

## COMMISSIONERS' PROCEEDINGS

### Regular Meeting Adams County Public Services Building Othello, Washington

October 28, 2020  
(Wednesday)

*The meeting was held virtually via GoToMeeting.*

#### **Call to Order @ 9:00 a.m.**

#### **Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Terrance J. Thompson  
Commissioner John N. Marshall

[9:00:24 AM](#)

#### **Othello Community Fair**

Anthony Dailey, on behalf of the Othello Community Fair Board, met to discuss the proposed contract between Adams County and the Othello Community Fair Board. Additional attendees included David Sperl, noting he is in favor of a contract, however, is requesting numerous revisions; and, Roger Ensz, noting he would like clarification of who, when an issue arises, is the lead person to contact. Prior to the end of the year, a meeting will be scheduled between the Fair Board and Prosecutor Flyckt to work toward finalizing the contract language.

Dailey presented a proposal for the Othello Fair Board to pay Farmers' Electric \$23,000 for electrical upgrades to the poultry and rabbit barns. The Othello Fair Board will also remove all old electrical work and paint inside of the rabbit barn, as directed by Adams County Public Works, for a total investment by the fair board of approximately \$25,000. The fair board would like the commissioners to consider the above amount deducted from any future fair board contract. The Board will review the document for further consideration on Monday, November 2, 2020.

[9:34:48 AM](#)

#### **Budget Workshop – Building and Planning**

Building and Planning Director Wiltse, along with Assistant Building and Planner Director Lorenz, reviewed Fund #001/087. The proposed budget

contains two vacant assistive positions. Additionally, it was noted the interfund rental for the new building will need to be calculated and entered in to the 2021 budget.

[10:18:01 AM](#)

### **Emergency Management**

The position of Public Information Officer (PIO), to replace current PIO McFadden, was discussed with input requested from Emergency Manager Weise. Director Weise declined the daily informational virus reporting on social media, noting the health department is better suited for that responsibility. McFadden noted that he will continue to update the public via social media, however not on the current rigid schedule.

[10:37:50 AM](#)

### **Budget Workshop – GIS**

Geographic Information Systems Director Stolsig reviewed Fund #001/089. Stolsig reviewed software for his department, noting he would like to proceed in purchasing ESRI software. Licenses will need to be updated with a placeholder put in the budget. Capital outlay will updated once the correct product is determined. Economic Development Director McFadden stated he would like to see ED layers in the ESRI system.

[11:06:19 A.M.](#)

### **Integrated Health Care Services**

Integrated Health Care Services Director Guse, via email, requested and received **consensus authorization to begin the process of advertising for a full-time Public Health Nurse position, scheduled to become vacant November 6, 2020.**

[11:07:2 AM](#)

### **Review of Public Services Building Suites**

Several departments met to review the recently vacated Building and Planning suite in the Public Services Building.

Attending were District Court #2 Administrative Assistant Melo, Probation Manager Martinez, Economic Development Director McFadden, Building Inspector Lorenz, Public Works Director O'Brien, and Facilities Manager Sackmann.

Each department presented their need for office space moving forward with several options presented. Additional office space at the Cedar Street

location was discussed. Building Inspector Lorenz noted office space is calculated at one person every 100 square feet. O'Brien will analyze the square feet of available space and consult with Lorenz moving forward.

[11:59:50 AM](#)

**Adjournment @ 12:05 p.m.**

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS

ADAMS COUNTY, WASHINGTON

s/Roger L. Hartwig, Chairman

s/Terrance J. Thompson, Vice-Chairman

s/John N. Marshall, Commissioner