care Services Health Department.* **Motion carried.**

Consent Agenda

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of December 23, 2019

December 1 – 15, 2019, Payroll in the amount of \$397,479.43; and, Benefits in the amount of \$84,212.90 (Warrant # Series 531853-531880; Direct Deposit # Series 61320-61505; Benefit/Deduction # Series 1149344-1149355)

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	4681 – 4710	\$ 15,217.38
104	4711 – 4723	\$ 7,709.69
104	Hand Pays	\$ 2,258.00
107	4724	\$ 147.06
114	4725	\$ 250.00
116	4726	\$ 8.13
117	Hand Pays	\$ 84.88
122	4727 – 4731	\$ 42,466.72
122	Hand Pays	\$ 126.54
123	4732 – 4733	\$ 646.15
123	Hand Pays	\$ 103.53
502	4734 – 4739	\$ 12,760.58
108	2126 – 2127	\$ 4,806.69
115	2128 – 2141	\$601,402.80
401	2142 – 2149	\$ 39,788.60

501	2150 – 2152	\$ 629.52
590	2153 – 2160	\$ 2,193.89
	TOTAL	\$730,600.16

Declare Auditor's Office item to be disposed of: Inventory #4353
(calculator)

[3:22:16 PM](#)

Permanent Minutes Signed

December 16 and 18, 2019

Correspondence Received

Treasurer Evelyn Braden, Lind Senior Center re: report of activities and goals and request for 2020 County budget allocation

President Chris Cook, H. E. Gritman Senior Center re: report of activities and goals and request for 2020 County budget allocation

Gayle Gering re: resignation from Adams County Board of Equalization

Adjournment @ 3:30 p.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-001-2020

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF FUNDING AND FILLING AN ADDITIONAL PART-TIME
PUBLIC HEALTH NURSE POSITION IN THE INTEGRATED HEALTH CARE
SERVICES HEALTH DEPARTMENT**

WHEREAS, staffing within the Integrated Health Care Services Health Department has been reviewed for operation efficiency; and,

WHEREAS, the Integrated Health Care Services Director has identified the need for an additional part-time public nurse position; and

WHEREAS, the Board of County Commissioners, in the interest of public health, concur with the Integrated Health Care Services Director's request for increased staffing.

THEREFORE BE IT HEREBY RESOLVED that a half-time public health nurse position is authorized to be funded and filled, effective January 1, 2020.

DATED this 6th day of January, 2020.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board