

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

April 12, 2021
(Monday)

The meeting was held virtually via GoToMeeting.

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

Executive Session

At 9:30 a.m. the Board recessed into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; and, Human Resource Manager Perez.

At 10:00 a.m. the Board reconvened from Executive Session. No action taken.

Public Works

Public Works Director O'Brien provided the weekly maintenance update noting crack sealing will be commencing this week. Additionally, with the winds, the Bruce transfer station is dealing with blowing debris encroaching on a neighboring property. O'Brien suggested transfer station hours may need to be adjusted during high winds. O'Brien further noted that the Bruce transfer station is still having issues with oversized materials brought in for disposal.

QUADCO Consultant Agreement

Commissioner Weise moved, Thompson seconded, to *authorize the Chairman to sign Consultant Agreement No. 21089E, between HLA Engineering and Land Surveying, Inc., Yakima, Washington, and Quadco Regional Transportation Planning Organization, via Adams County serving*

*as Lead Agency for the Evaluation of GMA Transportation Elements in GMA Counties within QUADCO RTPO, for the maximum amount payable of \$16,500. **Motion carried.***

CAMS System

Public Works Director O'Brien reported he and Central Services Director Boness jointly set up and tested data last week for an offsite hosting company, Cascade Software, to store CAMS data on an offsite server. O'Brien requested and received **consensus authorization to move forward with offsite hosting, having a contract drawn up for services.**

Human Resources

Human Resource Manager Perez reviewed the paid sick leave policy Washington State mandated in 2018 as part of an initiative passed by voters. Employees, including seasonal, earn one (1) hour of sick leave for every forty (40) hours worked. Perez noted the county provides paid sick leave in excess of what is minimally required, and absorbed other protections surrounding sick leave. The Department of Labor and Industries has determined employers cannot mandate the use of employee sick leave. Commissioner Weise requested Perez begin the process of outlining a policy to bring before the Board for additional discussion.

Executive Session

At 11:40 a.m. Chairman Blankenship announced the Board would recess into Executive Session for fifteen (15) minutes under RCW 42.30.110(1)(g) – "To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee." Present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; and, Human Resource Manager Perez.

At 11:55 a.m. the Board reconvened from Executive Session. No action taken.

Recess @ 12:00

Reconvene @ 1:00 p.m.

Adams County Development Council

Adams County Development Council Manager Janis Rountree, along with

Adams County Development Executive Board members Ken Caylor, Paula Bell, David Baumann and Chad Hoeff, met to review ACDC's plan for economic development moving forward.

Rountree reported that a proposal was drafted and presented to the full ACDC Board which, after discussion, asked for a special meeting to further consider the matter. As such, the ACDC board would like additional time to prepare a plan moving forward regarding funding, details, and the like. Commissioner Weise requested ACDC describe their plan moving forward and estimated costs associated with the same. Mr. Caylor expressed a desire for monthly meetings between the ACDC Board and the Board of Commissioners with Weise noting a need for regular attendance at Board of County Commissioner meetings; Adams County Development Council meetings; and, Port of Othello meetings.

Vacation of Portions of Streets and Alleys Within "Original Town of Ralston"

Commissioner Thompson moved, Weise seconded, to *authorize the Chairman to sign the Quit Claim Deed, pursuant to RCW 36.86 and Adams County Resolution R-018-20021, and, Excise Tax forms for Deeds to Ronald D. Kison, Ronald D. and Mildred Kison, and Dennis Hille.*

Motion carried.

Adams County District Court Position No. 1

Judge Hille, District Court Position No. 1, met to request a budget amendment of approximately \$23,000 in her office due to an agreement finalized earlier this year. The Board by **consensus agreed to consider a budget amendment for District Court Position No. 1 at the appropriate time, if necessary.**

Consent Agenda

Commissioner Weise moved, Thompson seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of April 5 and 7, 2021

March 16 – 31, 2021 Payroll in the amount of \$497,728.88; and, Benefits in the amount of \$250,344.87 (Warrant # Series 532442-532454; Direct Deposit # Series 66935-67127; Benefit/Deduction # Series 1157484-1157493

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

| <u>Fund</u> | <u>Control Number</u> | <u>Amount</u> |
|-------------|-----------------------|---------------|
| 001 | 972 – 1011 | \$ 95,449.45 |
| 106 | 1012 | \$ 627.00 |
| 113 | 1013 | \$ 13.00 |
| 166 | 1014 – 1022 | \$ 1,828.23 |
| 502 | 1023 – 1029 | \$ 6,922.11 |
| 108 | 484 | \$ 56.10 |
| 115 | 485 – 496 | \$ 22,614.24 |
| 321 | 497 – 498 | \$ 101.88 |
| 401 | 499 – 505 | \$ 15,622.30 |
| 501 | 506 – 516 | \$ 7,232.60 |
| 590 | 517 – 544 | \$ 85,855.23 |
| | TOTAL | \$236,322.14 |

Permanent Minutes Signed

March 22, 24, and 29, 2021

Correspondence Received

Kyle R. Smith, Attorney re: Public Defender Quarterly Report for 1st Quarter, 2021

Adjournment @ 3:26 p.m.

Submitted:
s/Patricia J. Phillips, CMC
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner