COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

December 14, 2020
(Monday)

The meeting was held virtually via GoToMeeting.

Call to Order @ 8:30 a.m.

Present:
Chairman Roger L. Hartwig
Vice-Chairman Terrance J. Thompson
Commissioner John N. Marshall

10:01:29 AM
Six Year Transportation Improvement Program (2021-2026)
It being the time of 10:03 a.m. and the place set for the public hearing to consider the 2021-2026 Six Year Transportation Program, Chairman Hartwig convened the public hearing.

Engineer Yaeger reviewed each of the projects by priority.

No public comment was received.

Chairman Hartwig closed the public hearing at 10:09 a.m.

Six Year Transportation Improvement Program (2021-2026)
Commissioner Marshall moved, Thompson seconded, to *approve* ***Resolution No. R-057-2020 In the Matter of Adopting the Adams County Six Year Transportation Improvement Program (2021-2026).*** **Motion carried.**

Annual Road Construction Program
Engineer Yaeger reviewed the 2021 Annual Road Construction Program. Commissioner Marshall moved, Thompson seconded, to *approve* ***Resolution No. R-058-2020 In the Matter of Adopting the 2021 Annual Road Construction Program.*** **Motion carried.**

Public Works
Engineer Yaeger provided updates on the SR26/Booker Road Intersection Safety project. Public Works Director O'Brien provided the weekly update on road maintenance; solid waste; and, facility maintenance.
11:00:00 AM

11:00:07 AM
Public Hearing – Amend 2020 Budget
It being the time of 11:00 a.m. and the place set for the public hearing to consider amendments to the 2020 Adams County Budget, Chairman Hartwig convened the public hearing.

County staff present were Prosecutor Flyckt; Auditor Hunt; and, Public Works Director O'Brien.

Auditor Hunt reviewed departmental amendments to the 2020 Budget. Prosecutor Flyckt addressed the Coroner Budget Fund #090, noting a potential shortfall should there be additional autopsies this year. Public Works Director O'Brien reported on necessary Rodeo Lake repairs, necessitating an amendment in Rodeo Lake Fund #301.

No public comment was received.

Chairman Hartwig closed the public hearing at 11:24 a.m.
11:24:36 AM

Recess @ 11:55 a.m.
Reconvene @ 1:00 p.m.

1:30:24 PM
Finance Committee
The Finance Committee session was called to order at 1:30 p.m. Present in addition to Treasurer Meise was Auditor Hunt; Chairman Hartwig; Vice-Chairman Thompson; Commissioner Marshall; and Prosecutor Flyckt.

The following items were reviewed:
- State Revenue Distribution;
- Property Tax – collection rate for 2020 is at 96%;
- Investments along with respective interest rates;
- Residual cash current investments along with respective interest rates.

Additionally, Meise provided sales tax trends for 2015-2021 noting 2021 figures were estimated based on a 17% increase from 2020.

Auditor Hunt reported on the budgeted transfer from Criminal Justice Fund #105 to Current Expense Fund #001, noting that will be completed prior to year-end. Additionally, Hunt noted a transfer from Current Expense Fund #001 to Courthouse O&M Fund #501 will be necessary due to the COVID-19 pandemic with staff hours increased for facility cleaning and sanitizing as well as the construction of protective barriers in courthouse offices.

The finance committee adjourned at 2:05 p.m.
2:05:57 PM

2020 Assessed Valuations
2021 Tax Levy Limitations
Assessor Brewer placed on file with the Board the 2020 Valuations upon which the 2021 Tax will be based from Current Expense as well as County Road.

3:12:31 PM
Levy Certification
Commissioner Thompson moved, Marshall seconded, to *authorize the Chairman to sign the Levy Certification for Collection of Levy Amounts for Current Expense in 2021; and, the Levy Certification for Collection of Levy Amounts for County Road in 2021.* **Motion carried.**

Consent Agenda
Commissioner Marshall moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried**.

November 16 – 30, 2020 Payroll in the amount of $475,971.75; and, Benefits in the amount of $238,860.48 (Warrant # Series 532314-532337; Direct Deposit # Series 65444-65619; Benefit/Deduction # Series 1155470-1155480

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

Fund	Control Number	Amount
001	3711 – 3755	$ 28,666.10
0013	3756	$ 926.24

0014D	3757	$ 187.73
0018H	3758	$ 2,945.19
103	3759 – 3762	$ 1,174.00
104	3763 – 3769	$ 1,325.29
117	3770	$ 5,963.50
123	3771	$ 798.00
130	3772	$ 870.11
131	3773	$ 7,671.93
166	3774 – 3777	$ 1,164.76
502	3778 – 3790	$ 12,366.42
115	1716 – 1730	$ 32,804.14
321	1731	$ 483.97
401	1732 – 1737	$ 30,401.21
501	1738	$ 126.67
590	1739 – 1767	$ 48,525.11
	TOTAL	$176,400.37

3:16:20 PM

Adjournment @ 3:17 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

RESOLUTION NO. R-057-2020

ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING THE ADAMS COUNTY SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM (2021-2026)

WHEREAS, the preliminary Six Year Transportation Improvement Program and the transportation project priority array were prepared and presented to the Board for their review and consideration on Monday, November 23, 2020, during a public meeting of the Board of Commissioners; and,

WHEREAS, the County Engineer submitted and made available to the Board and the public the 2019 Bridge Inspection Report on December 7, 2020 for consideration during the preparation of the Six Year Transportation Improvement Program; and,

WHEREAS, an environmental pre-assessment of the Six Year Transportation Improvement Program indicated that the social, economic and aesthetic values would not be disturbed; and,

WHEREAS, a public hearing was held on Monday, December 14, 2020, during which the final program and was presented and discussed; and,

WHEREAS, all public comments were heard and reviewed during the public hearing and no objections were heard;

THEREFORE BE IT HEREBY RESOLVED that the 2021-2026 Six-Year Transportation Improvement Program is hereby approved and adopted.

DATED this 14th day of December, 2020.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board

RESOLUTION NO. R-058-2020

ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING THE 2021 ANNUAL ROAD CONSTRUCTION PROGRAM

WHEREAS, the County Road Administration Board Standards of Good Practice requires the adoption of the Annual Road Construction Program in accordance with WAC 136 Chapter 16;

THEREFORE BE IT RESOLVED that the Annual Road Construction Program for 2021 as presented by the Adams County Engineer and filed and attached hereto is adopted.

DATED this 14th day of December, 2020.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board