

## **COMMISSIONERS' PROCEEDINGS**

### **Adams County Courthouse Ritzville, Washington Regular Meeting**

**March 22, 2021**  
(Monday)

*The meeting was held virtually GoToMeeting.*

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

#### **Town of Hatton**

Hatton Mayor Dell Palmer met to discuss current circumstances within the Town of Hatton, noting he has served as mayor since November, 2020.

Mayor Palmer reviewed the town boundaries, noting property was purchased outside of the boundaries and a zoning change was implemented to include said property within town limits. Palmer feels the implemented zoning change was completed without proper notice to citizens. A marijuana grow pen is now being established on the property and town water is being utilized due to the property being within the boundaries of the town.

Palmer is developing a plan to petition members of the town to place a measure on the ballot to approve the dissolution of the town, noting steps have not been taken in the process. However, his desire is to keep the Commissioners informed.

#### **Public Works**

Public Works Director O'Brien reviewed road and bridge structures in Hatton, noting ownership lies with the town limits. The county provides bridge structure inspections for the town and bills Hatton for that service.

O'Brien reported on current maintenance projects. Additionally, O'Brien

requested and received **consensus authorization to advertise for temporary summer employees.**

**Booker Road and SR26 Intersection Safety Project (CRP-193)**

Commissioner Thompson moved, Weise seconded, to *approve Resolution No. R-017-2021 In the Matter of Notice to Contractors for the Booker Road and SR26 Intersection Safety Project (CRP-193).* Motion carried.

Bid opening is set for Monday, April 26, 2021 at 10:00 a.m., in Room 202 of the Adams County Courthouse, Ritzville.

**Vacation of Portions of Streets and Alleys Within "Original Town of Ralston"**

Commissioner Weise moved, Thompson seconded, to *approve Resolution No. R-018-2021 In the Matter of Vacation of Portions of Streets and Alleys Within "Original Town of Ralston".* Motion carried.

**Public Services Building**

Public Works Director O'Brien reviewed three bids for the Public Services Building roof repair project. The apparent low bid was from Fluid Roofing, LLC. O'Brien noted the budget amount for repairs is \$30,000 and the bid is in the vicinity of \$60,000, requiring a budget amendment or an adjustment from Fund #321. Based on the recommendation of the Public Works Department, the Board provided **consensus authorization for Garland /DBS, Inc, to move forward with the process of preparing a contract for work to be performed on the Public Services Building roof repair project.**

**Solid Waste**

Director O'Brien reported large amounts of cardboard is being hauled to the transfer stations; and, with recent winds, litter is an issue being addressed.

Additionally, a *draft* Call for Bids; and, a *draft* Contract for Solid Waste Hauling to Arlington is being prepared for Board approval.

**Integrated Health Care Services**

Commissioner Weise moved, Thompson seconded, to *authorize the Chairman to sign Agreement #750-720-1535, Amendment #1, and,*

*Agreement #750-720-1538, Amendment #1, between Spokane Regional Health District and Adams County Health Department. **Motion carried.***  
(These amendments extend the agreement to June 30, 2021; funding for Youth Tobacco Vapor Prevention and Marijuana Education. There are no changes to the original agreements.)

Director Guse reported a .5 FTE Public Health Nurse has been hired. Guse requested temporary full time hours in order to train the individual. Director Guse will consult with Human Resource Manager Perez regarding employee benefits.

### **COVID-19 Housing Agreements**

Civil Deputy Prosecuting Attorney Barden is in the process of preparing amendments for the Empire Motel, Ritzville; and, the Top Hat Motel, Ritzville; to decrease the number of rooms utilized for COVID-19 housing. Integrated Health Care Services Director Guse noted it is necessary to maintain at least one room at each motel for the possibility of continued quarantining. Modified versions of the agreements will be prepared for Board signature with a proposed effective date of July 1, 2021.

Additionally, Attorney Barden, along with Human Resource Manager Perez, is drafting a professional services agreement for medication management and consultation for the psychiatrist position in IHCS.

