

## COMMISSIONERS' PROCEEDINGS

### Adams County Courthouse Ritzville, Washington Regular Meeting

**July 19, 2021**  
(Monday)

*The meeting was held virtually via GoToMeeting.*

#### **Call to Order @ 8:30 a.m.**

#### **Present:**

Chairman Dan C. Blankenship  
Vice-Chairman Terrance J. Thompson  
Commissioner Jay R. Weise

#### **District Court Agreement, Position No. 2**

A review of the Interlocal Agreement between the City of Othello and Adams County regarding RCW 39.34.180 was conducted on July 15, 2021 pursuant to Section 4.3(D) of the Agreement, dated November 23, 2020.

#### **Executive Session**

The Board recessed into Executive Session for thirty (30) minutes under RCW 42.30.110(1)(h) – “To evaluate the qualifications of a candidate for appointment to elective office. Present were Prosecutor Flyckt and Judge Benzel, District Court, Position No. 2.

At 8:58 a.m. the Board reconvened from Executive Session. No action taken.

#### **Adams County Development Council**

Janis Rountree, Adams County Development Council Manager, presented a copy of the recent Boyd Report (Comparative 2021 Distribution Warehousing Costs in Port and Intermodal Proximate Cities). Rountree noted the Ritzville City Council voted to pay \$4,200 toward the cost of the report and ACDC is requesting the County pay \$10,800, the remainder owing. Additionally, Rountree reported the Boyd Company has submitted a proposal for them to prepare a food and beverage industry report for Adams County focusing on the Othello area for a fee of \$15,500. The

ACDC Board has not seen the proposal yet. No action was taken pending further discussion.

**Geographic Information System (GIS) Department**

Commissioner Weise moved, Thompson seconded, to *authorize the Chairman to sign Contract #A11-MST-563 between Environmental Systems Research Institute, Inc. (ESRI), Redlands, California, and Adams County, in the amount of \$38,140.41 for ArcGIS Enterprise software and training, with an annual maintenance fee of \$5,075.* **Motion carried.**

**Auditor's Office**

The Board provided **consensus authorization for Auditor Hunt to purchase a scanner, funded with REET Technology Fund #523A**, for the purpose of digitally scanning recording documents. Auditor Hunt noted prior consensus approval from Assessor Brewer and Treasurer Meise to use REET funds for the purchase.

**Booker Road Overlay #1 Project**

Bids were opened from:

Granite Construction Company 80 Pond Road Yakima, WA 98901	\$715,853.
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Central Washington Asphalt, Inc. P. O. Box 939 Moses Lake, WA 98837	\$747,000.
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Engineer's Estimate: \$800,536.02.

**Public Works**

Public Works Director O'Brien provided reports on road maintenance in all three districts; noting gravel roads are being monitored during harvest; weeds are sprayed as weather allows.

**Adams County Fairgrounds**

Public Works Director O'Brien reported he knows of no state requirements preventing the county from opening the fairgrounds for rentals. The Board provided **consensus authorization to begin renting the commercial building at the Adams County Fairgrounds as well as RV rentals, absent the fair lease dates.**

### **Annual Leave Share**

Director O'Brien reported an employee in the Public Works Department needs time away from work. Currently, the employee has no remaining leave and requested eligible employees within the department be able to donate annual leave. The Board provided **consensus authorization for the employee to have eligible employees donate annual leave.**

### **Solid Waste**

Director O'Brien reported on solid waste activities, noting the Solid Waste Advisory Committee (SWAC) provided a recommendation on dealing with oversized materials at the transfer stations and is being finalized.

### **Engineering**

Engineer Yaeger reported the Lind-Hatton Road #5 project is expected to open to traffic tomorrow, July 13, 2021. Additionally, Yaeger reported on the County Wide Crushing project.

### **Proposed Evidence Building – Othello**

Public Works Director O'Brien reported on the proposed evidence building in Othello, noting costs associated with the project need to be finalized prior to advertising for requests for qualifications.

### **District Court Position No. 1 Candidate Interview**

The Board conducted an interview with Applicant Russell.

**Recess @ 12:03 p.m.**

**Reconvene @ 1:00 p.m.**

### **District Court Position No. 1 Candidate Interview**

The Board conducted an interview with Applicant Iverson.

### **Executive Session**

At 1:42 p.m. Chairman Blankenship announced the Board would recess into Executive Session for eighteen (18) minutes under RCW 42.30.110(1)(h) – “To evaluate the qualifications of a candidate for appointment to elective office.” Additionally present were Prosecutor Flyckt and Judge Benzel, District Court, Position No. 2.

At 2:00 p.m. the Board reconvened from Executive Session.

**Booker Road Overlay #1 Project (CRP-194)**

Based upon the recommendation of the Public Works Department, Commissioner Thompson moved, Weise seconded, to *award the Booker Road Overlay #1 Project (CRP-194) to the lowest responsible bidder, Granite Construction Company, Yakima, Washington, for the bid amount of \$715,853 conditioned upon the Concurrence to Award received from WSDOT headquarters for the required eight 8% DBE Goal as part of the condition to award; and, approve the Chairman to sign the Concurrence to Award.* **Motion carried.** The bid is 89.4% of the engineer’s estimate of \$800,536.02.

**District Court Judge Position No. 1**

Having been advised of a vacancy in the Office of District Court Judge, Position No. 1, occurring at 12:00 a.m. on Thursday, July 1, 2021; and having received applications and conducting interviews, Commissioner Weise moved, Thompson seconded, to appoint Andrea Russell to the office of Adams County District Court Judge, Position No. 1, effective July 26, 2021 at 12:00 a.m. **Motion carried.**

**Consent Agenda**

Commissioner Thompson moved, Weise seconded, to *approve the Consent Agenda.* **Motion carried.**

Preliminary minutes of July 12 and 14, 2021

Vouchers audited and certified by the Adams County Auditor as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090 and recorded on a listing, which was made available to the Board. These vouchers were listed as follows:

<u>Fund</u>	<u>Control Number</u>	<u>Amount</u>
001	21-1125 – 21-1170	\$ 27,868.08
001	Hand Pays	\$ 249.21
104	21-1171 – 21-1185	\$ 27,705.70
106	21-1186 – 21-1187	\$ 2,647.92
112	21-1188 – 21-1191	\$ 667.55
122	21-1192 – 21-1193	\$ 920.33
123	21-1194 – 21-1196	\$ 919.52
502	21-1197 – 21-1200	\$ 1,534.52
108	1063 – 1064	\$ 3,188.26
115	1065 – 1078	\$254,226.47

321	1079	\$	60.38
401	1080 – 1084	\$	136,354.65
501	1085 – 1093	\$	8,742.35
590	1094 – 1118	\$	16,507.82
	TOTAL		\$481,592.76

Approval of **Resolution No. R-037-2021 In the Matter of Transferring Funds from Current Expense Fund #001 to Courthouse O&M Fund #501**

**Courtroom Audio and Video Systems**

The Board met with Kevin Otey, Justice AV Solutions, regarding courtroom audio/video equipment.

**Permanent Minutes Signed**

July 6, 2021

**Correspondence Received**

Washington State Liquor and Cannabis Board License Services re: Special Occasion License #090793 (Othello Rodeo Association)

**Adjournment @ 2:50 p.m.**

Submitted:  
s/Patricia J. Phillips, CMC  
Clerk of the Board

Edited and Approved:

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice-Chairman  
s/Jay R. Weise, Commissioner

**RESOLUTION NO. R-037-2021**

**ORDER OF BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON**

**IN THE MATTER OF TRANSFERRING FUNDS FROM CURRENT EXPENSE FUND  
#001 TO COURTHOUSE O&M FUND #501.**

**WHEREAS**, funds were allocated in the 2021 Current Expense Fund #001 for the operation of Courthouse O&M Fund #501; and

**THEREFORE, BE IT HEREBY RESOLVED** that One hundred fifty thousand and no/100 dollars (\$150,000) be transferred from Current Expense Fund #001 BARS 597.18.00.01 to Courthouse O&M Fund #501 BARS 397.18.30.00.

**DATED** this 19th day of July, 2021.

BOARD OF COUNTY COMMISSIONERS  
ADAMS COUNTY, WASHINGTON  
s/Dan C. Blankenship, Chairman  
s/Terrance J. Thompson, Vice Chairman  
s/Jay R. Weise, Commissioner

ATTEST:  
s/Patricia J. Phillips, CMC  
Clerk of the Board