

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

June 28, 2021

(Monday)

*The meeting was held virtually via GoToMeeting.*

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

#### **Resolution No. R-034-2021**

Commissioner Blankenship moved, Thompson seconded, to *approve Resolution No. R-034-2021 In the Matter of the Use of Fireworks in Adams County, Washington. Motion carried.*

#### **Voluntary Stewardship Program**

The Board reviewed the Voluntary Stewardship Program contract for the 2021-23 Biennium. Building and Planning Director Wiltse noted he is working with Grant County to contract the continued implementation of the VSP program through the Grant County Conservation District.

Commissioner Weise moved, Thompson seconded, to *authorize the Chairman to sign 2021-23 Biennium Contract No. K2201 between the Washington Conservation Commission and Adams County for Voluntary Stewardship Program Implementation for the purpose of providing funding to Adams County for the implementation of the work plan as required for the Voluntary Stewardship Program (VSP), consistent with RCW 36.70A.700-760 and related statutes.*

**Motion carried.**

#### **Proposed Wastewater Treatment Facility (Bruce)**

The Board discussed the proposed Wastewater Treatment Facility at Bruce, noting additional research is needed to determine a path moving forward.

### **Sheriff's Department**

Corrections Officer Seth Henkel reviewed the purchase of bunk beds for the jail, noting a quote from Arizona Correctional Facilities, Phoenix, Arizona, in the amount of \$17,187.44. Additionally, Henkel requested the replacement of two tables, however, does not have a quote for those at this time. The Board requested a quote for the complete project (beds and tables), the funding source, and the logistics of installation. No action was taken pending additional information.

### **Public Works**

Public Works Director O'Brien and Engineer Yaeger provided updates on department activities to include crack seal; contact spraying; gravel road maintenance; raking; rock raking; washboards; and. shifting hours for worker safety during the heat.

### **Bruce Transfer Station Fire**

O'Brien reviewed a Statement of Loss regarding the transfer station fire occurring on August 5, 2018, noting agreement of the recommendation of the Crawford Company in the amount of \$16,663.12 for final payment on the claim. The Board concurred with the Public Works Department recommendation to accept \$16,663.12 as final payment for the 8/5/2018 loss and to close out the claim. O'Brien will notify the insurance company of the decision.

### **Engineering**

Engineer Yaeger provided updates on the Lind-Hatton #5 Road project; the Booker Road/SR26 Intersection Safety project; the Booker Road Overlay project; and, the County Wide Crushing project.

### **Maintenance and Operations**

Public Works Director O'Brien reviewed an estimate from Apollo for the waste line repairs in the boiler room of approximately \$20,000, noting additional work may be necessary. Based on the recommendation of the Public Works Department, the Board provided consensus authorization for the Public Works Department to request to be put on Apollo's schedule for the repairs. Additionally, O'Brien noted a budget amendment may be required prior to the end of the year depending on the scope of the project.

### **Booker Road Overlay Project**

Engineer Yaeger, pursuant to RCW 36.77.010, placed on file the Contract Plans and Provisions for Construction of Adams County Road Project CRP-194 – Booker Road Overlay #1 Project.

**Recess @ 11:54 a.m.**  
**Reconvene @ 1:00 p.m.**

**Human Resources**

Human Resource Manager Perez reviewed masking requirements directed by Labor and Industries updated guidance based on vaccination status. The Board noted a desire to wait until there is a clearer picture of how the Governor is preparing to move forward prior to making a decision affecting county employees.

The issue of elected officials, upon retirement, keeping their keys and/or key cards was discussed with the Board providing consensus authorization for Perez to request all materials be turned in. Additionally reviewed were vacant county positions.