**Recess @ 11:54 a.m.**

**Reconvene @ 1:00 p.m.**

### **Associate Development Organization (ADO)**

The Board by **consensus designated the Adams County Development Council as the ADO to contract with the Department of Commerce for the biennium 2021-2023.**

### **Adams County Development Council**

The executive board of Adams County Development Council (ACDC) met to discuss economic development services for Adams County. Present were Dave Baumann, Kyle Niehenke, Chad Hoeff, and Ken Caylor. Additionally present was ACDC Manager Janis Rountree.

Ken Caylor noted ACDC is capable of taking on economic development duties, however, would like to have a second person on board to assist the current employee. Dave Baumann agreed that current employee Janis Rountree requires assistance.

Additional discussion included budgeting; supervision and monitoring of activities; and, current issues facing Adams County. Rountree noted a desire to create relationships with cities and town within Adams County to understand what their needs are to create development within their respective boundaries. Rountree further noted the Strategic Action Plan for Economic Development is due to be updated and would like to begin that process.

A follow up meeting is scheduled for Monday, April 12, 2021.

### **Coulee Corridor**

Ken Caylor discussed signage for the coulee corridor. Public Works will be consulted prior to making a decision. A follow up meeting with Mr. Caylor is scheduled for May 19, 2021 in Othello.

### **District Court Administrator Position**

Civil Deputy Prosecuting Attorney Barden presented the proposed job description for District Court Administrator, noting a change to the classification. The document will be forwarded to the Association for approval with a follow up meeting set for Monday, March 29, 2021 to proceed with the process as previously understood. The Board provided **consensus authorization for Attorney Barden to move forward in the process.**

### **Consent Agenda**

Commissioner Weise moved, Thompson seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of March 15 and 17, 2021

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	780 – 824	\$ 72,924.46
103	825 – 827	\$ 2,589.79
104	828 – 835	\$ 6,387.41
106	836	\$ 426.58
112	837	\$ 820.16

122	838 – 839	\$ 5,191.64
123	840	\$ 663.00
502	841 – 857	\$ 18,495.84
108	365	\$ 8.00
115	366 – 378	\$125,571.79
401	379 – 387	\$ 22,683.98
501	388 – 392	\$ 4,472.93
590	393 – 421	\$ 68,351.78
	TOTAL	\$328,587.36

**Permanent Minutes Signed**

March 8 and 10, 2021

**Correspondence Received**

Notice of Marijuana License Application re: Assumption (from JMR Sun Farms II LLC, Ian Forbes per WAC 314-55-035 dba JMR Sun Farms II, LLC, 1840 W. Black Arrow Lane, Othello

Paulette Teske, Superior Court Clerk, re: Resignation

**Sheriff's Department**

Sheriff Wagner reported K-9 Garrett is no longer able to serve the county. Wagner requested authorization to purchase a K-9 with monies from Fund #130. No decision was made pending further discussion. The Board requested Wagner compute costs associated with the purchase and report back to the Board with the findings.

**Adjournment @ 3:10 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner

**RESOLUTION NO. R-017-2021**

**NOTICE TO CONTRACTORS**

**County of Adams  
Department of Public Works  
Ritzville, Washington**

**Sealed bids will be received** by Adams County at the office of the Board of County Commissioners located in the courthouse at 210 W. Broadway, Ritzville, Washington 99169, **until 10:00 a.m., Monday, April 26, 2021** and will be opened and publicly read on **April 26, 2021** at 10:00 a.m. for the following construction improvements:

**Booker Rd. and SR 26 Intersection Safety Project (CRP-193), M.P 4.04 to M.P 4.54. Work to include Cement Treated Base, advance rumble bars, HMA paving and other work, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.**

All bid proposals shall be accompanied by a bid proposal deposit in cash, certified check, cashier's check or surety bond in amount equal to five percent (5%) of the amount of such bid proposal. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated in the specifications, the bid proposal deposit shall be forfeited to the County of Adams. All checks and bonds shall be made payable to the Adams County Treasurer.

The Board of Adams County Commissioners reserves the right to reject any or all bids, to waive informalities or irregularities in the bids or in the bidding, if the best interest of Adams County will be served, or to accept the bid, which in their opinion best serves the interest of Adams County.

Maps, plans, specifications, and proposals may be obtained from the office of the Department of Public Works, 210 W. Alder, Ritzville, Washington, 99169; phone (509) 659-3276.

Informational copies of maps, plans and specifications are on file for inspection in the office of the Adams County Engineer in Ritzville, Washington, and the chapter office of the Associated General Contractors of America in Spokane, Washington.

Adams County, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award.

**DATED** this 22<sup>nd</sup> day of March, 2021.

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner

**RESOLUTION NO. R-018-2021**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF VACATION OF PORTIONS OF STREETS AND ALLEYS  
WITHIN “ORIGINAL TOWN OF RALSTON”**

**WHEREAS**, the Board received a petition from Mildred and Ronald Kison of Ritzville and Dennis Hille of Tigard, Oregon, requesting the vacation of portions of streets and alleys within the Original Town of Ralston located in Section 12, Township 17 North, Range 35 East, Adams County Washington, and described as follows;

A strip of land 66 feet in width, known as Adams Street, beginning at a point parallel to the south line of Lot 3, Block 16 thence in a northerly direction following the centerline of said street for approximately 915 feet and ending on the centerline of Second Ave.

A strip of land 66 feet in width, known as Second Avenue, beginning at the eastern R/W line of Adams Street and running easterly along the centerline for 140 feet to the west line of the alley in Blocks 7 & 8.

A strip of land 33 feet in width, known as Second Avenue, beginning at a point on the west line of the alley in Blocks 7 & 8, being the southerly 33 feet of Second Avenue and running easterly along the centerline for 226 feet to the eastern R/W line of Hood Street.

A strip of land 66 feet in width, known as Second Avenue, beginning at a point on the eastern R/W line of Hood Street and running easterly along the centerline for 140 feet to the west line of the alley in Blocks 6 & 9.

A strip of land 33 feet in width, known as Second Avenue, beginning at a point on the west line of the alley in Blocks 6 & 9, being the northerly 33 feet of Second Avenue and running easterly along for 160 feet to the western R/W line of Main Street.

A strip of land 66 feet in width, known as Third Avenue, beginning at a point on the eastern R/W line of Adams Street and running easterly along the centerline for 506 feet to the west line of the alley in Blocks 9 & 14.

A strip of land 66 feet in width, known as Fourth Avenue, beginning at a point on the eastern R/W line of Adams Street and running easterly along the centerline for 300 feet to the western R/W line of Hood Street.

A strip of land 66 feet in width, known as Hood Street, beginning at a point on the northern R/W line of Fourth Avenue and running northerly along the centerline for 666 feet to the southern R/W line of Second Avenue.

A 20 foot wide, 300 foot long alley in the center of Block 6.

A 20 foot wide, 300 foot long alley in the center of Block 8.

A 20 foot wide alley in the center of Block 9 beginning at a point on the northern R/W line of Third Avenue and running northerly for 175 feet to the south line of Lot 14.

A 20 foot wide alley in the center of Block 14 beginning at a point on the northern R/W line of Fourth Avenue and running northerly for 225 feet to the south line of Lot 16.

A 20 foot wide, 300 foot long alley in the center of Block 15.

A 20 foot wide alley in the center of Block 16 beginning at a point on the south line of Lots 1 & 12 and running northerly for 50 feet to the southern R/W line of Fourth Avenue.

and,

**WHEREAS**, the Board accepted the petition on Monday, October 26, 2020; and,

**WHEREAS**, the Board directed the Adams County Engineer, per RCW 36.87.030, to report upon such vacation and abandonment; and,

**WHEREAS**, the Board heard the Preliminary Engineering report on the vacation on Monday February 8, 2021; and,

**WHEREAS**, advertising and posting requirements per RCW 36.87.050 were confirmed as properly fulfilled; and,

**WHEREAS**, a public hearing was held on Monday, March 15, 2021, during which the County Engineer recommended vacation of the portions of streets and alleys within the Original Town of Ralston and provided his cost bill in his Final Engineer's Report; and,

**WHEREAS**, all public comments were heard and considered;

**THEREFORE BE IT HEREBY RESOLVED** that the portions of streets and alleys within the Original Town of Ralston as described above are hereby vacated.

**DATED** this 22nd day of March, 2021.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board