

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

June 14, 2021  
(Monday)

*The meeting was held virtually via GoToMeeting.*

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

Representative Joe Schmick, 9<sup>th</sup> District, was present to review with the Board county issues as well as the impact of current legislation on Washington counties.

#### **Building and Planning Department**

Building and Planning Department Director Wiltse reviewed a contract from the Washington State Conservation Commission addressing available funding, in an amount not to exceed \$235,000, for the next biennium (2021-2023) to continue the implementation of the Voluntary Stewardship Program (VSP). Wiltse noted past procedures and implementation of the program has most recently been contracted through the Grant County Conservation District office.

Wiltse recommended redrafting an agreement with Grant County Conservation District to administer the Voluntary Stewardship Program for Adams County. The contract between VSP and Adams County will be reviewed by the prosecutor's office prior to Board approval.

#### **Geographic Information Systems**

Geographic Information Systems (GIS) Director Stolsig reviewed a quote for Esri Software, in the amount of \$38,140.41, for an ArcGIS enterprise standard system. The cost includes software, licensing, training and support. An additional \$5,075, not included in the quote, will be an annual maintenance expense. Stolsig noted the purchase is a budgeted

expense. The Board provided **consensus authorization for the GIS Department to move forward in the process of requesting a contract for services with Esri and when received, have the prosecutor's office review the same prior to Board approval.**

### **Public Works**

Public Works Director O'Brien provided updates on road maintenance; solid waste; fairgrounds; and facilities.

### **Engineering:**

Engineer Yaeger provided updates on the Booker Road/SR26 Intersection Safety project noting barriers were knocked down, possibly due to strong winds, with traffic entering the road when unattended. Additionally, Yeager reported on the Lind-Hatton #5 project as well as various projects scheduled for 2022; and, a report of a bridge near Benge was hit, however, it does not impede traffic and repairs will be scheduled for this fall.

### **Lind-Hatton Road Project #5 (CRP-185)**

Commissioner Weise moved, Thompson seconded, to *approve Pay Estimate #1, in the amount of \$133,831.49 to HLT Construction, Inc., Ephrata, Washington, for work completed May 10, 2021 through May 31 2021 on the Lind-Hatton #5 Road Project (CRP-185).* **Motion carried.**

### **Paid Leave Policies**

Human Resource Manager Perez provided discussion points for Board input in order to facilitate the implementation of county policies with regard to the Washington State paid leave (WSPL) and county paid sick leave employer requirements. Additional time was scheduled for June 21, 2021 for further discussion.

Additionally present were Public Works Director O'Brien, Payroll Deputy Bowman, Prosecutor Flyckt and Civil Deputy Prosecutor Barden.

**Recess @ 12:02 p.m.**

**Reconvene @ 1:00 p.m.**

### **County Clerk Position**

Prosecutor Flyckt reviewed constitutional requirements in the matter of an appointment to the County Clerk position.

### **Sheriff's Department**

Sheriff Wagner, along with staff, provided quotes for replacement of inmate beds in the jail. The beds are three high and will provide comfort to the inmate, as well as increasing capacity in the jail. Wagner noted costs for materials and shipping are being researched and, when known, quantities will be determined. Potential funding sources were reviewed. No action was taken pending further discussion.

### **Jail Camera Addition**

Sheriff Wagner requested and received **consensus authorization to contract with Camtek to provide a camera addition to a jail cell in the amount of \$2,093.20.**

### **Axon Equipment**

Civil Deputy Prosecutor Barden presented requested edits to the Axon Master Services and Purchasing Agreement regarding the purchase and installation of body worn cameras, Taser energy weapons and in car camera equipment. The edited agreement will be reviewed by Prosecutor Flyckt and forwarded to Axon for comment prior to final approval by the Board.

### **Adams County Development Council**

Adams County Development Council Manager Janis Rountree reviewed a report, prepared by the Boyd Company, with the most recent update completed in 2018. Rountree noted the necessity for another update due to a potential project interested in the Ritzville area. The cost to update the report is \$18,500 with the Development Council requesting financial assistance from the county.

The Board noted a willingness to be involved, providing **consensus authorization for the Development Council to proceed with securing the Boyd Company to update the report with the financial details to be determined.**

### **Job Fair**

ACDC Manager Rountree reported a job fair and hiring event will be occurring on June, 24, 2021 from 10:00 a.m. to 1:00 p.m. at the American Legion Hall, Ritzville.

**Adams County Development Council Contract for Services**

ACDC Manager Rountree reported the Adams County Development Council Executive Board is requesting an appointment with the Commissioners to further discuss the proposed ACDC Contract for Services with Adams County. An appointment was scheduled for June 21, 2021 at 1:30 p.m., Ritzville.

**Consent Agenda**

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda*. **Motion carried.**

Preliminary minutes of June 7 and 9, 2021

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	1678 – 1727	\$ 87,112.48
001	Hand Pays	\$ 985.00
0018H	1728	\$ 200.00
103	1729 – 1733	\$ 6,751.28
104	1734	\$ 67.43
112	1735 – 1738	\$ 1,027.91
119	1739	\$ 420.75
131	1740	\$ 1,907.65
166	1741 – 1752	\$ 2,184.65
502	1753 – 1754	\$ 1,744.20
108	848 – 849	\$ 154.75
115	850 – 864	\$ 6,172.88
321	865 – 868	\$ 418.77
401	869 – 873	\$ 10,639.67
501	874 – 881	\$ 4,092.01
590	882 – 912	\$ 58,570.78
	TOTAL	\$182,450.21

**Permanent Minutes Signed**

June 2, 2021

**Correspondence Received**

Adams County Noxious Weed Control Board re: Minutes of April 14, 2021, and Agenda for June 8, 2021

Office of Financial Management re: preliminary April 1, 2021 population estimates

**Adjournment @ 3:14 p.m.**

Submitted:

s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner