

## COMMISSIONERS' PROCEEDINGS

Adams County Courthouse  
Ritzville, Washington  
Regular Meeting

May 24, 2021  
(Monday)

*The meeting was held virtually via GoToMeeting.*

**Call to Order @ 8:30 a.m.**

**Present:**

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

**Central Services**

Central Services Director Boness provided a brief update on county email issues.

**Sheriff's Department Equipment**

Undersheriff Coronado met to further review the request for the purchase of body worn cameras, Tasers and in car cameras. Kyle Hunt, Axon representative, was present virtually.

The Board requested information on pricing should the proposed equipment be purchased in phases. Hunt reported the Tasers and body cams can be executed without a change in pricing noting, should in car cameras be purchased in a separate year, the price for the car cameras will increase significantly. Additionally, if purchased separately, potential discounts will be lost. A printout of items, if purchased separately, was requested from Hunt.

Proposed funding for the project will continue to be evaluated.

**Public Works**

Engineer Yaeger provided updates on various road projects. Additionally, the Town of Lind has requested the county provide asphalt patching on a reimbursable basis.

### **Vacation of Portions of Streets and Alleys Within “Original Town of Ralston”**

Engineer Yaeger presented corrected Deeds, and Excise Tax Affidavit, for Parcels #1735120500810; #1735120500701; #1735120500801; #1735120500904; #1735120501401; and #1735120501501 regarding Vacation of Portions of Streets and Alleys within “Original Town of Ralston”. The Deeds and Excise Tax Affidavits were approved for signature on April 12, 2021, with minor corrections necessary. Chairman Blankenship executed the documents.

### **Maintenance**

Public Works Director O’Brien reported on road maintenance, noting soil stabilization is taking place in the Lind and Othello area this week. The operation will then move to the Ritzville area.

### **Facilities**

Public Works Director O’Brien provided updates on the reception area project in the Central Services department. Additionally, the camera system project at the Othello Public Services Building is moving forward.

Occupancy numbers were reviewed for the courthouse with O’Brien providing examples under general occupancy loads based on square footage. The number for total occupancy is over two hundred (200) with fifty percent (50%) occupancy set at one hundred (100). The courthouse, excepting the courts, does not exceed one hundred (100) people at any given time.

### **Solid Waste**

Public Works Director reported the final bill for the recycle building at the Bruce Transfer Station will be processed this week through his office and the project will then be closed. The paint care program is being implemented with employee training scheduled for this week.

### **Liquid Asphalt Supplies**

Based on the recommendation of the Public Works Department, Commissioner Wiese moved, Thompson seconded, *to purchase Liquid Asphalt Products to complete the 2021 sealcoat program from Idaho Asphalt Supply, Inc., Hauser, Idaho, as the lowest responsive bidder, meeting all specifications, and the best value to Adams County.* **Motion carried.**

### **Shared Leave – Public Works Department**

An employee in the Public Works Department has exhausted all leave and has been placed in an unpaid status due to Covid isolation/quarantine and requested use of the shared leave program. The Board provided **consensus authorization for eligible employees to donate annual leave to an employee funded through Fund #590.**

### **Executive Session**

At 11:06 a.m. Commissioner Blankenship announced the Board would recess into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(g) – “To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.” Additionally present were Prosecutor Flyckt; Civil Deputy Prosecutor Barden; and, Human Resource Manager Perez.

At 11:30 a.m. the Board reconvened from Executive Session. No action taken.

**Recess @ 12:00**

**Reconvene @ 1:00 p.m.**

### **Human Resources**

Human Resource Manager Perez reviewed recent CDC Covid-19 guidance and proclamations from Governor Inslee. A goal has been set to fully reopen most sectors of the state by June 30, 2021, unless the data changes and supports a different path. The Board directed Perez to review the current county Covid-19 Operations Policy with the goal of a more generic policy moving forward encompassing infectious disease.

### **Courtroom Audio and Video System Design, Upgrade and Installation**

Requests for Qualifications were opened from the following consultants:

Justice AV Solutions  
13020 Middletown Industrial Blvd.  
Louisville, KY 40223

No action was taken pending review.

### **Consent Agenda**

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of May 17 and 19, 2021

May 1 – 15, 2021 Payroll in the amount of \$471,626.30; and,  
Benefits in the amount of \$99,135.54 (Warrant # Series 532483-532499;  
Direct Deposit # Series 67508-67696; Benefit/Deduction # Series  
1158197-1158205

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1464 – 1497	\$ 89,327.98
103	1498 – 1500	\$ 1,367.27
104	1501 – 1518	\$ 17,778.06
123	1519	\$ 938.00
130	1520	\$ 3,926.71
131	1521	\$ 51.67
502	1522 – 1524	\$ 1,731.97
108	739	\$ 1,156.73
115	740 – 743	\$ 1,018.28
321	744	\$ 143.05
401	745 – 751	\$ 23,789.68
501	752 – 757	\$ 7,572.33
590	758 – 780	\$ 49,415.86
	TOTAL	\$198,217.59

**Permanent Minutes Signed**

May 10 and 12, 2021

**Correspondence Received**

Craig N. Simpson, P.E., Secretary – Manager, East Columbia Basin  
Irrigation District re: Common Delivery

**Adjournment @ 2:42 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner