

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

December 16, 2020
(Wednesday)

The meeting was held virtually via GoToMeeting.

Call to Order @ 8:30 a.m.

Present:

Chairman Roger L. Hartwig
Vice-Chairman Terrance J. Thompson
Commissioner John N. Marshall

[9:00:28 AM](#)

State Auditor Exit Conference

The exit conference for the Accountability Audit for the period January 1, 2019 through December 31, 2019 was conducted by Heather Peterson, Audit Lead; Brad White, Program Manager; and, Phillips Ventress, Assistant Audit Manager.

Areas examined during the audit were accounts payable; financial condition of county; use of restricted funds; and, payroll.

The audit produced no findings.

A management letter was received recommending the County update its centralized services plan to include the frequency of allocations and reconcile and adjust allocation estimates to actual costs at least once each year. Additionally, a management letter was received recommending the County establish a process for documenting and monitoring expenses paid from building and land use permit revenue to ensure they are allowable under state law.

The next accountability audit is scheduled to be conducted in 2021 with an estimated cost of \$23,500, plus travel expenses.

County staff present were Auditor Hunt, Prosecutor Flyckt; Central Services Director Boness; and, Treasurer Meise (remotely).

[9:21:31 AM](#)

[9:32:38 AM](#)

Fireworks Stand Permit

The Board provided **consensus authorization for the Chairman to sign Washington State Fireworks Retail Sales Permit Application, as authority having jurisdiction, allowing Traci Walker, Colfax, Washington, to operate a fireworks sales stand located at 2105 W. Bench Road, Othello, for the period December 27, 2020 through December 31, 2020.**

[9:37:46 AM](#)

[10:15:01 AM](#)

CDBG CV-1 Grant

Commissioner Marshall moved, Thompson seconded, to *authorize submittal of the CARES Act CDBG-CV1 Grant between Washington State Department of Commerce and Adams County for a total grant award of \$117,089 to be distributed through sub-recipient OIC Prosperity Center, Moses Lake, Washington, to provide CDBG public services.* **Motion carried.**

[10:16:37 AM](#)

2021 Adams County Budget

The Board, along with Auditor Hunt, spent a portion of the morning reviewing the proposed 2021 Adams County Budget.

Adjournment @ 12:00

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Roger L. Hartwig, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/John N. Marshall, Commissioner