

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

April 20, 2020
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Terrance J. Thompson
Commissioner John N. Marshall

Meeting Cancellation

The regular meeting scheduled for Wednesday, April 22, 2020 is cancelled. Press will be notified.

[10:00:29 AM](#)

Public Works

Public Works Director O'Brien provided updates on routine gravel road maintenance. Additional updates included solid waste, noting Saturday traffic has increased at the Bruce Transfer Station and summer hours will begin next week in an effort to ease weekend congestion; and, facilities, noting work has began on the chiller project.

Adams County Recycle Building – Bruce Transfer Station

Commissioner Marshall moved, Thompson seconded, to *award the bid for the construction of the Adams County Recycling Building at the Bruce Transfer Station to Dug Excavation, LLC, Othello, Washington, in the form of a single combined Contract for the Base Bid and is in the amount of \$398,140 plus Washington state sales tax; and, to authorize the Chairman to sign the Notice of Award.* **Motion carried.** The bid is approximately 5% above the engineer's estimate.

Deal Road Widening/Surfacing & Deal #1 Project – Phase #2 (CRP-189) and Deal Road County Overlay Project #82-0011

Based on the recommendation of the Public Works Department, Commissioner Thompson moved, Marshall seconded, to *award the bid for the contract of the Deal Road Widening/Surfacing & Deal #1 Project –*

*Phase #2 (CRP-189) and Deal Road County Overlay Project #82-0011 to Central Washington Asphalt, Moses Lake, Washington, as the lowest responsible bidder in the amount of \$1,625,453.15; and, to authorize the Chairman to sign the Concurrence to Award. **Motion carried.** The bid is 66.9% of the engineer's estimate of \$2,431,323.22.*

Deal Road Widening/Surfacing and Deal #1 Project – Phase #1

Commissioner Marshall moved, Thompson seconded, to *approve Pay Estimate #1 in the amount of \$323,235 to Granite Construction Company, Yakima, Washington, for work completed March 2, 2020 through March 31, 2020 on the Deal Road Widening/Surfacing and Deal #1 Project – Phase #1. **Motion carried.***

Northwest Pipeline LLC Franchise Agreement

Monday, May 11, 2020, at 10:00 a.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington, was set for the public hearing to consider a Grant Renewal of Franchise to Northwest Pipeline, LLC to construct, operate, and maintain a Natural Gas Pipeline upon, under, over, across and along the rights-of-ways of the county roads of Adams County, Washington.

Engineering

Engineer Yaeger provided updates on the Deal Road project and the Atkinson Road project. Additionally, Yaeger reported the guardrail on a bridge on Booker Road was damaged by a vehicle. Twenty feet of guardrail was damaged and will be temporarily repaired until a permanent repair can be made.

Odessa – County Road Bridge Replacement Planning Project

Engineer Yaeger reviewed the Odessa – County Road Bridge Replacement Planning Project bridge report. The final report will be shared with the Irrigation District, Stephen McFadden, and the Beckett Group. Grant County has received a preliminary copy and issued no additional comments.

[10:57:50 AM](#)

[10:57:53 AM](#)

Human Resources

Public Works Director O'Brien appeared in order to bring forth comments and/or concerns on the proposed county Families First Coronavirus Response Act (FFCRA) policy. Exclusion of public works personnel and the issue of retroactivity were O'Brien's main concerns. O'Brien noted that

on April 1, 2020, an email said that all employees would be covered; included in the April 10, 2020 payroll packet, it stated all employees were covered at that time. There was no written policy at the time, however, there was written documentation that all public works employees were covered. Why would the act exclude employees deemed to be essential? O'Brien noted there are disincentives to abuse the system in the form of pay and going through the hoops of the burden of proof with a current system in place and documentation collected for public works employee absences. Board **consensus** authorized the exclusion language to be removed from the proposed policy. The draft policy will be modified and brought before the Board for final review prior to adoption.

[11:59:27 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:30:06 PM](#)

Town of Hatton

Hatton citizen Dell Palmer met to discuss with the Board the legislative operations of the Town of Hatton and concerns regarding development in the town that may not be meeting certain zoning conditions.

Mr. Palmer noted concerns regarding expansion of the city water system. Building and Planning Director Wiltse reported the state Department of Health will not approve an expansion of the water system without a plan.

Prosecutor Flyckt was present and noted the Town of Hatton is an independent municipal corporation and is not part of county government. Flyckt further noted the prosecutor's office is in the process of researching what, if anything, the county can affect to assist with the situation.

[2:28:14 PM](#)

[3:00:09 PM](#)

Economic Development

Economic Development Director Stephen McFadden reported that strategic reserve funds were applied for as a state grant for the expansion of McCains Foods, and, today Governor Inslee signed a \$300,000 grant for the project that will flow through ACDC by state contract directly to McCains Foods.

McFadden reviewed local business state grant procedures: The state grant required ACDC to solicit applications from local businesses. A five

person committee was formed to review applications, a scoring process was created and applications scored. Applications were prioritized and thirty-two were submitted to the state. The remaining thirty eight will not have an opportunity for state money.

The ACDC Board approved taking \$10,000 out of savings to create an emergency small business assistance loan. Additionally, the Innovia Foundation awarded \$10,000 and Othello citizen Roger Thieme donated \$10,000. The fundraising goal is \$75,000 to allow fifty (50) \$1,500 dollar direct assistance checks to small businesses that meet selected criteria. The cities of Othello and Ritzville have been asked to contribute funds.

McFadden submitted a request to do a one-time addendum to the annual Adams County Public Sector Service Contract with ACDC. Auditor Hunt reviewed restrictions on economic development funds and felt that current expense was the most appropriate place to draw from. The Board, by **consensus, authorized the amount of \$25,000 to be expended from Current Expense Fund #001 for the purpose of assisting in the creation of an emergency small business assistance loan fund.**

COVID-19

Economic Development Director McFadden, along with the Board, reviewed options to better deliver the COVID-19 message to Adams County limited English proficient residents and how to provide guidance from our health department into the hands of the farm worker community.

Adams County Public Sector Service Contract

Commissioner Marshall moved, Thompson seconded, to *approve Adams County Public Sector Service Contract, Addendum No. 1, between Adams County and Adams County Development Council for a one time increase in ACDC's compensation by twenty five thousand dollars (\$25,000) for the purpose of delivering emergency small business assistance.* **Motion carried.**

[3:41:16 PM](#)

SHB 1406 – Affordable Housing Assistance

The Board set a public hearing date of Monday, May 18, 2020 at 11:00 a.m. in Room 202 of the Adams County Courthouse, Ritzville, Washington, to consider and receive comments on the proposed Ordinance Adopting Legislation to Authorize a Sales and Use Tax for Affordable and Supportive Housing in Accordance with Substitute House Bill 1406 (Chapter 338, Laws of 2019), and Other Matters Related Thereto.

3:45:12 PM

Integrated Health Care Services

Commissioner Thompson moved, Marshall seconded, to *authorize the Chairman to sign 2018-2020 Consolidated Contract #CLH18235, Amendment #13, between Washington State Department of Health and Adams County for an increase of \$150,000 for a total contract award of \$802,362 for the period January 20, 2020 through December 31, 2020 for the purpose of establishing funding and tasks for LHJs to prevent, prepare for, and respond to the COVID-19 disease outbreak.* **Motion carried.**

Developmental Disabilities

Commissioner Marshall moved, Thompson seconded, to *approve Interlocal Agreement between the Counties of Adams and Grant for Developmental Disabilities Services for the purpose of Grant County administering developmental disabilities services for the counties in accordance with DDA contract terms, DDA policy, and relevant Washington State rules and regulations.* **Motion carried.**

Adams County Fire Protection District #6

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign a letter to the Adams County Fire Protection District #6 informing the fire district of the county's willingness to dispose of tax-title property, Parcel #1637010500208, Lots 8 & 9, Block, Original Benge, and deed the same to Adams County Fire Protection District No. 6 for the sum of \$11.90, in addition to recording costs.* **Motion carried.**

Consent Agenda

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of April 13, 2020

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1124 – 1156	\$119,078.38
001	Hand Pays	\$ 3,000.00
103	1157 – 1158	\$ 8,743.30
104	1159 – 1166	\$ 21,012.94

106	1167 – 1168	\$ 5,370.35
107	1169 – 1170	\$ 750.00
109	1171 – 1172	\$ 1,046.60
122	1173 – 1176	\$ 30,588.60
123	1177	\$ 39.10
502	1178 – 1180	\$ 3,430.80
108	440	\$ 470.25
115	441 – 451	\$ 24,112.73
401	452 – 457	\$ 23,414.09
501	458 – 468	\$ 6,224.89
590	469 – 495	\$ 49,074.19
	TOTAL	\$296,356.22

[3:50:43 PM](#)

Permanent Minutes Signed

April 6 and 8, 2020

Correspondence Received

Chris Bajalcaliev, Attorney re: Public Defender Quarterly Report for 1st Quarter, 2019; Public Defender Quarterly Report for 2nd Quarter, 2019; Public Defender Quarterly Report for 3rd Quarter, 2019; and, Public Defender Quarterly Report for 4th Quarter, 2019

Notice of Marijuana License Application re: Assumption dba Greensmith, 986 E. Hampton Road, Suite H, Lind

Notice of Marijuana License Application re: Evergreen Acres, LLC, 986 E. Hampton Road, Lind (*change of location application*)

U.S. Army Corps of Engineers re: preparation for the consequences from potential flooding

Correspondence Sent:

Thomas R. Pulliam, Board Secretary, Adams County Fire Protection District No. 6 re: transfer of property

Adjournment @ 4:05 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner