

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

**June 7, 2021**  
(Monday)

*The meeting was held virtually via GoToMeeting.*

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

#### **Retail Fireworks Permit Applications**

Commissioner Weise moved, Thompson seconded, to *approve Retail Firework Permit Applications for the following:*

*Steve Gardner, Othello, Washington, to operate a fireworks sales stand located at 2098 W. Bench Road, Othello, for fireworks sales from June 28, 2021 through July 5, 2021; and*

*Joe Phillips, Othello, Washington, to operate a fireworks sales stand located at 2105 W. Bench Road, Othello, for fireworks sales from June 28, 2021 through July 5, 2021. **Motion carried.***

#### **Human Resources**

Human Resource Manager Perez provided updates on the following:

- Paid Sick Leave – a meeting is scheduled for June 14, 2021 to present recommendations to the Board;
- Proposed staffing changes in the juvenile department – spreadsheets were provided for the budgetary impact of such;
- Permit Technician position – the job description will be forwarded to the Association for their comment prior to formal adoption of the same;
- Emergency Manager Director position – recruitment is continuing with the application window again open; and,
- Salary Commission – the commission has met and established salaries for elected officials for 2022-2023 with final certification pending.

### **Public Works**

Public Works Director O'Brien and Engineer Yaeger provided updates on the following:

- Cracked drain pipes were reported with O'Brien noting a repair estimate is being obtained with further information to follow;
- Road maintenance –completing soil stabilization project, spraying weeds, mowing, gravel road maintenance, and brooming;
- Solid Waste – cardboard is baled and ready to be hauled;
- Fairgrounds – the pig barn roof will be looked at to assess needed repairs;
- Lind-Hatton #5 project – June 22, 2021 is the scheduled date for completion, however, the contractor has requested additional project days;
- Booker Road/SR26 Intersection Safety project – Yaeger noted the work completed to date;
- Booker Road Overlay #1 project – the department is waiting for construction funding approval in order to advertise;
- Sheriff Department vehicles – an accident report has been received and the department is obtaining quotes on two (2) Sheriff Department vehicles that sustained damaged while investigating an incident on SR26.

### **Adams County Development Council**

The Board discussed the proposed Adams County Development Council (ACDC) Contract for Services with Adams County. Items discussed included the term of the contract; deliverables; partner funding; and compensation. The Board recessed for lunch with additional discussion to take place once they reconvene.

**Recess @ 11:55 a.m.**

**Reconvene @ 1:00 p.m.**

### **Adams County Development Council**

The Board continued the discussion of the proposed Adams County Development County (ACDC) Contract for Services with Adams County.

### **District Courts – Positions 1 and 2**

District Court Judges Hille and Benzel met with the Board to review the process moving forward with the announcement of Judge Hille's

retirement, effective July 1, 2021. Discussion items included the logistical path ahead as well as statutory requirements relating to filling the court vacancy.

**Consent Agenda**

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of June 2, 2021

May 16 – 31, 2021 Payroll in the amount of \$511,225.26; and, Benefits in the amount of \$252,792.11 (Warrant # Series 532500-532518; Direct Deposit # Series 67697-67887; Benefit/Deduction # Series 1158394-1158403

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1563 – 1602	\$ 15,081.79
103	1603 – 1605	\$ 282.96
104	1606 – 1614	\$ 3,538.47
114	1615	\$ 108.12
122	1616	\$ 28.00
123	1617 – 1619	\$ 3,121.94
130	1620 – 1622	\$ 1,024.00
502	1623 – 1633	\$ 7,333.00
108	810 – 811	\$ 842.20
115	812 – 818	\$ 1,057.36
401	819 – 825	\$ 10,451.86
501	826 – 832	\$ 9,947.49
590	833 – 847	\$ 59,923.16
	TOTAL	\$112,740.35

**Permanent Minutes Signed**

May 24 and 26, 2021

**Adjournment @ 3:06 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner