

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse Ritzville, Washington Regular Meeting

June 1, 2020
(Monday)

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Terrance J. Thompson
Commissioner John N. Marshall

[9:30:38 AM](#)

Juvenile Department

Juvenile Court Administrator Juan Garza requested a barrier installed to separate the public from juvenile staff in the juvenile department office. The public works department will be instructed to order or manufacture a barrier for the juvenile office. Additionally, Administrator Garza reviewed juvenile department procedures during the COVID-19 crisis.

[9:40:22 AM](#)

[10:00:51 AM](#)

Public Works

Public Works Director O'Brien reported on damage to roads during a storm on Saturday, noting no damages are considered extraordinary with repairs to be completed by the end of the week. Additionally, O'Brien provided the weekly update on road maintenance; and, operations and maintenance noting office barrier materials are being ordered. Juvenile Administrator Garza's request for a barrier in his department was reviewed with Director O'Brien.

Engineer Yaeger provided a report on the progress of the Deal Road project and the Atkinson Road project with a timeline to start the bidding process.

Solid Waste

Commissioner Marshall moved, Thompson seconded, to *approve Pay Application #1 to Dug Excavation, LLC, Othello, Washington in the amount of \$192,250.16 for work performed May 8 2020 through May 26, 2020 on the Bruce Transfer Station Recycle Building.* **Motion carried.**

City of Othello Franchise Agreement

Monday, June 22, 2020, at 10:00 a.m. in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington, was set for a public hearing to consider a Grant of Franchise to City of Othello to construct, operate, and maintain water mains upon, under, over, across, and along the rights-of-ways of the county roads of Adams County, Washington.

[10:42:20 AM](#)

[11:00:23 AM](#)

Phoenix Protective Corporation

Sheila Leslie and Bob Duke, Phoenix Protective Corporation, appeared telephonically to provide information on services their company provides.

A brief history of the company was provided, along with a review of company operations as well as standards expected from their employees.

A follow up meeting with Phoenix Protective Corporation was scheduled for Wednesday, June 3, 2020 at 9:00 a.m. to review Ritzville facilities. The Board will then travel to Othello immediately after to review Othello facilities with Phoenix Protective Corporation.

[11:26:12 AM](#)

[11:26:56 AM](#)

Sheriff's Department

Sheriff Wagner reported citizens continue to use the back door of the sheriff's substation in Othello. As such, Wagner noted a need to expedite the gate closures at the facility.

Additionally present was Public Works Director O'Brien, noting signage is an option while a permanent plan is developed.

The corporal position designation was discussed with Sheriff Wagner noting a request for discretion to designate the number of staff he may place in the position of corporal at any given time. Wagner noted his goal is to place one, possibly two, staff in the corporal position as a designation, not a promotion. The matter will be taken under consideration with a decision expected later in the day.

[12:01:02 PM](#)

Recess @ 12:05 p.m.

Reconvene @ 1:00 p.m.

1:30:32 PM

Memorandum of Understanding Between Adams County and Empire Motel

Commissioner Marshall moved, Thompson seconded, to *approve the Memorandum of Understanding between Adams County Board of Commissioners, Acting in the Capacity of Adams County Board of Health, and the Empire Motel, Ritzville, Washington, Concerning Housing for Persons Who Are In Need of Quarantine/Isolation During the COVID-19 Crisis in Adams County.* **Motion carried.**

Memorandum of Understanding Between Adams County and Top Hat Motel

Commissioner Marshall moved, Thompson seconded, to *approve the Memorandum of Understanding Between Adams County Board of Commissioners, Acting in the Capacity of Adams County Board of Health, and Ritztophat, LLC dba The Top Hat Motel, Ritzville, Washington, Concerning Housing for Persons Who Are In Need of Quarantine/Isolation During the COVID-19 Crisis in Adams County.* **Motion carried.**

Memorandum of Understanding Between Adams County and East Adams Rural Healthcare

Commissioner Marshall moved, Thompson seconded, to *approve the Memorandum of Understanding Between Adams County Board of Commissioners, Acting in the Capacity of Adams County Board of Health, and East Adams Rural Healthcare, Ritzville, Washington, Concerning Nutritional and Personal Hygiene Services for Persons who are in Quarantine/Isolation During the COVID-19 Crisis in Adams County.* **Motion carried.**

Integrated Health Care Services

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign the following contracts as presented:*

- *2018-2020 Consolidated Contract #CLH18235, Amendment #14, between Washington State Department of Health and Adams County for a decrease of \$2,000 for a total contract award of \$800,362 for the period January 1, 2018 through December 31, 2020.* (Decrease of \$2,000 for unspent funds – Office of Drinking Water Group A Program).
- *Contract K3902, Amendment #1, between Washington State Health Care Authority and Adams County Health Department for a*

decrease of \$5,000 for a total contract award of \$215,000 for the period July 1, 2019 through June 30, 2021. (Decrease in funding for state fiscal year 2020 state dedicated marijuana account – dollars not allocated to a project ending June, 2020).

Motion carried.

[2:01:23 PM](#)

[3:00:15 PM](#)

Memorandum of Understanding Between the Adams County Board of Commissioners, the Adams County Sheriff’s Deputies Association, and Sheriff Dale Wagner Regarding a Wage Premium of Four Percent (4%) for One (1) Corporal Specialty Designation

The Board provided **consensus authorization** to modify No. 2 of the Memorandum of Understanding Between the Adams County Board of Commissioners, the Adams County Sheriff’s Deputies Association, and Sheriff Dale Wagner Regarding a Wage Premium of Four Percent (4%) for One (1) Corporal Specialty Designation, to read as follows: “As designated by the Sheriff, three (3) corporal specialty designations will have a four percent (4%) wage premium”. The document will be modified and brought before the Board for final approval.

Consent Agenda

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of May 26, 2020

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1538 – 1560	\$ 10,304.14
103	1561 – 1564	\$ 288.78
104	1565 – 1574	\$ 7,110.67
123	1575 – 1576	\$ 2,549.00
130	1577	\$ 522.78
166	1578	\$ 32.00
502	1579 – 1583	\$ 26,349.64
115	701 – 705	\$ 7,141.78
401	706 – 708	\$ 10,469.29
501	709	\$ 66.27
590	710 – 720	\$ 88,712.53

TOTAL

\$153,546.88

[3:04:33 PM](#)

Permanent Minutes Signed

May 11 and 13, 2020

May 18 and 20, 2020

Correspondence Received

Carson Van Valkenburg, Attorney re: Public Defender Quarterly Report for 1st Quarter, 2020

State of Washington Department of Health Secretary John Wiesman, DrPH, MPH re: COVID-19 County Safe Start Application: Moving from Phase 2 to Phase 3

Adjournment @ 3:35 p.m.

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner