

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

February 16, 2021

(Tuesday due to Presidents' Day on Monday)

The meeting was held virtually via GoToMeeting.

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

[9:00:23 AM](#)

Othello Fair Association

Becky Flint and Roger Ensz, Othello Fair Board members, met to discuss the expectations of Adams County, as well as the Fair Board, moving forward.

The Fair Board noted a desire to address the electrical upgrades in the rabbit and poultry barns. They are prepared to move forward.

Additional items discussed included the best use of the grounds; a contract between Adams County and the Fair Board; and additional funding. Flint noted that they are not able to take over the maintenance of the fairgrounds as volunteers are limited and, if they are required to hire out the maintenance, it would not be something they could afford.

Commissioner Blankenship would like to have a lease in place with the ultimate goal of both parties being comfortable with the terms.

Flint noted the Fair Board is moving forward as though the fair is going to happen this fall with the group booking everything for the fair at this time. However, Flint noted the fair board is not, at this time, prepared to lease the fairgrounds. They do not have the board members or volunteers to provide the work necessary to prepare the grounds.

Additional discussion will take place once both parties have compiled possible solutions they are interested, or not interested, in.

[9:35:20 AM](#)

[10:00:15 AM](#)

Public Works

Public Works Director O'Brien provided the following updates:

- Adams County Fairgrounds – the Board requested information from Public Works Director O'Brien regarding fair operations. Quotes from Farmers Electric for the rabbit barn, in the amount of \$10,960.00; and, the poultry barn, in the amount of \$10,720.70 were reviewed. The Board provided **consensus authorization for the Othello Fair Board to move forward with the wiring of the rabbit and poultry barns at the fairgrounds at the Fair Board's expense.**
- Road Maintenance – weekend activities in all three districts due to the snowfall. O'Brien reviewed the Adams County snow plow policy.

Vacation of Portions of Streets and Alleys within the Original Town of Ralston

Commissioner Weise moved, Thompson seconded, to *set the public hearing for vacation of portions of streets and alleys within the Original Town of Ralston, Adams County, for 10:00 a.m. on Monday, March 15, 2021, in Room 202 of the Adams County Courthouse, Ritzville.*

Booker Road/SR26 Intersection Safety Project

Commissioner Thompson moved, Weise seconded, to *authorize the Chairman to sign the updated Local Agency Federal Aid Project Prospectus; and, the Local Agency Agreement, Supplement No. 1, between Adams County and Washington State Department of Transportation for the purpose of requesting construction funding for the Booker Road/SR26 Intersection Safety Project HSIP-A013(007).* **Motion carried.**

2021 County Wide Crushing Project – ERP-801

Engineer Yaeger filed, pursuant to RCW 36.77.010, the Contract Plans and Provisions for Construction of ERP-801 – County Wide Crushing Project.

Public Services Building

Public Works Director O'Brien reported US Communities was purchased by Omnia Partners and it is the recommendation of the Public Works Department to update the master vendor agreement to reflect the change in ownership. Director O'Brien will present related paperwork the following week.

[11:03:38 AM](#)

[11:06:42 AM](#)

Sheriff's Department

Sheriff Wagner, along with Undersheriff Coronado, met to report their findings related to the taser and body cam equipment. Claudia Mendiola, Axon Enterprise, Inc., was present remotely, reporting the core plus bundle is considered sole source as Axon is the sole manufacturer of tasers and the tasers automatically activate the body worn cameras, constituting sole source in the bid process due to the unique interface between the tasers and the body cameras. Prosecutor Flyckt will review the documents.

Sheriff Wagner noted the continuing need for evidence storage with options discussed. The Board requested the sheriff put together a list of specifications in order to begin the process.

[11:59:48 AM](#)

Recess @ 12:00

Reconvene @ 1:00 p.m.

[1:00:54 PM](#)

Settlement Agreement Bruce Transfer Station Fire

Commissioner Weise moved, Thompson seconded, to *authorize the Chairman sign the Settlement Agreement between Market of Insurance Carriers for Washington Counties Risk Pool and Adams County and J. R. Simplot Company and Affiliates, Intermountain Claims, Inc.* **Motion carried.**

Resolution No. R-011-2021

Commissioner Weise moved, Thompson seconded, to *approve Resolution No. R-011-2021 In the Matter of Redesignating the Range Classification and Adopting the Updated Job Description for Position Number 305 – Permit Technician.* **Motion carried.**

Adams County Board of Equalization

Commissioner Weise moved, Thompson seconded, to *reappoint Brad Kent, Othello, to the Adams County Board of Equalization for a three (3) year term, effective January 1, 2021 through December 31, 2023.* **Motion carried.**

Adams County Civil Service Commission

Commissioner Thompson moved, Weise seconded, to *reappoint Gary Weaver, Othello, to the Adams County Civil Service Commission for a six (6) year term, effective January 1, 2021 through December 31, 2026.* **Motion carried.**

Consent Agenda

Commissioner Weise moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of February 8 and 10, 2021

January 16 – 31, 2021 Payroll in the amount of \$490,388.29; and, Benefits in the amount of \$245,933.49 (Warrant # Series 532387-532399; Direct Deposit # Series 66178-66367; Benefit/Deduction # Series 1156377-1156386

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	357 – 396	\$ 37,955.11
104	397 – 403	\$ 9,077.51
112	404	\$ 1,138.50
114	405	\$ 7.50
122	406 – 408	\$ 1,895.94
123	409 – 410	\$ 30,000.00
166	411 – 413	\$ 376.22
502	414 – 421	\$ 4,351.42
115	143 – 150	\$ 6,953.75
401	151 – 156	\$ 13,372.28
501	157 – 166	\$ 4,089.73
590	167 – 188	\$ 30,163.93
	TOTAL	\$139,381.89

[1:05:56 PM](#)

The Board spent a portion of the afternoon session reviewing various county matters.

Canvassing

Commissioner Blankenship left the meeting at 1:50 p.m. to attend a canvassing meeting returning to chambers at 2:08 p.m.

Commissioner Updates

Commissioner Thompson reported on meetings he attended the previous week. Commissioner Blankenship reported on current legislative issues discussed during his LSC meetings.

Permanent Minutes Signed

January 25 and 27, 2021

Correspondence Received

Remie DeRuwe re: ECBID District 1 Director Appointment
Duaine Anderson, President, East Columbia Basin Irrigation District
re: thank you for addressing vacant director position

Adams County Noxious Weed Control Board re: Minutes of
January 12, 2021 and Agenda for February 9, 2021

Notice of Marijuana License Application re: Greensmith, 986 E.
Hampton Road, Suite H, Lind (*Change of Corporate Officers/Stockholders
Application*)

Evelyn Braden, Treasurer, Lind Senior Center re: Request for 2021
Adams County Funding Allocation

Adjournment @ 2:52 p.m.

Submitted:

s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner

RESOLUTION NO. R-011-2021

**ORDER OF BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF REDESIGNATING THE RANGE CLASSIFICATION AND
ADOPTING THE UPDATED JOB DESCRIPTION FOR POSITION NUMBER 305 –
PERMIT TECHNICIAN**

WHEREAS, a review was performed of the currently adopted job description for Position No.
305 - Permit Technician; and

WHEREAS, it is presently allowable to substitute two (2) years of experience as a Permit
Technician for the minimum qualification of being a certified Permit Technician upon hire; and

WHEREAS, it was noted that as the result of current position work demands, incumbents in this position must have this certification upon hire in order to be most successful in the position; and

WHEREAS, it was additionally noted that the current job description does not effectively outline all of the duties and responsibilities required of this position.

THEREFORE BE IT HEREBY RESOLVED that the job description for Position No. 305 – Permit Technician is hereby modified to reflect accurate minimum qualifications, duties, and responsibilities as set forth in the attached document.

BE IT FURTHER RESOLVED that the compensation designation of this position is redesignated to reflect the updated minimum qualifications as follows:

Classification from: Range D Courthouse Association Salary Structure

Classification to: Range F Courthouse Association Salary Structure

DATED this 16th day of February, 2021.

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice Chairman
s/Jay R. Weise, Commissioner

ATTEST:
s/Patricia J. Phillips, CMC
Clerk of the Board