

COMMISSIONERS' PROCEEDINGS

Adams County Courthouse
Ritzville, Washington
Regular Meeting

May 3, 2021
(Monday)

The meeting was held virtually via GoToMeeting.

Call to Order @ 8:30 a.m.

Present:

Chairman Dan C. Blankenship
Vice-Chairman Terrance J. Thompson
Commissioner Jay R. Weise

Consent Agenda Deletion:

Approval of Preliminary Minutes of April 26 and 28, 2021

Sheriff's Department

Sheriff Wagner revisited his prior request for Taser and camera products. The Board requested Sheriff Wagner articulate the equipment needed in his department by compiling a list of particular products that are needed as well as companies that are able to produce the desired product. In addition, specifications and the type of search that was conducted for vendors to supply the product package is required to move forward.

Payroll Department

Payroll Deputy Bowman and Human Resource Manager Perez reviewed the current county policy regarding accrued vacation/sick leave when an employee transfers from one department to another, currently adopted under Resolution No. R-068-03. Bowman reported a letter of agreement was reviewed for union employees. However, the language in that agreement was never formally adopted. Bowman is requesting a policy be adopted with improved language addressing the issue of carryover of unused accrued benefits. No action was taken pending further discussion.

Public Works

Public Works Director O'Brien provided the weekly maintenance update.

2021 Crackseal Project

Public Works Director O'Brien reviewed the results of quotes received for contracted labor crackseal project results as follows:

Quality Paving Moses Lake, WA 98837	\$2.30 per pound
Arrow Construction Supply Spokane, WA 99206	no bid
Central Paving Ellensburg, WA 98926	no bid
Pavement Surface Control Kennewick, WA 99336	no bid
BCV, Inc. East Wenatchee, WA 98902	\$0.94 per pound

BCV, Inc., East Wenatchee, Washington, is the apparent low bidder for contracted crackseal operations (labor, equipment and traffic control) for 30.66 miles identified in the 2021 Adams County Crackseal Project. O'Brien noted a contract will be entered into between Adams County and BCV, Inc. for services with Adams County supplying the project material.

Historic County Courthouse Rehabilitation Grant Program

Adams County submitted a request for funding in July, 2020, under the Historic County Courthouse Rehabilitation Grant Program, for a window replacement project. Public Works Director O'Brien reported Adams County was not selected for funding under the program.

Adams County Fairgrounds

Public Works Director O'Brien reported an incident over the weekend at the Adams County Fairgrounds, noting the fence next to the commercial building was damaged by a vehicle. Additionally, O'Brien reported the sheriff's office has investigated; and, quotes will be obtained for the cost of repair.

Public Services Building

Public Works Director O'Brien reviewed a camera system quote from Camtek for updates at the Public Services Building in the amount of

\$23,742. O'Brien requested and received **consensus authorization to accept Camtek Proposal #44916-2-0, in the amount of \$23,742, and request placement on Camtek's schedule to complete the project.**

Engineering

Engineer Yaeger provided updates on the Booker Road/SR26 Intersection Safety project, noting concurrence from DOT has been received; the Lind-Hatton project is scheduled to begin May 10, 2021; and, the Booker Road Overlay project is expected to commence in August prior to potato harvest. Additionally, Yaeger noted damage to guardrails in the county.

Family Medical Leave Policy

Human Resource Manager Perez reviewed the current Family Medical Leave policy within the Adams County Personnel Policy. The policy now states, under Unpaid v. Paid Leave, "Employees taking leave for the birth, placement or care of a child may not substitute, unless the leave is medically necessary, accrued sick leave for unpaid leave." Perez noted allowing leave for "placement" of a child is not required by statute and would like to see the term removed from the policy. No action was taken pending further discussion.

Recess @ 12:06 p.m.

Reconvene @ 1:00 p.m.

Consent Agenda

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda*. **Motion carried.**

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1230 – 1264	\$ 68,997.75
0018H	1265	\$ 1,856.39
103	1266	\$ 44.55
103A	1267	\$ 60,219.38
112	1268 – 1270	\$ 205.34
130	1271	\$ 13,000.00
131	1272	\$ 1,868.04

502	1273 – 1277	\$ 16,309.55
108	624 – 625	\$ 71.02
115	626 – 630	\$ 1,141.28
401	631 – 635	\$ 13,745.17
501	636 – 638	\$ 1,466.58
590	639 – 652	\$ 17,212.56
	TOTAL	\$196,137.61

Permanent Minutes Signed

April 19 and 21, 2021

Adjournment @ 1:28 p.m.

Submitted:

s/Patricia J. Phillips, CMC

Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS
ADAMS COUNTY, WASHINGTON
s/Dan C. Blankenship, Chairman
s/Terrance J. Thompson, Vice-Chairman
s/Jay R. Weise, Commissioner