**Equipment Rental Rates**

Commissioner Thompson moved, Weise seconded, to *approve Resolution No. R-033-2021 In the Matter of Establishment of 2021 Equipment Rental Rates for County Intragovernmental Fund #590.* **Motion carried.**

**Consent Agenda**

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of June 21 and 23, 2021

June 1 – 15, 2021 Payroll in the amount of \$500,343.35; and, Benefits in the amount of \$105,435.02 (Warrant # Series 532521-532540; Direct Deposit # Series 67888-68076; Benefit/Deduction # Series 1158818-1158826

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-1862 – 21-1901	\$ 27,805.43
103	21-1902 – 21-1903A	\$ 1,115.49
104	21-1904 – 21-1912	\$ 7,261.73
122	21-1913	\$ 845.00
123	21-1914	\$ 270.00

130	21-1915 – 21-1918	\$ 2,189.78
502	21-1919 – 21-1922	\$ 1,954.17
108	955 – 959	\$ 1,405.58
115	960 – 968	\$ 63,020.79
321	969	\$ 60,250.22
401	970 – 971	\$ 2,687.21
501	972 – 975	\$ 4,806.40
590	976 – 989	\$ 19,815.65
	TOTAL	\$193,427.45

Declare Superior Court Administrator Office inventory items to be of no value and disposed of: #2957 (chair); #1547 (easel); #709 (cabinet); #8433 (cabinet); #004 (bookshelf); #3792 (desk); and #1754 (desk).

### **County Clerk Candidate Catherine (Katie) Sloan Interview**

The Board conducted an interview with Applicant Sloan.

### **Executive Session**

At 3:51 p.m. Chairman Blankenship announced the Board would recess into Executive Session for twenty (20) minutes under RCW 42.30.110(1)(h) – “To evaluate the qualifications of a candidate for appointment to elective office.

At 4:05 p.m. the Board reconvened from Executive Session.

### **County Clerk Appointment**

Having been advised of a vacancy in the Office of County Clerk, occurring at 12:00 a.m. on Thursday, July 1, 2021; and having received a nominee from the Adams County Republican Central Committee, a party of which the vacated partisan official belonged; and, after conducting an interview with nominee Catherine Sloan, Commissioner Weise moved, Thompson seconded, to appoint Catherine Sloan to the office of Adams County Clerk, effective July 1, 2021 at 12:00 a.m. **Motion carried.**

### **Facilities**

Facilities Manager Sackmann and Human Resource Manager Perez requested clarification on the procedure for turning in keys and key cards once an elected official leaves office. The Board opined that elected officials have the same responsibility to turn in materials as department heads and employees upon separation from the county.

### **Permanent Minutes Signed**

June 14 and 16, 2021

**Correspondence Received**

Katie Sloan, Adams County Superior Court Administrator re:  
inventory items to be disposed of that are of no value.

**Adjournment @ 4:25 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner

**RESOLUTION NO. R-033-2021**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF ESTABLISHMENT OF 2021 EQUIPMENT RENTAL RATES FOR  
COUNTY INTRAGOVERNMENTAL FUND #590**

**WHEREAS**, the State of Washington requires an annual review, and adjustment if necessary, of equipment rental rates imposed by the Intergovernmental Fund #590; and,

**WHEREAS**, that review process was completed on June 28<sup>th</sup>, 2021 and rates were modified as necessary.

**THEREFORE BE IT HEREBY RESOLVED** that the Adams County Public Works Department - Rental Rates Chart as attached is hereby adopted and becomes effective as of July 1, 2021.

**DATED** this 28th day of June, 2021.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

**RESOLUTION NO. R-034-2021  
ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF THE USE OF FIREWORKS IN ADAMS COUNTY, WASHINGTON**

**WHEREAS**, numerous state and local officials have warned of extreme fire danger due to excessive heat and dry conditions as well as a lack of water in areas; and

**WHEREAS**, it has been an unusually hot and dry summer; and

**WHEREAS**, the threat of fire in Adams County is exceptionally high.

**THEREFORE BE IT HEREBY RESOLVED AS FOLLOWS** that the Board of County Commissioners for Adams County, Washington asks all Adams County citizens to refrain from using fireworks.

**DATED** this 28<sup>th</sup> day of June, 2021.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice Chairman  
s/Jay R. Weise, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Approved as to form:  
s/Randy J. Flyckt, Prosecutor  
WSBA #29302