

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

**November 16, 2020**  
(Monday)

*The meeting was held virtually via GoToMeeting.*

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Roger L. Hartwig  
Vice-Chairman Terrance J. Thompson  
Commissioner John N. Marshall

#### **Adams County Budget 2021**

Public hearings on the preliminary 2021 Adams County Budget were set for Monday, November 30, 2020 and Monday, December 7, 2020, at 2:00 p.m., in Room 202 of the Adams County Courthouse, 210 W. Broadway, Ritzville, Washington.

[9:59:48 AM](#)

#### **Public Works**

Public Works Director O'Brien and Engineer Yaeger reported on road maintenance, noting crews are preparing for winter weather; operation and maintenance; and, solid waste, noting the Bruce transfer station will begin operating winter hours on December 1, 2020 (Tuesday, Thursday and Saturday); Ritzville transfer station hours will remain the same (Wednesday and Saturday). O'Brien reported fire system inspections for the courthouse and county buildings is tentatively set for January 6, 2021.

Engineer Yaeger provided updates on various engineering projects.

[10:23:21 AM](#)

#### **Special Washington State Association of Counties Virtual Assembly**

At 11:00 a.m., until 11:45 a.m., the Board participated in a Special Washington State Association of Counties (WSAC) Virtual Assembly on the Governor's COVID Emergency Response Plan and Safe Start Reset.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

**Executive Session**

At 1:30 p.m. the Board entered in to Executive Session to last thirty (30) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Present were Attorney Flyckt, Deputy Civil Attorney Barden and Human Resource Manager Perez.

At 2:00 p.m. the Board reconvened from Executive Session. No action taken.

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**CDBG-CV1 Grant**

The Board met with Candi Jaeger (remotely), representing Opportunities Industrialization Center (OIC), to discuss Adams County contracting with OIC to administer relief monies from the Department of Commerce, to assist citizens in the low to moderate income category. CDBG-CV1 grant funds are eligible to county governments for activities that prevent, prepare for, and respond to the coronavirus.

Jaeger reviewed the process upon Adams County applying, and being approved, for funds with Adams County then contracting with OIC as the sub-recipient to distribute funding. Outreach to communities to apply for assistance will be provided by OIC.

The Board provided **consensus authorization to move forward, in partnership with OIC (Opportunities Industrialization Center), as sub-recipient, to administer CDBG-CV1 grant funds to Adams County LMI populations applying for and receiving assistance.**

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[3:39:13 PM](#)

**McKinney Road HMA Project**

Commissioner Thompson moved, Marshall seconded, to *approve Pay Request No.1, and Final, to Central Washington Asphalt, Inc., Moses Lake, Washington, in the amount of \$39,996.15, for the McKinney Road HMA Project.* **Motion carried.**

**Distribution of County Road Funds to Cities/Towns**

Commissioner Thompson moved, Marshall seconded, to *approve Resolution No. R-055-2020 In the Matter of Distribution of County Road Funds to Cities/Towns.* **Motion carried.**

**Bruce Transfer Station Recycle Building**

Commissioner Marshall moved, Thompson seconded, to *authorize the Chairman to sign Change Order No. 1 between Dug Excavation, LLC, Othello, Washington, and Adams County for an increase of \$2,500 for a total contract of \$400,640 for the Bruce Recycling Building project.* **Motion carried.**

**Consent Agenda**

Commissioner Thompson moved, Marshall seconded, to *approve the Consent Agenda.* **Motion carried.** Commissioner Marshall noted, pursuant to the Governor instructions, he does not agree with the sheriff sending employees to classes out of state with a requirement to quarantine upon their return; and, therefore does not support payment of related vouchers submitted today.

Preliminary minutes of November 9, 2020

October 16 - 31, 2020 Payroll in the amount of \$476,100.83; and, Benefits in the amount of \$240,257.58 (Warrant # Series 532287-532300; Direct Deposit # Series 65065-65253; Benefit/Deduction # Series 1154894-1154903

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	3354 – 3406 (3369 pulled)	\$ 96,759.18
0013	3407 – 3417	\$ 13,908.47
0018H	3392	\$ 523.84
103	3418 – 3425	\$ 2,357.33
116	3426 (3427 pulled)	\$ 19.11
131	3428 – 3429	\$ 2,583.50
502	3430 – 3432	\$ 2,932.43

108	1557	\$ 189.35
115	1558 – 1566	\$ 7,932.30
401	1567 – 1571	\$ 11,054.39
501	1572 – 1573	\$ 2,880.33
590	1574 – 1592	\$ 10,836.88
	TOTAL	\$151,977.11

[3:45:30 PM](#)

**Permanent Minutes Signed**

November 2 and 4, 2020

**Correspondence Received**

Barrett J. Scudder, Attorney re: Public Defender Quarterly Report for 3<sup>rd</sup> Quarter, 2020

Adams County Noxious Weed Control Board re: Minutes of September 8, 2020 and Agenda for November 10, 2020

Educational Service District 123, Travis Belisle, Fiscal Services Administrator re: Certification of tax levies for calendar year 2021 collection for school districts as required by Chapter 84.52.020 RCW (North Franklin #051 and Othello #147)

NorthEast Washington Educational Service District 101, Michael Dunn, Ed.D., Superintendent re: Certification of tax levies for calendar year 2021 collections for school districts of the second class as required by Chapter 84.52.020 RCW (Benge, Lind, Ritzville, Washtucna)

**Adjournment @ 3:45 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/John N. Marshall, Commissioner

**RESOLUTION NO. R-055-2020**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF DISTRIBUTION OF COUNTY ROAD FUNDS TO  
CITIES/TOWNS**

**WHEREAS**, Adams County established procedures regarding distribution of County Road Funds for the Surface Transportation Program to Local Agencies under Resolution No. 86-98;

**WHEREAS**, it is necessary to correct the distribution of transportation funds to the Town of Hatton and the Town of Lind. In the year 2013, the Adams County Treasurer distributed Town of Lind transportation funds in the amount of \$3,492, set by Resolution R-40-2013, to the Town of Hatton in error. In 2018 the Town of Hatton received \$0.00 transportation funds and the Town of Lind received their calculated amount of transportation funds in the amount of \$5,415, in addition to the Town of Hatton calculated amount of transportation funds in the amount of \$1,083, for total transportation funds to the Town of Lind in the amount of \$6,498. In 2019 the Town of Hatton received \$0.00 transportation funds and the Town of Lind received their calculated amount of transportation funds in the amount of \$6,085, in addition to the Town of Hatton calculated amount of transportation funds in the amount of \$1,272, for total transportation funds to the Town of Lind in the amount of \$7,357.

**THEREFORE BE IT HEREBY RESOLVED** in 2020 the Town of Hatton will receive \$143 transportation funds and the Town of Lind will receive their calculated amount of transportation funds in the amount of \$6,120, in addition to a portion of the Town of Hatton calculated amount of transportation funds of \$1,137 (the remaining amount to be paid back to the Town of Lind) for total transportation funds to the Town of Lind in the amount of \$7,257.

**BE IT FURTHER RESOLVED** there will be no further transportation funds owed to the Town of Lind from the Town of Hatton in future years as the amount of \$1,137 finalizes the amount owed the Town of Lind and the Town of Lind is therefore repaid.

**BE IT FURTHER RESOLVED** that Adams County pay to the cities/towns the following amounts from County Road Fund #115:

<u>City/Town</u>	<u>Population</u>	<u>BARS Number</u>	<u>Amount</u>
Othello	8,515	542.30.50.01	\$94,745
Ritzville	1,660	542.30.50.02	\$18,471
Lind	550	542.30.50.03	\$7,257 (6,120+1,137)
Washtucna	210	542.30.50.04	\$2,337
Hatton	115	542.30.50.05	\$143 (-1,137 Lind)
<b>Totals</b>	<b>11,050</b>		<b>\$122,953</b>

**DATED** this 16th day of November, 2020.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Roger L. Hartwig, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/John N. Marshall, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board